



Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine Cunningham  
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan  
Councilmember Michael Chevalier

**MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, March 12, 2024, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

**The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan

**The following Councilmembers were absent:**

Councilmember Michael Chevalier  
Councilmember Jarom Tefteller

Councilmember Jasmine Cunningham

**The following staff was present:**

Greg Hutson, City Manager  
Mary Bullock, Business Manager

Kimberly Smith, TRMC, MMC, City Secretary

**Other Attendees:**

Phillip Williams, Gilmer Mirror

Herb Winkeller, Gilmer Mirror

- I. **Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Marty Jordan.

**II. Public Comment**

**III. Announcements**

- 1. Mayor’s announcements – stated the ongoing work at Abney Park

2. City Manager's announcements
3. City Council Member's announcements

#### IV. Consent Agenda

1. City Council Minutes from February 27, 2024
2. Code Enforcement Report for February 2024
3. Police Department Report for February 2024
4. Fire Department Report for February 2024
5. Expense Report for February 2024
6. Financials for February 2024

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jerry Webb, and a vote of 4/0 for approval.

#### V. Items to Consider

1. Consider adoption of a Proclamation portraying April as Sexual Assault Awareness Month in the City of Gilmer.

Mayor Tim Marshall read aloud the proclamation.

2. Consider, discuss, and take possible action to approve street repairs and talk with TxDot regarding those streets.

City Manager Greg Hutson explained the reasoning behind having a TxDOT Rep available at the meeting. No TxDOT Representative could be present at the meeting.

The council passed on this item.

3. Consider, discuss, and take possible action to approve the recommendation from Planning & Zoning Commission regarding the plat submitted by Toney Putman, ABS A200 Hereford, William H. Tract 140-1, 11.884 acres, lot 1 block 1-0.483-acres, lot 2 block 1-0.368-acres, and lot 3 block 1-0.345 acres.

Mayor Pro-Tem Pete Herrmann made a motion to approve the recommendation from Planning & Zoning Commission regarding the plat submitted by Toney Putman, ABS A200 Hereford, William H. Tract 140-1, 11.884 acres, lot 1 block 1-0.483-acres, lot 2 block 1-0.368-acres, and lot 3 block 1-0.345 acres, with a second by Councilmember Jerry Webb, and a vote of 4/0 for approval.

4. Consider, discuss, and take possible action to approve dates for Spring Clean-up for the City of Gilmer, March 18-23, 2024.

Mayor Tim Marshall made a motion to approve the dates for Spring Clean-up for the City of Gilmer, March 18-24, 2024, with a second by Councilmember Marty Jordan, and a vote of 4/0 for approval.

5. Consider, discuss, and take possible action to approve Upshur Area Amateur Radio Club (UAARC) use of the Airport Terminal Building of Gilmer Airport for Field Day on June 22-23, 2024

in addition to future dates. They would like access to the Airport Terminal Building all day on both days mentioned.

Mayor Tim Marshall stated council should only approve for these two dates and not add in future dates.

Mayor Pro-Tem Pete Herrmann made a motion to approve Upshur Area Amateur Radio Club (UAARC) use of the Airport Terminal Building of Gilmer Airport for Field Day on June 22-23, 2024. They would like access to the Airport Terminal Building all day both days mentioned, with a second by Councilmember Marty Jordan, with a vote of 4/0 for approval.

6. Consider, discuss, and take possible action to approve closing a street for the Total Eclipse Event, Blackout on the Bricks sponsored by the Chamber of Commerce on April 8, 2024 from 11:00 am – 4:00 pm.

City Manager Greg Hutson asked if council would table this item so he could get more information.

Mayor Pro-Tem Pete Herrmann made a motion to table the item until City Manager can get more information, with a second by Councilmember Marty Jordan, with a vote of 4/0 for approval.

7. Consider, discuss, and take possible action to approve Ordinance 24-014 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to rework sewer and water line at Timmons and Kaufman Streets in the amount of \$22,575.00.

Councilmember Marty Jordan made a motion to approve Ordinance 24-014 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to rework sewer and water line at Timmons and Kaufman Streets in the amount of \$22,575.00, with a second by Councilmember Jerry Webb, with a 4/0 vote for approval.

8. Consider, discuss, and take possible action to approve Ordinance 24-015 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to add a change order adding Bradford to Stuart Street in the amount of \$119,184.00.


Councilmember Marty Jordan made a motion to approve Ordinance 24-015 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, to add a change order adding Bradford to Stuart Street in the amount of \$119,184.00, with a second by Councilmember Jerry Webb, with a 4/0 vote for approval.

Herb Winkeller stated the intersection at 271 and 300 is designed for 2 lanes but it is only used as one. Mayor Tim Marshall stated that is a question for TxDOT and stated he would speak with Mr. Winkeller after the meeting.

VI. Adjournment

Mayor Pro-Tem Pete Herrmann made a motion to adjourn, with a second by Councilmember Marty Jordan, and a vote of 4/0 for approval.

Meeting adjourned at 5:33 p.m.

  
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Tim Marshall, Mayor

ATTEST:

  
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Kimberly Smith, TRMC, MMC, City Secretary