



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Marty Jordan
Councilmember Michael Chevalier

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, April 8, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jasmine McDowell

Mayor Pro-Tem Pete Herrmann
Councilmember Jerry Webb

The following Councilmembers were absent:

Councilmember Marty Jordan
Councilmember Michael Chevalier

Councilmember Jarom Tefteller

The following staff was present:

Greg Hutson, City Manager
Mike Martin, City Attorney

Mary Bullock, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror

- I. Call to Order**
Invocation
Pledge of Allegiance

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Mayor Tim Marshall.

II. Public Comment

III. Announcements

1. Mayor's Announcements:

2. City Manager's Announcements: City Manager Greg Hutson updated the council regarding the animal control fence at the Airport and that the chain-link fence on the opposite side has started. Request for quotes for the Abney Park sunshades will be sent out. The dirt work at Yamboree Park will be starting at the end of May. He discussed using EDC money at the airport with Attorney Gary Landers and Mr. Landers stated that it would be an acceptable use of funds.
3. City Council Member's Announcements: Councilmember Jerry Webb requested the city to explore installing motion sensors in the restrooms at Abney Park.

IV. Consent Agenda

1. Consider approval of City Council Minutes from March 28, 2025
2. Consider approval of Code Enforcement Report for March 2025
3. Consider approval of Police Department Report for March 2025
4. Consider approval of Fire Department Report for March 2025
5. Consider approval of Expense Report for March 2025

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jasmine McDowell, and a vote of 4/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action regarding the street closure of Davis St (from State Highway 154 W to 110 Davis) from 12:00 P.M. (noon) to 6:30 P.M. on May 5, 2025, and all matters related thereto (Enclosure).

Councilmember Jerry Webb made a motion to approve the street closure of Davis St (from State Highway 154 W to 110 Davis) from 12:00 P.M. (noon) to 6:30 P.M. on May 5, 2025, with a second by Councilmember Jasmine McDowell, and a vote of 4/0 for approval.

2. Consider, discuss, and take possible action to approve changes to the City of Gilmer Personnel Policy Section 3.00 Employment Standards and Practices, and all matters related thereto (Enclosure).

City Manager Greg Hutson discussed the need for the updated policy and City Secretary/Human Resources Mary Bullock stated there will be training for Supervisors and Employees once the policy is passed.

Mayor Pro-Tem Pete Herrmann made a motion to approve the changes to the City of Gilmer Personnel Policy Section 3.00 Employment Standards and Practices, with a second by Councilmember Jerry Webb, and a vote of 4/0 for approval.

3. Consider, discuss, and take possible action to approve a prohibition on cell towers within Gilmer city limits until the development of an ordinance, and all matters related thereto.

City Manager Greg Hutson stated requests have come in about adding cell phone towers within the City Limits of Gilmer, but we do not have an ordinance on it yet, or a permit process. Mr. Hutson will be researching the best practices from other cities and coming back to council with an ordinance. He would prefer us to have a moratorium on building towers until the ordinance is completed.

Councilmember Jerry Webb made a motion to approve a prohibition on cell towers within Gilmer city limits until the development of an ordinance, with a second by Jasmine McDowell, and a vote of 4/0 for approval.

4. Consider, discuss, and take possible action to approve Ordinance 25-024 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Purchase of PD Radio Equipment in the amount of \$30,569.83 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 25-024 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Purchase of PD Radio Equipment in the amount of \$30,569.83, with a second by Councilmember Jasmine McDowell, and a vote of 4/0 for approval.

5. Consider, discuss, and take possible action to approve Ordinance 25-025 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for US Highway 271 Streetlight Maintenance in the amount of \$73,425.00 (Enclosure).

Councilmember Jerry Webb made a motion to approve Ordinance 25-025 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for US Highway 271 Streetlight Maintenance in the amount of \$73,425.00, with a second by Mayor Pro-Tem Pete Herrmann, and a vote of 4/0 for approval.

6. Consider, discuss, and take possible action to approve Ordinance 25-026 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the WWTP Catwalk Repair in the amount of \$24,100.00 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion to Ordinance 25-026 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the WWTP Catwalk Repair in the amount of \$24,100.00, with a second by Councilmember Jerry Webb, and a vote of 4/0 for approval.

7. Consider, discuss, and take possible action to approve Ordinance 25-027 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Harrison Street Water Tank Structural Repair and Resurfacing Project in the amount of \$1,018,883.17 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 25-027 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and

ending September 30, 2025, for the Harrison Street Water Tank Structural Repair and Resurfacing Project in the amount of \$1,018,883.17, with a second by Councilmember Jerry Webb, and a vote of 4/0 for approval.

8. Consider, discuss, and take possible action to approve Ordinance 25-028 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the CDBG Montgomery Street Reconstruction Project in the amount of \$374,832.00 (Enclosure).

Councilmember Jasmine McDowell made a motion to approve Ordinance 25-028 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the CDBG Montgomery Street Reconstruction Project in the amount of \$374,832.00, with a second by Mayor Pro-Tem Pete Herrmann, and a vote of 4/0 for approval.

9. Consider, discuss and take possible action to approve Ordinance 25-029 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Yamboree Park Phase I Baseball and Soccer Complex Construction in the amount of \$4,808,777.00 (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 25-029 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Yamboree Park Phase I Baseball and Soccer Complex Construction in the amount of \$4,808,777.00, with a second by Councilmember Jasmine McDowell, and a vote of 4/0 for approval.

10. Consider, discuss, and take possible action to approve Ordinance 25-030 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Pump Refurbishment of Well #7 in the amount of \$28,443.94 (Enclosure).

Councilmember Jasmine McDowell made a motion to approve Ordinance 25-030 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Pump Refurbishment of Well #7 in the amount of \$28,443.94, with a second by Mayor Pro-Tem Pete Herrmann, and a vote of 4/0 for approval.

VI. Executive Session

Consider and take action to enter into Executive Session under:

1. Article Number §551.074, Personnel Matters - Evaluation of the City Manager as required by the City Charter, and all matters related thereto.

Councilmember Jasmine McDowell made a motion to enter into Executive Session at 5:38 P.M., with a second by Councilmember Jerry Webb, and a vote of 4/0 for approval.

VII. Adjourn Executive Session

Councilmember Jerry Webb made a motion to exit Executive Session at 6:04 P.M., with a second by Councilmember Jasmine McDowell, and a vote of 4/0 for approval.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

Consider and take action to enter into Executive Session under:

1. Article Number §551.074, Personnel Matters - Evaluation of the City Manager as required by the City Charter, and all matters related thereto.

No action taken.


IX. Adjournment

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Jasmine McDowell, and a vote of 4/0 for approval.

Meeting adjourned at 6:04 P.M.

ATTEST:


Mary Bullock, City Secretary


Tim Marshall, Mayor

