

**GILMER CITY COUNCIL
REGULAR STATED SESSION
COUNCIL CHAMBERS, CITY HALL
TUESDAY, August 23rd, 2022 5:15 P.M.
110 BUFFALO, GILMER, TEXAS**

COUNCIL PRESENT:

**MAYOR TIM MARSHALL
COUNCILMAN JERRY WEBB, DISTRICT 1
COUNCILMAN MARTY JORDAN, DISTRICT 2
MAYOR PRO-TEM EDWIN P HERRMANN, DISTRICT 3
COUNCILMEMBER JASMINE CUNNINGHAM, DISTRICT 4
COUNCILMAN JAROM TEFTELLER, AT-LARGE
COUNCILMAN MICHAEL CHEVALIER, AT-LARGE**

STAFF PRESENT:

**GREG HUTSON, CITY MANAGER
MARIA CISNEROS, CITY SECRETARY
JERRY TAYLOR, GILMER FIRE DEPARTMENT**

OTHERS PRESENT:

**PHILLIP WILLIAMS
STAN HAYES, HAYES ENGINEERING
HUEY MITCHELL
EDDIE TURNER
GLORIA MCLUCKIE**

MINUTES

**1. CALL TO ORDER
INVOCATION
ROLL CALL**

Mayor Tim Marshall called the meeting to order at 5:16 p.m. The invocation was led by City Manager Greg Hutson and Pledge of Allegiance was led by Councilmember Marty Jordan.

2. CITIZEN COMMENT

Mayor Tim Marshall informed Council and audience of former Councilmember Teathel Hollis's passing. Mrs. Hollis represented District Four. Her funeral service will take place on Saturday, August 27, 2022.

3. CONSENT AGENDA

- a. Consider approval of City Council minutes from August 9th, 2022**
- b. Consider approval of Expense Report for August, 2022**
- c. Consider approval of Financials for July 31, 2022**

Councilmember Edwin P. Herrmann made a motion to approve consent agenda items with a second by Councilmember Jarom Tefteller and a vote of 7/0 for approval.

- 4. HOLD A PUBLIC HEARING ON THE VOTER APPROVAL TAX RATE OF .570794 PER \$100 VALUATION FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023.**

Mayor Tim Marshall opened public hearing at 5:18 p.m. City Manager Greg Hutson recommended to council to adopt voter approval tax rate of .570794 per \$100 valuation for the one-year period beginning October 1, 2022 and ending September 30, 2023. Mayor Tim Marshall closed public hearing for tax rate at 5:22 p.m.

- 5. HOLD A PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023.**

Mayor Tim Marshall opened public hearing at 5:23 p.m. City Manager Greg Hutson addressed council regarding proposed budget. Budget for this year includes increase of employee health insurance rate of 5.82%, employee pay adjustments for police department, fire department, public works, civic center to be close to market rate, and 5% cost of living employee raises for City Hall staff. There was an increase in property insurance 18%, workers compensation, and finally fuel cost. Mayor Tim Marshall closed public hearing at 5:35 p.m.

- 6. CONSIDER AND ACT ON CALLING A SPECIAL STATED SESSION TO ADOPT VOTER APPROVAL TAX RATE AND TO ADOPT PROPOSED BUDGET FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023.**

Councilmember Edwin P. Herrmann called special stated session to take place on Tuesday, August 30, 2022 at 5:15 p.m. with a second by Councilmember Jarom Tefteller and a vote of 7/0 for approval.

- 7. CONSIDER AND ACT ON GILMER CHAMBER OF COMMERCE REQUEST TO WAIVE DAY BEFORE EVENT, CIVIC CENTER RENTAL FEES FOR UPSHUR COUNTY CAREER/COLLEGE DAY.**

Councilmember Edwin P. Herrmann made a motion to waive day before civic center rental fees for Upshur County Career/College Day with a second by Councilmember Jasmine Cunningham and a vote of 7/0 for approval.

- 8. CONSIDER AND ACT ON APPROVING STREET CLOSURE FOR 2022 ARTWALK, "ART ON THE BRICKS," CELEBRATED ON THE GILMER SQUARE BEGINNING THURSDAY, NOVEMBER 17, 2022 FROM 4:00 P.M.-8:00 P.M.**

- a. Titus Street and Buffalo St
- b. Buffalo at Davis St
- c. Jefferson St. and Simpson St.
- d. Davis Street at Hwy 154
- e. Simpson Street at Hwy 154

Chamber of Commerce Director Gloria McLuckie addressed Council and stated they had an amazing turn out last year.

Councilmember Jasmine Cunningham made a motion to approve street closure for 2022 Artwalk with a second by Councilmember Marty Jordan and a vote of 7/0 for approval.

- 9. CONSIDER AND ACT ON APPROVING STREET CLOSURE FOR 2022 YULEFEST CELEBRATES ON THE GILMER SQUARE BEGINNING FRIDAY, DECEMBER 2ND, 2022 AT 9:00 A.M. AND ENDING SATURDAY, DECEMBER 3RD, 2022 AT 8:00 P.M.**

- a. Titus Street at Cass St.
- b. Buffalo at Trinity St
- c. Buffalo at East Marshall Street
- d. Davis Street at Hwy 154
- e. Simpson Street at Hwy 154

Chamber of Commerce Director Gloria McLuckie presented to council revised street closure beginning on Friday, December 2nd, 2022 at 1:00 p.m. and ending Saturday, December 3rd, 2022 at 8:00 p.m.

Councilmember Marty Jordan made a motion to approve change of street closure time to 1:00 p.m. with a second by Councilmember Michael Chevalier and a vote of 7/0 for approval.

10. CONSIDER AND ACT ON AUTHORIZING THE MAYOR TO EXECUTE RELEASE OF ASSESSMENT LIEN DATED SEPTEMBER 24, 1947.

Councilmember Marty Jordan made a motion to authorize the Mayor to execute release of lien dated September 24, 1947 with a second by Councilmember Michael Chevalier and a vote of 7/0 for approval.

11. CONSIDER DISCUSSION AND POSSIBLE ACTION TO EXTEND BURN BAN IN THE CITY OF GILMER AND TO AUTHORIZE THE CITY FIRE CHIEF TO TAKE ACTION RELATED THERETO.

Fire Chief Jerry Taylor stated there is no reason to extend city burn ban at this time. Current burn ban will terminate tonight at midnight.

12. CONSIDER REQUEST FOR CITY WATER SERVICE OUTSIDE CITY LIMITS AT 2433 STATE HWY 154 E. GILMER, TEXAS, AND ALL MATTERS RELATED THERETO .

No Action Taken

13. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-028 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 TO PURCHASE THREE GENERATORS AND INSTALL FEEDER LINE AND TRANSFER SWITCHES FOR TWO STAND ALONE GENERATORS AND ONE MOBILE IN THE AMOUNT OF \$232,540.00 .

Councilmember Jarom Tefteller made a motion to approve Ordinance No. 22-028 in the amount of \$232,540.00 for purchase of three generators and install feeder line with a second by Councilmember Jerry Webb and a vote of 7/0 for approval.

14. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-030 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 TO REPAIR PUMP 3 AND REPLACE VALVES AT HARRISON STREET PUMP STATION IN THE AMOUNT OF \$14,431.00.

Councilmember Edwin P. Herrmann made a motion to approve Ordinance No. 22-030 in the amount of \$14,431.00 to repair pump 3 and replace valves with a second by Councilmember Jarom Tefteller and a vote of 7/0 for approval.

15. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-031 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022 FOR ENGINEERING COST FOR WASTEWATER TREATMENT PLANT GENERATOR IN THE AMOUNT OF \$7,500.00.

Councilmember Edwin P. Herrmann made a motion to approve Ordinance No. 22-031 in the amount of \$7,500.00 for engineering cost for waste water treatment plant generator with a second by Councilmember Jarom Tefteller and a vote of 7/0 for approval.

16. CONSIDER AND ACT ON APPROVING PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES AND WORK ORDER GI-22-05 WITH HAYES ENGINEERING, INC. FOR SLUDGE PUMP REPLACEMENT.

City Engineer Stan Hayes addressed Council and reported that according to TCEQ standards city is in need to replace three self-priming sludge pumps at the wastewater treatment plant.

Councilmember Jarom Tefteller made a motion to approve service agreement for engineering service and W.O. GI-22-05 in the amount of \$16,000.00 with a second by Councilmember Jasmine Cunningham and a vote of 7/0 for approval.

17. CONSIDER AND ACT ON APPROVING PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES AND WORK ORDER GI-21-04 WITH HAYES ENGINEERING, INC. FOR SANITARY SEWER IMPROVEMENTS AT HIGH SCHOOL.

City Engineer Stan Hayes will provide engineering services to relocate sanitary sewer as the High School Football Field.

Councilmember Jarom Tefteller made a motion to approve service agreement for engineering services and W.O GI-21-04 in the amount of \$15,500 with a second by Councilmember Jasmine Cunningham and a vote of 7/0 for approval.

18. ADJOURN

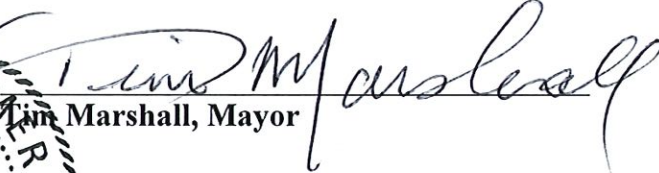
Councilmember Jarom Tefteller made a motion to adjourn with a second by Councilmember Edwin P. Herrmann with a vote of 7/0 for approval.

Meeting adjourned at 6:05 p.m.

ATTEST:



Maria Cisneros, City Secretary



Tim Marshall, Mayor