



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine Cunningham
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Marty Jordan
Councilmember Michael Chevalier

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, May 14, 2024, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine Cunningham
Councilmember Marty Jordan

Mayor Pro-Tem Pete Herrmann
Councilmember Michael Chevalier
Councilmember Jarom Tefteller

The following Councilmembers were absent:

The following staff was present:

Greg Hutson, City Manager
Michael Martin, City Attorney
Lana Davidson, Gilmer Police Chief
Lisa Long, Civic Center Director

Kimberly Smith, TRMC, MMC, City Secretary
Mary Bullock, Business Manager
Monty Montgomery, GPD
Michael Collendrina, GPD

Other Attendees:

Phillip Williams, Gilmer Mirror

- I. Call to Order**
Invocation
Pledge of Allegiance

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by City Manager Greg Hutson, and the Pledge of Allegiance was led by Councilmember Jarom Tefteller.

- II. Public Comment**
- III. Announcements**

1. Mayor's announcements – Mayor Tim Marshall read aloud an appreciation note for Officer Michael Collendrina.
2. City Manager's announcements
3. City Council Member's announcements

IV. Consent Agenda

1. City Council Minutes from April 23, 2024
2. Code Enforcement Report for April 2024
3. Police Department Report for April 2024
4. Fire Department Report for April 2024
5. Expense Report for April 2024
6. Financials for April 2024

Councilmember Jarom Tefteller made a motion to approve consent agenda items, with a second by Councilmember Marty Jordan, and a vote of 7/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action to approve administering the Oath of Office and presenting the Certificate of Elections forms regarding the City of Gilmer General Election scheduled to be held on May 4, 2024, which was cancelled, pursuant to Ordinance 24-013 approved by the Gilmer City Council on February 27, 2024.
 - a. City Secretary will administer the Oath of Office for those declared elected.
 - b. City Secretary will present the Certificate of Election forms.

City Secretary Kimberly Smith administered the Oath of Office for three Councilmembers and presented the Certificate of Election forms.

2. Consider, discuss, and take possible action to amend the Personnel Handbook by adding a new section, 8.04.1 *Donation of Sick Leave* and matters related thereto.

City Manager Greg Hutson explained the reason for the change in the policy.

Councilmember Marty Jordan made a motion to approve to amend the Personnel Handbook by adding a new section 8.04.1 *Donation of Sick Leave* and matters related thereto, with a second by Councilmember Jarom Tefteller, and a vote of 7/0 for approval.

VI. Executive Session

1. Consider and take action to enter into Executive Session under Article Number §551.074, Personnel Matters – City Manager Benefits

Mayor Pro-Tem Pete Herrmann made a motion to enter into Executive Session at 5:25 pm, with a second by Councilmember Jasmine Cunningham, and a vote of 7/0 for approval.

VII. Adjourn Executive Session

Mayor Pro-Tem Pete Herrmann made a motion to exit Executive Session at 5:53 pm, with a second by Councilmember Jarom Tefteller, and a vote of 7/0 for approval.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

1. Consider, discuss, and take possible action related to personnel matters – City Manager Benefits.

Mayor Tim Marshall made a motion to approve a one-time payout of 3.5 weeks of vacation time, with a second by Mayor Pro-Tem Pete Herrmann, and a vote of 6 for approval and 1 voted against by Councilmember Michael Chevalier.

IX. Adjournment

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Jasmine Cunningham, and a vote of 7/0 for approval.

Meeting adjourned at : p.m.


Tim Marshall, Mayor

ATTEST:


Kimberly Smith, TRMC, MMC, City Secretary

