

**GILMER CITY COUNCIL
REGULAR STATED SESSION
COUNCIL CHAMBERS, CITY HALL
TUESDAY, November 8th, 2022 5:15 P.M.
110 BUFFALO, GILMER, TEXAS**

COUNCIL PRESENT: MAYOR TIM MARSHALL
COUNCILMAN JERRY WEBB, DISTRICT 1
COUNCILMAN MARTY JORDAN, DISTRICT 2
MAYOR PRO-TEM EDWIN P HERRMANN, DISTRICT 3
COUNCILMEMBER JASMINE CUNNINGHAM, DISTRICT 4
COUNCILMAN JAROM TEFTELLER, AT-LARGE

COUNCIL ABSENT COUNCILMAN MICHAEL CHEVALIER, AT-LARGE

STAFF PRESENT: GREG HUTSON, CITY MANAGER
MARIA CISNEROS, CITY SECRETARY
MARK CASE, CHIEF OF POLICE
LANA DAVIDSON, GPD

OTHERS PRESENT: PHILLIP WILLIAMS
LINDSEY HITT, CREDIT UNION OF TEXAS
AMY SMITH, LIVE GILMER

MINUTES

**1. CALL TO ORDER
INVOCATION
ROLL CALL**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by Councilmember Jerry Webb and Pledge of Allegiance was led by City Attorney Mike Martin.

2. CITIZEN COMMENT

No Citizen Comment

3. CONSENT AGENDA

- a. Consider approval of City Council minutes from October 25th, 2022
- b. Consider approval of Gilmer Fire Department Report for October, 2022
- c. Consider approval of Expense Report for October, 2022

Councilmember Edwin P. Herrmann made a motion to approve consent agenda items with a second by Councilmember Jasmine Cunningham and a vote of 5/0 for approval.

Councilmember Jarom Tefteller walked in at 5:16 p.m.

4. **CONSIDER ADOPTION OF THE FOLLOWING PROCLAMATION:**
a. **PROCLAMATION SETTING NOVEMBER 30, 2022 AS “MARK CASE DAY” ON HIS DATE OF RETIREMENT FOR HIS 26+ YEARS OF FAITHFUL SERVICE TO THE CITY AND CITIZENS OF GILMER (ENCLOSURE).**

Mayor Tim Marshall presented proclamation to Mark Case for his 26+ years of faithful service setting November 30, 2022 as Mark Case Day.

5. **CONSIDER AND ACT ON APPROVING KIMBROUGH ADDITION FINAL PLAT FOR LOT 1, BLOCK 1, .904 ACRES IN THE WILLIAM H. HERFORD SURVEY ABSTRACT NO. 200.**

Councilmember Edwin P. Herrmann made a motion to approve Kimbrough Addition final plat for Lot 1, Block 1, with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

6. **CONSIDER AND ACT ON APPROVING ORDINANCE NO. 22-045 AMENDING ORDINANCE NO. 22-037 AIRPORT, SECTION 8.02 (A)(1) AIRCRAFT HANGARS, SECTION 10.01 EQUIPMENT, AND SECTION 10.03, PARKING OR STOPPING, (F) OF THE CODE OF ORDINANCES OF THE CITY OF GILMER, TEXAS.**

Councilmember Marty Jordan made a motion to approve Ordinance No. 22-045 amending Ordinance No. 22-037 airport, section 8.02 (A)(1) aircraft hangars, section 10.01 equipment, and section 10.03, parking or stopping , (F) of the code of ordinances with second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

7. **CONSIDER AND ACT ON RECOMMENDATION PERTAINING TO AIRPORT BOARD MEMBER APPOINTMENTS**

- a. **Mark Skinner**
b. **Shawn Owen**

City Manager Greg Hutson addressed Council and stated that the composition for the Gilmer Airport Board has been increased to (7) members, two (2) members shall be nonpilots, and three (3) members shall be pilots. The remaining two (2) shall be any combination thereof. One of the seven members shall be a member of the City Council.

Councilmember Marty Jordan made a motion to approve Mark Skinner and Shawn Owen to airport board with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

8. **CONSIDER DISCUSSION AND APPROVAL OF ENGAGEMENT LETTER WITH KAREN A. JACKS & ASSOCIATES, P.C. FOR THE CITY’S ANNUAL AUDIT.**

Councilmember Jarom Tefteller made a motion to approve engagement letter with Karen A. Jacks & Associates, P.C. with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

9. **CONSIDER DISCUSSION AND POSSIBLE ACTION REGARDING CITY OFFICIALS’ AND EMPLOYEES’ CHRISTMAS LUNCHEON AND/OR TURKEY GIVE-AWAY.**

Councilmember Jarom Tefteller made a motion to approve City Officials and Employees Christmas Luncheon with a second by Councilmember Edwin P. Herrmann and a vote of 6/0 for approval.

10. **CONSIDER AND ACT ON APPROVING PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES AND WORK ORDER GI-22-08 WITH HAYES ENGINEERING, INC. FOR KIMWAY STREET DRAINAGE IMPROVEMENTS.**

Councilmember Jarom Tefteller made a motion to approve Work Order GI-22-08 with Hayes Engineering, Inc. in the amount not to exceed \$8,500.00 with a second by Councilmember Edwin P. Herrmann and a vote of 6/0 for approval.

11. **CONSIDER ACTION TO CANCEL DECEMBER 27th, 2022 COUNCIL MEETING.**

Mayor Tim Marshall made a motion to approve cancelling the Tuesday, December 27th, 2022 meeting with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

12. CONSIDER AND ACT ON AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT FOR ELECTRICAL SERVICES WITH HILL ELECTRIC COMPANY 2022-2023.

Mayor Tim Marshall made a motion to approve contract for electrical services with Hill Electric for the year 2022-2023 in the amount of \$9,000.00 with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

13. CONSIDER DISCUSSION AND POSSIBLE ACTION REGARDING LIVE GILMER FALL FEST EVENT SERVING & CHARGING FOR ALCOHOL WITH SPECIAL TABC PERMIT BEGINNING SATURDAY, NOVEMBER 12, 2022 AND ENDING ON SUNDAY, NOVEMBER 13, 2022.

City Attorney Mike Martin recommended to Council that Live Gilmer have a designated area for the sale, serving, and consumption of alcohol during fall festival.

Councilmember Marty Jordan made a motion to approve sale, serving, and consumption of alcohol within a designated area for fall fest with a second by Councilmember Jasmine Cunningham and a vote of 6/0 for approval.

14. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-040 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 TO TRANSFER FUNDS FOR ENGINEERING COST FOR MOVE AND REPLACEMENT SEWER LINE UNDER GISD FOOTBALL FIELD IN THE AMOUNT OF \$15,500.00.

Councilmember Marty Jordan made a motion to Ordinance No. 22-040 in the amount of \$15, 500.00 for move and replacement of sewer line under GISD football field with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

15. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-041 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 TO TRANSFER FUNDS FOR ENGINEERING COST FOR REPAIR OF KIMWAY DRAINAGE IMPROVEMENT IN THE AMOUNT OF \$8,500.00.

Councilmember Edwin P. Herrmann made a motion to approve Ordinance No. 22-041 to repair Kimway drainage improvement with a second by Councilmember Marty Jordan and a vote of 5/1 for approval with Councilmember Jarom Tefteller abstaining.

16. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-042 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 TO TRANSFER FUNDS FOR 2022 STREET IMPROVEMENT PROJECT IN THE AMOUNT OF \$284,980.50.

Mayor Tim Marshall made a motion to approve Ordinance No. 22-042 in the amount of \$284,980.50 for the 2022 Street Improvement with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

17. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-043 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 TO TRANSFER FUNDS FOR GARY TRAYLOR ADMINISTRATIVE SERVICES THAT WAS APPROVED IN 03/2022 IN THE AMOUNT OF \$49,500.00.

Councilmember Jarom Tefteller made a motion to approve Ordinance No. 22-043 in the amount of \$49,500.00 for Gary Traylor administrative services with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

18. CONSIDER DISCUSSION AND APPROVAL OF ORDINANCE NO. 22-044 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 TO TRANSFER FUNDS FOR ADMINISTRATIVE COST FOR PARKS FOR FY 22-23 TO REAPPROVE ENGINEERING EXPENSE IN THE AMOUNT OF \$275,000.00.

No Action Taken

19. CONSIDER AND ACT ON APPROVING QUOTE AND ORDINANCE NO. 22-046 AMENDING THE CITY BUDGET FOR THE CITY OF GILMER, TEXAS FOR THE ONE YEAR PERIOD BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 FOR LED L801A AIRPORT BEACON LIGHT WITH HALI-BRITE INC. IN THE AMOUNT OF \$10,115.10.

Councilmember Marty Jordan made a motion to approve quote and Ordinance No. 22-046 for airport beacon light with Hali-Brite Inc, with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

20. ADJOURN

Councilmember Jasmine Cunningham made a motion to adjourn with a second by Councilmember Edwin P. Herrmann and a vote of 6/0 for approval.

Meeting adjourned at 6:13 p.m.




Tim Marshall, Mayor

ATTEST:


Maria Cisneros, City Secretary