



Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine Cunningham  
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan  
Councilmember Michael Chevalier

**MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, October 24, 2023, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

**The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Michael Chevalier

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan  
Councilmember Jarom Tefteller

**The following Councilmembers were absent:**

Councilmember Jasmine Cunningham

**The following staff was present:**

Greg Hutson, City Manager

Kimberly Smith, TRMC, MMC, City Secretary

**Other Attendees:**

Phillip Williams, Gilmer Mirror  
Anthony Betterton, Upshur County

Stan Hayes, Hayes Engineering

- I. Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by Councilmember Jerry Webb, and Pledge of Allegiance was led by Mayor Pro-Tem Pete Herrmann.

- II. Public Comment**

No public comments.

### III. Announcements

Councilmember Marty Jordan entered the meeting at 5:17 pm.

1. Mayor's announcements – Mayor Tim Marshall read aloud the Proclamation for the 158<sup>th</sup> Anniversary of Gilgal Missionary Baptist Church. Mayor Pro-Tem Pete Herrmann presented the proclamation to Gilgal on October 22, 2023.
2. City Manager's announcements – City Manager Greg Hutson stated the burn piles across from Bruse Jr. High will not be burned during school hours. Councilmember Jarom Tefteller stated, Justin should wait until one of the holiday breaks to burn the piles.
3. City Council Member's announcements

### IV. Consent Agenda

The consent agenda consisted of City Council Minutes from October 10, 2023 and Expense Report for October 2023.

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

### V. Items to Consider

1. Consider, discuss, and take possible action to approve the 2023 Street Improvements bid to Rayford's Truck and Tractor for their base bid plus additive alternatives #1, #2, #3, and #4 in the amount of \$363,010.00.

Councilmember Jarom Tefteller asked why we were taking care of some streets that don't get used, when residential streets need to be fixed on the north side. City Manager Greg Hutson stated because of money reasons.

Mayor Pro-Tem Pete Herrmann asked why there was no information stated in the bid packet from Rayford's Trucking? Stan Hayes stated because some bidders put more information in than needed and some didn't.

Councilmember Jarom Tefteller asked if we could amend the current contract to take away some streets and add additional streets. Stan Hayes suggested approving the contract with alternates the council wanted, and either have Rayford's Trucking submit a change order or a with the costs of the new streets, and or go back through the bidding process for the new streets.

Councilmember Jarom Tefteller made a motion to approve the 2023 Street Improvements bid to Rayford's Truck and Tractor for their base bid plus additive alternatives #1, and #3 in the amount of \$280,490.00, with a second by Mayor Pro-Tem Pete Herrmann, and a vote of 6/0 for approval.

2. Consider, discuss, and take possible action to approve the recommendation from the Parks Advisory Board regarding the Playground at the City Parl.

No action was taken on this item because there was no quorum at the Park's Advisory Board meeting.

- 3. Consider, discuss, and take possible action to approve temporary handicap parking (2 spaces) at Court House Annex located at 150 Buffalo Street.

No action was taken on this item because the address was wrong on the agenda.

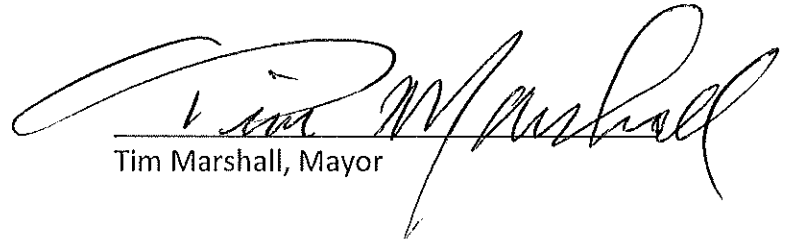
- 4. Consider, discuss, and take possible action to approve to cancel the City's Drought Contingency Plan and matters related thereto.

Mayor Tim Marshall made a motion to approve to cancel the City's Drought Contingency Plan and matters related thereto, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

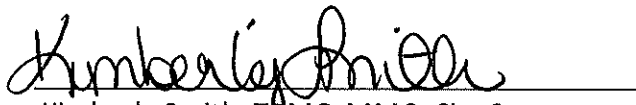
**VI. Adjournment**

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

Meeting adjourned at 5:50 p.m.

  
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 Tim Marshall, Mayor

ATTEST:

  
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 Kimberly Smith, TRMC, MMC, City Secretary

