

**GILMER CITY COUNCIL
REGULAR STATED SESSION
COUNCIL CHAMBERS, CITY HALL
THURSDAY, June 14TH, 2022 5:15 P.M.
110 BUFFALO, GILMER, TEXAS**

COUNCIL PRESENT:

**MAYOR TIM MARSHALL
COUNCILMAN JERRY WEBB, DISTRICT 1
COUNCILMAN MARTY JORDAN, DISTRICT 2
COUNCILMAN MICHAEL CHEVALIER, AT-LARGE**

COUNCIL ABSENT:

**MAYOR PRO-TEM EDWIN P HERRMANN, DISTRICT 3
COUNCILMEMBER JASMINE CUNNINGHAM, DISTRICT 4
COUNCILMAN JAROM TEFTELLER, AT-LARGE**

STAFF PRESENT:

**GREG HUTSON, CITY MANAGER
MARIA CISNEROS, CITY SECRETARY
MIKE MARTIN, CITY ATTORNEY
LISA LONG, CIVIC CENTER
LANA DAVIDSON, CAPTAIN**

OTHERS PRESENT:

**LAWRENCE CROW
LARRY MORSE
PHILLIP WILLIAMS**

MINUTES

**1. CALL TO ORDER
INVOCATION
ROLL CALL**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by City Manager Greg Hutson and Pledge of Allegiance was led by Councilmember Jerry Webb.

2. CITIZEN COMMENT
No Citizen Comment

3. CONSENT AGENDA
a. Consider approval of City Council minutes from May 24th, 2022
b. Consider approval of Code Enforcement Report May, 2022
c. Consider approval of Gilmer Fire Dept May, 2022
d. Consider approval of Gilmer Food Inspection May, 2022
e. Consider approval of Expense Report
f. Consider approval of Financials May, 2022

City Manager Greg Hutson addressed Council in regards to new line adding 2021 Parks Board Bond funds to financials.

Councilmember Marty Jordan made a motion to approve consent agenda items with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

4. CONSIDER AND ACT ON APPROVAL OF STREET CLOSURE REQUEST BETWEEN HENDERSON STREET AT THE NORTH END OF FIRE DEPT AND STATE HIGHWAY 154 ON SATURDAY, JULY 2, 2022 BEGINNING AT 12:00 P.M. TILL 10:00 P.M. FOR THE GILMER BREWING COMPANY ANNUAL 4TH OF BREW-LY EVENT.

Mayor Tim Marshall made a motion to approve 4th annual Brew-ly event with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

5. CONSIDER AND ACT ON ACCEPTING PROPOSAL RECEIVED FROM HAYES ENGINEERING, INC. W.O. NO. GI-22-06 FOR WASTEWATER TREATMENT PLANT GENERATOR PROVIDING FOR PRELIMINARY & FINAL DESIGN ENGINEERING PHASE AND BID PREPARATION TO BE USED FOR RFQ PURCHASE SPECIFICATIONS AND ALL MATTERS RELATED THERETO.

City Manager Greg Hutson addressed council regarding work order for waste water treatment plant costing \$7500.00 for specs that are required to go out for bid.

Councilmember Marty Jordan made a motion to approve work order GI-22-06 with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

6. CONSIDER DISCUSSION AND APPROVAL AUTHORIZING CITY MANAGER TO EXECUTE PROFESSIONAL SERVICES AGREEMENT WITH BUREAU VERITAS FOR INSPECTION AND COMPLIANCE SERVICES ON AS NEEDED BASIS.

Lawrence Crow with Bureau Veritas addressed council regarding inspections and compliance services on as needed basis for the City.

Mayor Tim Marshall made a motion to authorize City Manager Greg Hutson to execute professional services agreement with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

7. CONSIDER DISCUSSION AND APPROVAL OF SENDING COUNCIL PERSONS JERRY WEBB (DISTRICT 1) AND JASMINE CUNNINGHAM (DISTRICT 4) TO TML NEWLY ELECTED OFFICIALS ORIENTATION, JULY 21-22, IN ALLEN TX.

City Manager Greg Hutson informed Council that both Council persons Jerry Webb and Jasmine Cunningham will find great benefit attending orientation that Texas Municipal League has to offer for newly elected officials.

Councilmember Marty Jordan made a motion to approve sending council persons to Allen, Texas with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

8. CONSIDER DISCUSSION OF UPCOMING NETRMA PHASE 2 PUBLIC MEETING OF THE GILMER LOOP STUDY SCHEDULED THURSDAY, JULY 14, 2022 FROM 10 A.M TILL 12 P.M TO BE HELD AT THE GILMER CIVIC.

Larry Morse with NET RMA, informed Council regarding application for a grant that has been applied for by NETRMA Phase 2 study costing \$320,000.00 for the Gilmer Loop Study that may take up to 20 years to complete.

9. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-017 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 TO REPAIR 2021 PD FORD EXPLORER UNIT #103 AND RECOGNIZE INSURANCE PROCEEDS IN THE AMOUNT OF 6,407.76.

Councilmember Marty Jordan made a motion to approve ordinance no. 22-017 in the amount of \$6,407.76 to repair police department unit # 103 with a second by Mayor Tim Marshall and a vote of 4/0 for approval.

10. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-018 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 FOR 2022 STREET IMPROVEMENT ENGINEERING COSTS IN THE AMOUNT OF \$22,500.00.

Councilmember Marty Jordan made a motion to approve ordinance no. 22-018 for 2022 street improvement engineering cost in the amount of \$22,500.00 with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

11. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-019 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 FOR YAMBOREE PARK ENGINEERING SERVICES IN THE AMOUNT OF \$275,000.00.

Councilmember Marty Jordan made a motion to approve ordinance no. 22-019 for Yamboree Park in the amount of \$275,000.00 with a second Councilmember Michael Chevalier and a vote of 4/0 for approval.

12. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-020 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 FOR ROOSEVELT PARK ENGINEERING SERVICES IN THE AMOUNT OF \$36,000.00.

Councilmember Marty Jordan made a motion to approve ordinance no. 22-020 for Roosevelt Park in the amount of \$36,000.00 with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

13. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-021 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 FOR ABNEY PARK ENGINEERING SERVICES IN THE AMOUNT OF \$34,000.00.

Councilmember Marty Jordan made a motion to approve ordinance no. 22-021 for Abney Park in the amount of \$34,000.00 with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

14. CONSIDER AND ACT ON RECOMMENDATION PERTAINING TO AIRPORT BOARD MEMBER VACANCY (S).

a. Steve Covington

Councilmember Marty Jordan made a motion to approve recommendation Steve Covington as airport board member with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

15. CONSIDER DISCUSSION AND POSSIBLE ACTION REGARDING CHAMBER OF COMMERCE PURSE BINGO EVENT SERVING & CHARGING FOR ALCOHOL WITH SPECIAL TABC PERMIT.

Councilmember Marty Jordan made a motion to approve Chamber of Commerce purse bingo event serving & charging for alcohol with special TABC permit with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

16. CONSIDER DISCUSSION AND POSSIBLE ACTION REGARDING CHAMBER OF COMMERCE PURSE BINGO WITH SPECIAL BINGO PERMIT.

Councilmember Marty Jordan made a motion to approve Chamber of Commerce purse bingo with special bingo permit with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

17. CONSIDER DISCUSSION AND APPROVAL OF FOOD TRUCKS AND VENDOR SPACES WITH APPROPRIATE PERMIT AND SPACE FEES AT THE GILMER CIVIC CENTER 4TH OF JULY FIREWORK CELEBRATION .

Civic Center Director Lisa Long presented to Council a proposal for this event. This will allow more control of City premises during this event and it will also bring additional revenue for Gilmer Civic Center.

Councilmember Michael Chevalier made a motion to approve food trucks and vendor spaces with appropriate permit and space fees of \$25.00 (10' x 10') and \$10 for additional (10' x 10') at Gilmer Civic Center 4th of July Firework Celebration, seconded by Mayor Tim Marshall and a vote of 4/0 for approval.

18. CONSIDER DISCUSSION AND POSSIBLE ACTION APPROVING GILMER CIVIC CENTER VENDOR APPLICATION AND CONTRACT FOR THE COMMUNITY FIREWORKS SHOW HELD ON SUNDAY, JULY 3RD, 2022.

Mayor Tim Marshall made a motion to approve modified Gilmer Civic Center vendor application once City Attorney Mike Martin has approved with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

19. CONSIDER DISCUSSION AND POSSIBLE ACTION UPDATING LIST OF TECHNICIANS APPROVED BY THE CITY TO PERFORM "DUTIES" AT THE GILMER CIVIC CENTER.

Civic Center Director Lisa Long addressed Council and requested to have current list of technicians updated every time there is a change.

Councilman Marty Jordan made a motion to approve updating civic center list of technicians with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

20. CONSIDER DISCUSSION AND POSSIBLE ACTION FOR THE PURCHASE OF VEHICLE FOR THE GILMER POLICE DEPARTMENT.

Captain Lana Davidson from GPD addressed Council and stated that this new vehicle would cost the department a bit more because of delivery cost . Vehicle will be purchased with dept. budget savings.


Councilmember Marty Jordan made a motion to approve purchase of vehicle in the amount of up to \$50,000.00 with a second by Councilmember Michael Chevalier and a vote of 4/0 for approval.

21. ADJOURN

Councilmember Marty Jordan made a motion to adjourn with a second by Councilmember Michael Chevalier with a vote of 4/0 for approval.

Meeting adjourned at 6:20 p.m.

ATTEST:


Maria Cisneros, City Secretary



Tim Marshall, Mayor