

**GILMER CITY COUNCIL  
REGULAR STATED SESSION  
GILMER CIVIC CENTER  
TUESDAY, AUGUST 25, 2020 5:15 P.M.  
1218 US HIGHWAY 271 N. GILMER, TEXAS**

**COUNCIL PRESENT:** MAYOR TIM MARSHALL  
COUNCILMAN MARTY JORDAN, DISTRICT 2  
COUNCILMAN JAROM TEFTELLER, AT-LARGE  
COUNCILMAN MICHAEL CHEVALIER, AT-LARGE  
COUNCILMAN BRIAN WILLIAMS, DISTRICT 3

**COUNCIL ABSENT:** COUNCILMEMBER TEATHEL HOLLIS, DISTRICT 4  
MAYOR PRO-TEM WILLIAM HORNSBY, DISTRICT 1

**STAFF PRESENT:** GREG HUTSON, CITY MANAGER  
PAMELA PYEATT, ASST CITY SECRETARY  
MIKE MARTIN, CITY ATTORNEY  
LISA LONG, CIVIC CENTER  
MARK CASE, CHIEF OF POLICE

**OTHERS PRESENT:** PHILLIP WILLIAMS  
STEVE DEAN  
JOANN BILBREY  
MYRTLE SKINNER  
BRANDON LOVE

**MINUTES**

**1. CALL TO ORDER  
INVOCATION  
PLEDGE OF ALLEGIANCE**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by City Manager Greg Hutson and Pledge of Allegiance was led by Mayor Tim Marshall.

**2. CITIZEN COMMENT**

There was no citizen comment.

**3. CONSENT AGENDA**

- a. Consider approval of City Council minutes from August 11, 2020
- b. Consider approval of Code Enforcement Report July, 2020
- c. Consider approval of Police Department Report July, 2020
- d. Consider approval of Gilmer Fire Department July, 2020
- e. Consider approval of Financials for July, 2020

Councilmember Brian Williams made a motion to approve consent agenda with a second by Councilmember Jarom Tefteller and a vote of 5/0 for approval

**4. CONSIDER APPROVAL OF ORDINANCE NO. 20-023 AMENDING CHAPTER 38, ARTICLE II, SECTION 38-31 DISCHARGE OF FIREWORKS OF THE CODE OF ORDINANCES OF THE CITY OF GILMER, TEXAS (ENCLOSURE).**

Councilmember Jarom Tefteller made a motion to amend further the Ordinance No. 20-023 with requiring more insurance with a second by Councilmember Marty Jordan and a vote of 5/0 for approval

**5. CONSIDER AND ACT ON AUTHORIZING THE CITY MANAGER TO EXECUTE LETTER OF ENGAGEMENT FOR FINANCIAL SERVICES WITH GARY SMITH, CPA (ENCLOSURE).**

Councilmember Jarom Tefteller made a motion to accept the letter of engagement for financial services with Gary Smith, CPA with a second by Mayor Tim Marshall and a vote of 5/0 for approval

**6. CONSIDER AND ACT ON APPROVING CLOSING OF CITY HALL ON FRIDAY, SEPTEMBER 4<sup>TH</sup> AT NOON FOR CITY HALL EMPLOYEE TRAINING BY TEAMBUILDING USA IN MATTERS REGARDING CUSTOMER SERVICE AND CONFLICT RESOLUTION.**

Councilmember Marty Jordan made a motion to approve the employee training with a second by Councilmember Michael Chevalier and a vote of 5/0 for approval

**7. CONSIDER DISCUSSION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 20-027 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020 TO REALLOCATE CONTINGENCY FUNDS FOR INSTALLATION OF EMPLOYEE SECURITY FENCING AT POLICE DEPARTMENT (ENCLOSURE)**

Councilmember Jarom Tefteller made a motion to approve the movement of funds for the installation of employee security fencing at the police department with a second by Councilmember Marty Jordan and a vote of 5/0 for approval

**8. CONSIDER DISCUSSION AND POSSIBLE ACTION AUTHORIZING THE CITY MANAGER TO PURCHASE COVID-19 DEVICES TO BE USED FOR MEASURING ABSOLUTE HUMIDITY IN CITY FACILITIES AND SPECIFIC BUSINESSES (ENCLOSURE).**

Councilmember Marty Jordan made a motion to table the purchases of COVID-19 devices until we have more information with a second from Councilmember Jarom Tefteller and a vote of 5/0 for approval

*Councilmember Michael Chevalier stepped out of the meeting at 6:23 p.m.*

**9. CONSIDER AN EXECUTIVE SESSION UNDER ARTICLE NUMBER(S) §551.071 CONSULTATION WITH CITY ATTORNEY AND §551.072 DELIBERATION REGARDING REAL PROPERTY.**

Mayor Tim Marshall made a motion to enter into executive session with a second by Councilmember Brian Williams and a vote of 4/0 for approval. Time entered into executive session was 6:25 p.m.

*Councilmember Michael Chevalier stepped back into the meeting at 6:34 p.m.*

Councilmember Marty Jordon made a motion to end executive session and to enter into regular session with a second by Councilmember Michael Chevalier and a vote of 5/0 for approval. Time entered into regular session was 6:48 p.m.

**10. CONSIDER DISCUSSION AND POSSIBLE ACTION RELATED TO DELIBERATION REGARDING REAL PROPERTY DISCUSSED IN THE EXECUTIVE SESSION AND MATTERS RELATED THERETO.**

Councilmember Jarom Tefteller made a motion to go ahead and approve the transfer of this section of Monroe St to the land owners subject to the land owners paying 100% of the cost of the survey and the legal preparation of the deed for the transfer at their expense. The Deed being prepared with a required 10 year homestead exemption for single family residence.

**11. ADJOURN**

Councilman Brian Williams made a motion to adjourn with a second by Councilmember Tim Marshall and a vote of 5/0 for approval.

Meeting Adjourned at 6:55 p.m.

ATTEST:

  
Pamela B. Pyeatt, Asst City Secretary



  
Tim Marshall, Mayor