



Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine McDowell  
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan  
Councilmember Michael Chevalier

**MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, September 10, 2024, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

**The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann  
Councilmember Marty Jordan

**The following Councilmembers were absent:**

**The following staff was present:**

Pamela B. Pyeatt, Interim City Secretary  
Mary Bullock, Business Manager

Michael Martin, City Attorney

**Other Attendees:**

Phillip Williams, Gilmer Mirror  
Jimi Murray, Red River Recreation

Doug Clinnard, 1001 Brooksy Street

- I. Call to Order**
- Invocation**
- Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 p.m. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Marty Jordan.

**II. Public Comment**

**III. Announcements**

- 1. Mayor’s announcements (Mentioned the Stage 3 Drought Contingency Plan)
- 2. City Manager’s announcements
- 3. City Council Member’s announcements

**IV. Consent Agenda**

1. Consider approval of City Council Minutes from August 27, 2024
2. Consider approval of Code Enforcement Report for August 2024
3. Consider approval of Police Department Report for August 2024
4. Consider approval of Fire Department Report for August 2024
5. Consider approval of Expense Report for August 2024
6. Consider approval of Financials for August 2024

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

## V. Items to Consider

1. Consider, discuss, and take possible action to authorize the Mayor to execute an Agreement for Animal Control and Protection Services with the City of Mt. Pleasant, Texas.

After some discussion, Councilmember Jarom Tefteller made a motion to accept the Mt Pleasant Agreement for Animal Services, motion had a second by Councilmember Jerry Webb, and a vote of 5/0 for approval. Councilmember Jerry Webb mentioned looking into starting our own facility for stray dogs and cats.

2. Consider, discuss, and take possible action to approve Resolution R24-006 authorizing the City Manager to sign all documents related to the Grant for Routine Airport Maintenance Program (RAMP) and matters related thereto (enclosure).

Mayor Pro Tem Edwin P. Herrmann allow the City Manager to sign all documents related to the Grant for Routine Airport Maintenance Program (RAMP) and matters related, with a second by Councilmember Jerry Webb, and a vote of 5/0 for approval.

3. Consider, discuss, and take possible action to approve an estimate from Red River Recreation to purchase and install shades over playground at Abney Park in the amount of \$154,898.84 (enclosure).

Councilmember Jarom Tefteller suggested that the City go out for bids on the shades over the playground at Abney Park.

4. Consider, discuss, and take possible action to approve Ordinance 24-034 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, for insurance proceeds for water repairs in council chambers in the amount of \$8,572.95 (enclosure)

Councilmember Jarom Tefteller made a motion to approve Ordinance 24-034 with a second by Mayor Pro Tem Edwin P. Herrmann and a vote of 5/0 for approval.

5. Consider, discuss, and take possible action to approve Ordinance 24-035 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2023 and ending September 30, 2024, for the air conditioner unit for Terminal Bldg. at Airport in the amount of \$7,625.00 (enclosure).

Mayor Pro Tem Edwin P. Herrmann made a motion to approve Ordinance 24-035 with a second by Councilmember Jerry Webb and a vote of 5/0 for approval.

6. Consider, discuss, and take possible action to approve Ordinance 24-036 amending the City Budget for the City of Gilmer, Texas, for the one-year period beginning October 1, 2023 and ending September 30, 2024 for construction of the Wildlife Fence at Airport in the amount of \$181,338.00 (enclosure).

Councilmember Marty Jordan made a motion to approve Ordinance 24-036 with a second by Councilmember Jarom Tefteller and a vote of 5/0 for approval.

7. Consider, discuss, and take possible action to approve Ordinance 24-037 amending the City Budget for the City of Gilmer, Texas, for the one-year period beginning October 1, 2023 and ending September 30, 2024 for to repair the clarifier at sewer plant in the amount of \$6,600.00 (enclosure).

Councilmember Jarom Tefteller made a motion to approve Ordinance 24-037 with a second by Mayor Pro Tem Edwin P. Herrmann and a vote of 5/0 for approval.

8. Consider, discuss, and take possible action to approve Ordinance 24-038 amending the City Budget for the City of Gilmer, Texas, for the one-year period beginning October 1, 2023 and ending September 30, 2024 for the new water line across Hwy 155 at Kingdom Hall in the amount of \$6,320.00 (enclosure).

Mayor Pro Tem Edwin P. Herrmann made a motion to approve Ordinance 24-038 with a second by Councilmember Marty Jordan and a vote of 5/0 for approval.

9. Consider, discuss, and take possible action to approve Ordinance 24-039 amending the City Budget for the City of Gilmer, Texas, for the one-year period beginning October 1, 2023 and ending September 30, 2024 for the air conditioner unit for the annex building in the amount of \$5,895.00 (enclosure).

Councilmember Jarom Tefteller made a motion to approve Ordinance 24-039 with a second by Councilmember Marty Jordan and a vote of 5/0 for approval.

10. Consider, discuss, and take possible action to approve Ordinance 24-040 amending the City Budget for the City of Gilmer, Texas, for the one-year period beginning October 1, 2023 and ending September 30, 2024 for the survey of west side boundary at Airport in the amount of \$5,500.00 (enclosure).

Mayor Pro Tem Edwin P. Herrmann made a motion to approve Ordinance 24-040 with a second by Councilmember Jerry Webb and a vote of 5/0 for approval.

Regular session ended at 5:43 p.m.

**VI. Executive Session (began at 5:44 p.m.)**

1. Consider and take action to enter into Executive Session under article number §551 consultation with City Attorney and Article Number §551.074 deliberation regarding personnel matters – City Secretary.

**VII Adjourn Executive Session**

Executive Session adjourned at 5:55 p.m.

**VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D). (at 5:56 p.m.)**

1. Consider, discuss, and take possible action related to deliberation regarding consultation with City Attorney discussed in executive session and matters related thereto.
2. Consider, discuss, take possible action related to deliberation regarding personnel matters discussed in the executive session and matters related thereto. a. Resignation and matters related thereto. b. Appointment and matters related thereto.

Mayor Tim Marshall made a motion to move Mary Bullock to the position of City Secretary effective immediately, with a second by Mayor Pro Tem Edwin P. Herrmann.

**IX. Adjournment**

Mayor Tim Marshall made a motion to adjourn, with a second by Councilmember Jerry Webb, and a vote of 5/0 for approval.

Meeting adjourned at 5:57 p.m.



Tim Marshall, Mayor

ATTEST:



Pamela B. Pyeatt, Interim City Secretary