



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine Cunningham
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Marty Jordan
Councilmember Michael Chevalier

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, April 9, 2024, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine Cunningham

Mayor Pro-Tem Pete Herrmann
Councilmember Michael Chevalier
Councilmember Jarom Tefteller

The following Councilmembers were absent:

Councilmember Marty Jordan

The following staff was present:

Greg Hutson, City Manager
Michael Martin, City Attorney

Kimberly Smith, TRMC, MMC, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror
Kayla Berry, Evergreen
Stan Hayes, Hayes Engineering

Wendy Starkes, TxDOT
Brianna Frase, Defining Grace

- I. Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Jasmine Cunningham.

- II. Public Comment**

III. Announcements

1. Mayor's announcements
2. City Manager's announcements
3. City Council Member's announcements

IV. Consent Agenda

1. City Council Minutes from March 26, 2024
2. Code Enforcement Report for March 2024
3. Police Department Report for March 2024
4. Fire Department Report for March 2024
5. Expense Report for March 2024
6. Financial for March 2024

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jasmine Cunningham, and a vote of 6/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action to approve the Quarterly City Investment Report for period ending March 31, 2024.

City Manager Greg Hutson briefly went over the Investment Report.

Mayor Pro Tem Pete Herrmann made a motion to approve the Quarterly City Investment Report for period ending March 31, 2024, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

2. Consider and discuss needed repairs with TxDOT Engineer regarding TxDOT rights-of-way.

City Manager Greg Hutson stated the turnouts at 154 are in TxDOT right-of-way and they are responsible for them. Stan Hayes, Hayes Engineering explained to council the reason the city does not take care of them. The expense of them, getting a permit from TxDOT, closing down one lane with the proper signage. TxDOT already has those capabilities.

There was much discussion from Councilmember Jarom Tefteller and City Attorney Mike Martin with Wendy Starkes.

Wendy Starkes, TxDOT, explained the Municipal Maintenance Agreement to the council and it is the same for all cities. Since working on the turnouts is considered maintenance, then the city is responsible for them. Ms. Starkes stated for good faith from TxDOT, they will do a one-time fix, and future maintenance will fall on the city.

Stan Hayes and Greg Hutson will get a list of streets together along with prioritizing them and submit the list to Wendy Starkes.

3. Consider, discuss, and take possible action to approve the Boutique Crawl street closure on May 11, 2024 from 8:00 am – 3:00 pm.
 - a. Davis Street between Buffalo Street and Hwy 154

Mayor Tim Marshall made a motion to approve the Boutique Crawl street closure on May 11, 2024 from 8:00 am – 3:00 pm, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

- 4. Consider, discuss, and take possible action to authorize the Mayor to execute Memorandum of Understanding Sheltering and Mass Care Facilities (Civic Center) with Pittsburgh ISD.

Councilmember Michael Chevalier made a motion to authorize the Mayor to execute Memorandum of Understanding Sheltering and Mass Care Facilities (Civic Center) with Pittsburgh ISD with a second by Councilmember Jasmine Cunningham, with a vote of 6/0 for approval.

- 5. Consider, discuss, and take possible action to approve Ordinance 24-018 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, for insurance reimbursement for storm damage on lift station pump in the amount of \$14,595.00.

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 24-018 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, for insurance reimbursement for storm damage on lift station pump in the amount of \$14,595.00, with a second by Councilmember Jerry Webb, with a 6/0 vote for approval.

- 6. Consider, discuss, and take possible action to approve Ordinance 24-019 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, for City Park (Yamboree) Playground Equipment in the amount of \$433,223.90.

Councilmember Michael Chevalier made a motion to approve Ordinance 24-019 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, for City Park (Yamboree) Playground Equipment in the amount of \$433,223.90, with a second by Councilmember Jarom Tefteller, with a 6/0 vote for approval.

VI. Adjournment

Councilmember Jasmine Cunningham made a motion to adjourn, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

Meeting adjourned at 6:08 p.m.


Tim Marshall, Mayor

ATTEST:


Kimberly Smith, TRMC, MMC, City Secretary

