

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine Cunningham  
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan  
Councilmember Michael Chevalier

**MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, May 23, 2023, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

**The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine Cunningham

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan

**The following Councilmembers were absent:**

Councilmember Michael Chevalier

Councilmember Jarom Tefteller

**The following staff was present:**

Greg Hutson, City Manager  
Michael Martin, City Attorney

Kimberly Smith, TRMC, MMC, City Secretary

**Other Attendees:**

Phillip Williams, Gilmer Mirror  
Karen Jacks, Karen A. Jacks & Associates, P.C.

Caulen Spencer

- I. Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by Councilmember Jerry Webb and Pledge of Allegiance was led by Councilmember Marty Jordan.

**II. Public Comment**

No public comments.

**III. Consent Agenda**

The consent agenda consisted of City Council minutes from May 9, 2023 and the Expense Report for May 2023.

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items with a second by Councilmember Marty Jordan and a vote of 5/0 for approval.

**IV. Items to Consider**

1. Consider, discuss, and take possible action to approve the annual Audit Report for Fiscal Year ending September 30, 2022.

Karen Jacks from Karen A. Jacks & Associates, P.C. briefly went over the annual Audit Report.

Mayor Tim Marshall made a motion to to approve the annual Audit Report for Fiscal Year ending September 30, 2022 with a second by Councilmember Jasmine Cunningham and a vote of 5/0 for approval.

2. Consider, discuss, and take possible action to approve the Tax Abatement for Highland Forest Subdivision.

Attorney Gary Landers explained the Tax Abatement to the Council.

Councilmember Marty Jordan made a motion to approve the Tax Abatement for Highland Forest Subdivision with a second by Councilmember Jasmine Cunningham and a vote of 5/0 for approval.

3. Consider, discuss, and take possible action to approve the use of the City Council Chambers on Monday, Wednesday, Thursday, and Friday until further notice for Upshur County JP Court to hold proceedings there in.

City Manager Greg Hutson briefly explained the reasoning behind using the Council Chambers.

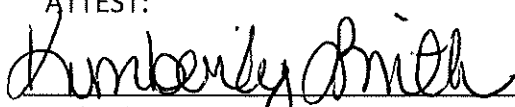
Mayor Tim Marshall stated the Council shouldn't consider an open-end invitation for 3 years, and approve only year by year instead of approving annually.


Mayor Pro-Tem Pete Herrmann made a motion to table giving City Attorney Mike Martin and City Manager Greg Hutson permission to enter into discussion with Upshur County JP4 and Upshur County Judge regarding the use of the Council Chambers to hold court with a second by Councilmember Jerry Webb and a vote of 5/0 for approval.

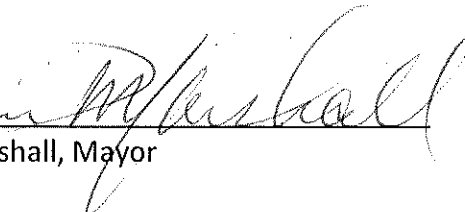
**V. Adjournment**

Councilmember Jerry Webb made a motion to adjourn second by Councilmember Marty Jordan and a vote of 5/0 for approval.

Meeting adjourned at 5:58 p.m.

ATTEST:  
  
 Kimberly Smith, TRMC, MMC, City Secretary



  
 Tim Marshall, Mayor