

**GILMER CITY COUNCIL
REGULAR STATED SESSION
COUNCIL CHAMBERS, CITY HALL
TUESDAY, August 9th, 2022 5:15 P.M.
110 BUFFALO, GILMER, TEXAS**

COUNCIL PRESENT:

**MAYOR TIM MARSHALL
COUNCILMAN JERRY WEBB, DISTRICT 1
COUNCILMAN MARTY JORDAN, DISTRICT 2
MAYOR PRO-TEM EDWIN P HERRMANN, DISTRICT 3
COUNCILMEMBER JASMINE CUNNINGHAM, DISTRICT 4
COUNCILMAN JAROM TEFTELLER, AT-LARGE
COUNCILMAN MICHAEL CHEVALIER, AT-LARGE**

STAFF PRESENT:

**GREG HUTSON, CITY MANAGER
MARIA CISNEROS, CITY SECRETARY
MARK CASE, GILMER POLICE DEPARTMENT**

OTHERS PRESENT:

**PHILLIP WILLIAMS
STAN HAYES, HAYES ENGINEERING
BARRY SMITH, EAST TEXAS CREDIT UNION
RICHARD HENSON**

MINUTES

**1. CALL TO ORDER
INVOCATION
ROLL CALL**

Mayor Tim Marshall called the meeting to order at 5:16 p.m. The invocation was led by Councilmember Jerry Webb and Pledge of Allegiance was led by Councilmember Jarom Tefteller.

2. CITIZEN COMMENT
No Citizen Comment

3. CONSENT AGENDA

- a. Consider approval of City Council work session minutes July 26th, 2022
- b. Consider approval of City Council minutes from July 26th, 2022
- c. Consider approval of Gilmer Fire Department Report for July, 2022
- d. Consider approval of Gilmer Police Department Report for July, 2022
- e. Consider approval of Code Enforcement Report for July, 2022
- f. Consider approval of Food Establishment report for July, 2022
- g. Consider approval of Expense Report for July, 2022
- h. Consider approval of Financial Report for July, 2022

Councilmember Edwin P. Herrmann made a motion to approve consent agenda items with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

4. **CONSIDER PRESENTATION BY BARRY SMITH, PRESIDENT, EAST TEXAS CREDIT UNION**
Barry Smith, President of East Texas Credit Union addressed Council informing them regarding their market member deposit rates at 3.20% offered at Credit Union at this time.
5. **CONSIDER AND TAKE POSSIBLE ACTION REGARDING SIDEWALK GRANT APPLICATIONS WITH HAYES ENGINEERING, INC. AND MATTERS RELATED THERETO.**
City Engineer Stan Hayes addressed council regarding sidewalk grant applications and according to Traylor and Associates City is not eligible as incomes are too high in the City of Gilmer, Incomes are higher than LMI low to moderate range. LMI is 5% low to moderate. City would have to use city funds for sidewalks.
6. **CONSIDER AND DISCUSS STATUS OF TPWD GRANT APPLICATION(S) WITH HAYES ENGINEERING, INC. AND MATTERS RELATED THERETO.**
City Engineer Stan Hayes addressed Council regarding TPWD grant application for City Park recently resubmitted August 1st, 2022. An archaeology survey maybe required as part of receiving grant funds.

Councilmember Jarom Tefteller stepped out of meeting at 6:17 p.m. and back at 6:22 p.m.

7. **CONSIDER AND ACT ON AUTHORIZING THE MAYOR TO APPROVE HIGHLAND FOREST SUBDIVISION, LLC. PRELIMINARY PLAT PHASE 1 FOR 72 LOTS, 20.721 ACRES IN THE WILLIAM H. HEREFORD SURVEY.**
Mayor Tim Marshall made a motion to approve Highland Forest Subdivision, LLC. with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.
8. **CONSIDER AND DISCUSS IMPLEMENTATION OF STAGE 3 OF THE CITY'S DROUGHT CONTINGENCY PLAN AND MATTERS RELATED THERETO.**
City Manager Greg Hutson recommended to Council the implementation of Stage 3 of the City's drought contingency plan by watering two days a week for even/odd addresses with no watering between hours of 10 AM-8PM. Stage 3 is in effect until further notice.

Councilmember Marty Jordan entered meeting at 6:35 p.m.

9. **CONSIDER DISCUSSION AND POSSIBLE ACTION REGARDING PROPERTY TAX RATE FOR FISCAL YEAR 2022-2023**
 - a. **Discuss proposed tax rate for 2022-2023**
City Manager Greg Hutson addressed council regarding proposed tax rate of 0.570794 calculated by the Tax Assessor office. Rate is voter approval tax rate. City Manager Greg Hutson recommended the voter approval rate. City Hall staff would get 5% cost of living, all other departments would get adjustments.
 - b. **Take record vote on proposed tax rate for 2022-2023**
Voting for approval was: Mayor Tim Marshall, Councilmember Michael Chevalier, Councilmember Jarom Tefteller, Councilmember Marty Jordan, Councilmember Jerry Webb, Councilmember Edwin P. Herrmann, Councilmember Jasmine Cunningham. All voted in favor.
 - c. **Vote to schedule public hearing on proposed tax rate for 2022-2023**
Councilmember Edwin P Herrmann made a motion to schedule public hearing for proposed tax rate for 2022-2023 on Tuesday, August 23rd, 2022 at 5:15 with a second by Councilmember Michael Chevalier and a vote of 7/0 for approval.

10. CONSIDER APPROVING DATES FOR FALL CLEANUP FOR THE CITY OF GILMER.

Councilmember Marty Jordan made a motion to approve fall cleanup for the City of Gilmer with a second by Councilmember Jarom Tefteller and a vote of 7/0 for approval.

11. CONSIDER AND ACT ON AUTHORIZING THE MAYOR TO EXECUTE THE INTERLOCAL CONTRACT FOR CITY 9-1-1 DATABASE MAINTENANCE WITH EAST TEXAS COUNCIL OF GOVERNMENTS (ETCOG).

Councilmember Marty Jordan made a motion to execute the interlocal contact with East Texas Council of Governments with a second by Councilmember Michael Chevalier and a vote of 7/0 for approval.

12. CONSIDER AN EXECUTIVE SESSION UNDER ARTICLE NUMBER(S) §551.074 CONSULTATION WITH CITY ATTORNEY – PERSONNEL MATTERS.

Entered into executive session at 7:05. Councilmember Edwin P. Herrmann made a motion to go into executive session with a second by Councilmember Michael Chevalier and a vote of 7/0 for approval. Entered back into regular session at 7:54 p.m.

City Manager Greg Hutson and City Secretary Maria Cisneros stepped out of meeting at 7:06 p.m.

City Manager Greg Hutson and City Secretary Maria Cisneros walked back in at 7:47 p.m.

13. CONSIDER DISCUSSION AND POSSIBLE ACTION RELATED TO CONSULTATION WITH CITY ATTORNEY AND MATTERS RELATED THERETO (SEE ITEM #12).

No Action Taken

14. ADJOURN

Councilmember Marty Jordan made a motion to adjourn with a second by Councilmember Jasmine Cunningham with a vote of 7/0 for approval.

Meeting adjourned at 7:55 p.m.

ATTEST:



Maria Cisneros, City Secretary



Tim Marshall, Mayor