



Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine Cunningham  
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan  
Councilmember Michael Chevalier

## MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, November 14, 2023, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### The following Councilmembers were present:

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Michael Chevalier

Councilmember Marty Jordan  
Councilmember Jarom Tefteller  
Councilmember Jasmine Cunningham

### The following Councilmembers were absent:

Mayor Pro-Tem Pete Herrmann

### The following staff was present:

Greg Hutson, City Manager

Kimberly Smith, TRMC, MMC, City Secretary

### Other Attendees:

Phillip Williams, Gilmer Mirror

- I. **Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by City Manager Greg Hutson, and Pledge of Allegiance was led by Councilmember Jasmine Cunningham.

- II. **Public Comment**

No public comments.

- III. **Announcements**

1. Mayor's announcements
2. City Manager's announcements
3. City Council Member's announcements – Councilmember Jerry Webb stated the perception of the residents is the city doesn't care about the streets and Councilmember Webb stated we need to educate the public on the city's streets and the costs and how we are taking care of streets as we are able to.

#### IV. Consent Agenda

The consent agenda consisted of City Council Minutes from October 24, 2023, Code Enforcement Report for October 2023, Police Department Report for October 2023, Fire Department Report for October 2023, Expense Report for October 2023, and Financials for October 2023.

Councilmember Michael Chevalier made a motion to approve consent agenda items, with a second by Councilmember Marty Jordan, and a vote of 5/0 for approval.

#### V. Items to Consider

1. Consider, discuss, and take possible action to approve temporary handicap parking (2 spaces) at the Courthouse Annex located at 150 Jefferson Street.

Mayor Tim Marshall made a motion to approve temporary handicap parking (2 spaces) at the Courthouse Annex located at 150 Jefferson Street, with a second by Councilmember Marty Jordan, and a vote of 5/0 for approval.

2. Consider, discuss, and take possible action to approve the Playground at the City Park (Yamboree).

City Manager Greg Hutson stated he spoke with Chairman John McWhorter of the Parks Advisory Board, and they will get together to discuss this item and bring it back to council for approval.

3. Consider, discuss, and take possible action approval of food trucks and vendor spaces with appropriate permit and space fees at the Gilmer Civic Center on April 8, 2023 for the Solar Eclipse.

Councilmember Jarom Tefteller entered the meeting at 5:24 p.m.

Councilmember Jasmine Cunningham made a motion to approval of food trucks and vendor spaces with appropriate permit and space fees at the Gilmer Civic Center on April 8, 2023 for the Solar Eclipse, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

4. Consider, discuss, and take possible action to approve the Gilmer Civic Center Vendor Application and Contract for the April 8, 2024 Solar Eclipse celebration.

Councilmember Jasmine Cunningham made a motion to approve the Gilmer Civic Center Vendor Application and Contract for the April 8, 2024 Solar Eclipse celebration, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

5. Consider, discuss, and take possible action to approve Resolution R23-017 casting votes for a two-year term position(s) of the Upshur County Appraisal District Board of Directors.

Councilmember Jarom Tefteller made a motion to approve Resolution R23-017 splitting the votes equally among the candidates for a two-year term position(s) of the Upshur County Appraisal District Board of Directors, with a second by Mayor Tim Marshall, and a vote of 6/0 for approval.

6. Consider, discuss, and take possible action to approve the Statement of Intent to change rates for CenterPoint Texas, Texas Division effective December 4, 2023.

Councilmember Jarom Tefteller stated the information provided by CenterPoint stated the city didn't need to take any action.

No action was taken.

7. Consider, discuss, and take possible action to close City Offices at 12:00 pm on Wednesday, November 22, 2023, in observance of the Thanksgiving Holiday.

Councilmember Michael Chevalier made a motion to close City Offices at 12:00 pm on Wednesday, November 22, 2023, in observance of the Thanksgiving Holiday, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

8. Consider, discuss, and take possible action regarding City Officials and Employees' Christmas Luncheon at Silver Alley.

Councilmember Marty Jordan made a motion to approve City Officials and Employees' Christmas Luncheon at Silver Alley, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

9. Consider, discuss, and take possible action to close City Offices at 12:00 pm on Friday, December 22, 2023, in observance of the Christmas Holiday.

Councilmember Jarom Tefteller made a motion to close City Offices at 12:00 pm on Friday, December 22, 2023, in observance of the Christmas Holiday, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

10. Consider, discuss, and take possible action authorizing the City Manager to execute the contract for electrical services with Hill Electric Company 2023-2024.

Mayor Tim Marshall made a motion authorizing the City Manager to execute the contract for electrical services with Hill Electric Company 2023-2024, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

11. Consider, discuss, and take possible action to cancel the December 26, 2023 City Council Meeting.

Councilmember Jerry Webb made a motion to cancel the December 26, 2023 City Council Meeting, with a second by Councilmember Jasmine Cunningham, and a vote of 6/0 for approval.

12. Consider, discuss, and take possible action to approve Ordinance 23-041 amending the monthly charges for Sanitation Solutions.

Councilmember Michael Chevalier made a motion to approve Ordinance 23-041 amending the monthly charges for Sanitation Solutions, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

13. Consider, discuss, and take possible action to approve Ordinance 23-042 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the purchase of a 2023 Fire Department Vehicle Amendment that was approved on 09/11/2023 in the amount of \$82,000.00.

Councilmember Marty Joran made a motion to approve Ordinance 23-042 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the purchase of a 2023 Fire Department Vehicle Amendment that was approved on 09/11/2023 in the amount of \$82,000.00, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

14. Consider, discuss, and take possible action to approve Ordinance 23-043 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the purchase of a 2023 Fire Department Thermal Camera/Imager that was approved and ordered on July 25, 2023, but not received until October 2023 in the amount of \$6,600.00.

Councilmember Miachel Chevalier made a motion to approve Ordinance 23-043 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the purchase of a 2023 Fire Department Thermal Camera/Imager that was approved and ordered on July 25, 2023, but not received until October 2023 in the amount of \$6,600.00, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

15. Consider, discuss, and take possible action to approve Ordinance 23-044 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the construction costs for WWTP Sludge Pump Improvements that was approved on April 10, 2023 which will reapprove for the new budget year in the amount of \$125,224.00.

Councilmember Jarom Tefteller made a motion to approve Ordinance 23-044 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the construction costs for WWTP Sludge Pump Improvements that was approved on April 10, 2023 which will reapprove for the new budget year in the amount of \$125,224.00, with a second by Councilmember Jasmine Cunningham, and a vote of 6/0 for approval.

16. Consider, discuss, and take possible action to approve Ordinance 23-045 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the Engineering Fee for RAS Pumps that was approved on December 14, 2022, which will reapprove for the new budget year in the amount of \$16,000.00.

Councilmember Marty Jordan made a motion to approve Ordinance 23-045 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the engineering Fee for RAS Pumps that was approved on December 14, 2022, which will reapprove for the new budget year in the amount of \$16,000.00, with a second by Councilmember Jarom Tefteller, and a vote of 6/0 for approval.

17. Consider, discuss, and take possible action to approve Ordinance 23-046 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and

ending September 30, 2024, to cover the engineering Fee for Wastewater Plant Mechanical Bar Screen that was approved on January 23, 2023, which will reapprove for the new budget year in the amount of \$51,000.00.

Councilmember Jarom Tefteller made a motion to approve Ordinance 23-046 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the engineering Fee for Wastewater Plant Mechanical Bar Screen that was approved on January 23, 2023, which will reapprove for the new budget year in the amount of \$51,000.00, with a second by Councilmember Marty Jordan, and a vote of 6/0 for approval.

18. Consider, discuss, and take possible action to approve Ordinance 23-047 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the Gary Traylor Administrative Services that was originally approved in March 2022, which will reapprove for the new budget year in the amount of \$49,500.00.

Councilmember Jarom Tefteller made a motion to approve Ordinance 23-047 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover the Gary Traylor Administrative Services that was originally approved in March 2022, which will reapprove for the new budget year in the amount of \$49,500.00, with a second by Councilmember Micheal Chevalier, and a vote of 6/0 for approval.

19. Consider, discuss, and take possible action to approve Ordinance 23-048 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover 2023-2024 Street Improvement Project Engineering Costs that was approved on October 24, 2023 in the amount of \$15,000.00.

Councilmember Jarom Tefteller made a motion to approve Ordinance 23-048 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover 2023-2024 Street Improvement Project Engineering Costs that was approved on October 24, 2023 in the amount of \$15,000.00, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

20. Consider, discuss, and take possible action to approve Ordinance 23-049 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover WWTP Emergency Power System that was approved on September 13, 2022, in the amount of \$78,585.00.00.

Councilmember Marty Jordan made a motion to approve Ordinance 23-049 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover WWTP Emergency Power System that was approved on September 13, 2022, in the amount of \$78,585.00.00, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

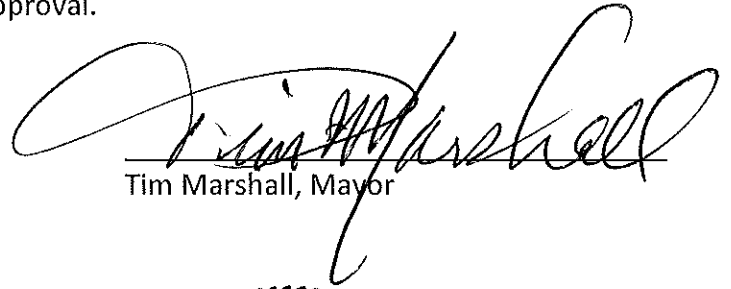
21. Consider, discuss, and take possible action to approve Ordinance 23-050 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover 2023-2024 Street Improvement Project Construction Costs that was approved on October 24, 2023 in the amount of \$280,490.00.

Councilmember Jarom Tefteller made a motion to table Ordinance 23-050 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to cover 2023-2024 Street Improvement Project Construction Costs that was approved on October 24, 2023 in the amount of \$280,490.00, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

**VI. Adjournment**

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

Meeting adjourned at 5:43 p.m.



Tim Marshall, Mayor

ATTEST:



Kimberly Smith, FRMC, MMC, City Secretary

