



MINUTES

**Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine Cunningham
Councilmember Jarom Tefteller**

**Mayor Pro-Tem Pete Herrmann
Councilmember Marty Jordan
Councilmember Michael Chevalier**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, March 28, 2023, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Marty Jordan
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine Cunningham
Councilmember Jerry Webb

The following Councilmembers were absent:

Councilmember Michael Chevalier

The following staff was present:

Greg Hutson, City Manager
Michael Martin, City Attorney

Kimberly Smith, TRMC, CMC, City Secretary
Lisa Long, Civic Center Director

Other Attendees:

Phillip Williams, Gilmer Mirror
Stella Cabrera, Women’s Center of East Texas
Gloria McLuckie, Director of Chamber
Eddie Turner, Resident

Wesley Traylor, Traylor & Associates
Isha Fluellen, Juneteenth Celebration
Ike Fluellen, Resident

- I. Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by City Manager Greg Hutson and Pledge of Allegiance was led by Councilmember Marty Jordan.

- II. Public Comment**

Councilmember Jarom Tefteller entered at 5:16 p.m.

No public comments.

III. Consent Agenda

The consent agenda consisted of City Council minutes from February 28, 2023, City Council Minutes from March 9, 2023, Code Enforcement Report from February 2023, Police Department Report from February 2023, Fire Department Report from February 2023, the Expense Report for March 2023, and Financials for February 2023.

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

IV. Items to Consider

1. Consider adoption of the following proclamation portraying April as Sexual Assault Awareness Month in the City of Gilmer.

Mayor Tim Marshall read and presented the proclamation.

2. Consider adoption of the following proclamation portraying April as Fair Housing Month in the City of Gilmer.

Mayor Tim Marshall read aloud the proclamation.

3. Conduct a public hearing regarding the submission of a 2023-2024 Texas Community Development Block Grant application to the Texas Department of Agriculture.

Mayor Pro-Tem Pete Herrmann made a motion to open the public hearing with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

No comment.

Councilmember Marty Jordan made a motion to close the public hearing with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

4. Consider, discuss, and take possible action to approve Resolution R23-008 authorizing the submittal of a 2023-2024 TxCDBG application to the Texas Department of Agriculture, committing matching funds, agreeing to comply with programmatic requirements and adopting/reaffirming civil right policies.

Wesley Traylor, Traylor & Associates, stated the funding is \$500,000 with a city match of \$25,000, making the total \$525,000.00

Councilmember Jarom Tefteller made a motion to approve Resolution R23-008 authorizing the submittal of a 2023-2024 TxCDBG application to the Texas Department of Agriculture, committing matching funds, agreeing to comply with programmatic requirements and adopting/reaffirming civil right policies with a second by Mayor Pro-Tem Pete Herrmann and a vote of 6/0 for approval.

5. Consider, discuss, and take possible action to approve Resolution R23-009 designating authorized representatives in matters pertaining to the City's participation in the Texas Community Development Block Grant Program.

Councilmember Marty Jordan made a motion to approve Resolution R23-009 designating authorized representatives in matters pertaining to the City's participation in the Texas Community Development Block Grant Program with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

6. Consider, discuss, and take possible action to approve Resolution R23-010 regarding an Easter Egg Hunt street closure on April 8, 2023.
 - a. Simpson Street at Hwy 154
 - b. Simpson Street at Buffalo Street

Councilmember Jarom Tefteller made a motion to approve Resolution R23-010 regarding an Easter Egg Hunt street closure on April 8, 2023, with a second by Councilmember Jasmine Cunningham and a vote of 6/0 approval.

7. Consider, discuss, and take possible action to approve Resolution R23-011 regarding "A Taste of Gilmer" street closure on April 15, 2023.
 - a. Henderson Street at Hwy 154
 - b. Henderson Street at Harrison Street

Gloria McLuckie, Director of Chamber, explained to the council that this event may be held with the Cherokee Rose Festival, and not held on April 15th. The Council decided to approve the Resolution just in case the event needs to take place on April 15th.

Councilmember Jarom Tefteller made a motion to approve Resolution R23-011 regarding "A Taste of Gilmer" street closure on April 15, 2023 with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

8. Consider, discuss, and take possible action to approve Resolution R23-012 regarding the Juneteenth Celebration street closure on June 16, 2023.
 - a. Titus Street
 - b. Buffalo Street
 - c. Jefferson Street
 - d. Davis Street
 - e. Simpson Street
 - f. Trinity Street
 - g. Cass Street
 - h. Taylor Street

Iesha Fluellen explained to the council the events of the Juneteenth Celebration.

Councilmember Jarom Tefteller made a motion to approve Resolution R23-012 regarding the Juneteenth Celebration street closure on June 16, 2023, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

9. Consider, discuss, and take possible action to approve dates for the Spring Clean-Up for the City of Gilmer, April 24-29, 2023.

Councilmember Jerry Webb made a motion to approve dates for the Spring Clean-Up for the City of Gilmer, April 24-29, 2023, with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

10. Consider, discuss, and take possible action on Ordinance 23-013 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2022, and ending September 30, 2023, for Well #5 Refurbishment to correct Ordinance 23-011 & Budget Amendment #627 in the amount of \$162,545.00.

Mayor Pro-Tem Pete Herrmann made a motion to act on Ordinance 23-013 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2022, and ending September 30, 2023, for Well #5 Refurbishment to correct Ordinance 23-011 and Budget Amendment #627 in the amount of \$162,545.00 with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

11. Consider, discuss, and take possible action on bids for WWTP C-SEP Sludge Pump Replacement accepting the lowest bid from D & D Pipeline Consultants of Longview, Texas

Mayor Tim Marshall made a motion to accept the bids for WWTP C-SEP Sludge Pump Replacement accepting the lowest bid from D & D Pipeline Consultants of Longview, Texas with a second by Mayor Pro-Tem Pete Herrmann and a vote of 6/0 for approval.

12. Consider and discuss the City Manager's report.

City Manager Greg Hutson briefly explained his report to council.

V. Executive Session

1. Consider and take possible action to enter Executive Session under Article Number §551.074, Personnel Matters-Evaluation of the City Manager as required by the City Charter.

Councilmember Jasmine Cunningham made a motion to enter Executive Session under Article Number §551.074, Personnel Matters-Evaluation of the City Manager as required by the City Charter with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

Entered executive session at 5:54 p.m.

VI. Adjourn Executive Session

Mayor Pro-Tem Pete Herrmann made a motion to adjourn executive session and convene to the regular meeting with a second by Councilmember Marty Jordan and a vote of 6/0 for approval.

Adjourned executive session at 6:41 p.m.

VII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

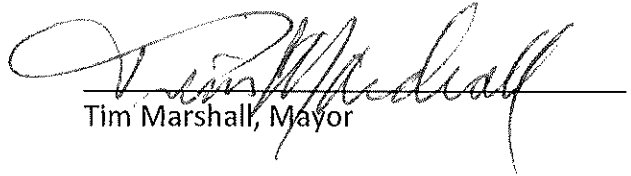
1. Consider, discuss, and take possible action related to personnel matters – evaluation of the City Manager and personnel matters.

No action was taken.

VIII. Adjournment

Mayor Pro-Tem Pete Herrmann made a motion to adjourn second by Councilmember Jerry Webb and a vote of 6/0 for approval.

Meeting adjourned at 6:41 p.m.


Tim Marshall, Mayor

ATTEST:


Kimberly Smith, TRMC, GMC, City Secretary

