



**Mayor Tim Marshall**  
**Councilmember Jerry Webb**  
**Councilmember Jasmine McDowell**  
**Councilmember Jarom Tefteller**

**Mayor Pro-Tem Pete Herrmann**  
**Councilmember Marty Jordan**  
**Councilmember Michael Chevalier**

## **MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, April 22, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### **The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jasmine McDowell  
Councilmember Michael Chevalier

Councilmember Marty Jordan  
Councilmember Jerry Webb  
Councilmember Jarom Tefteller

### **The following Councilmembers were absent:**

Mayor Pro-Tem Pete Herrmann

### **The following staff were present:**

Greg Hutson, City Manager  
Mike Martin, City Attorney

Mary Bullock, City Secretary

### **Other Attendees:**

Phillip Williams, Gilmer Mirror  
Jami Lynn Smith  
Thaddaeus Barn

Attorney Matthew Patton  
Parker Smith

### **I. Call to Order** **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Michael Chevalier.

### **II. Public Comment**

### **III. Announcements**

1. Mayor's Announcements:
2. City Manager's Announcements: City Manager Greg Hutson stated the contractors have started building the chain link fence on the Eastside of the airport and will go along the property line as defined by the most recent property survey. He is still working on getting quotes for the Abney Park shades.
3. City Council Member's Announcements: Councilmember Jerry Webb stated we need to have more trash cans at Abney Park.

#### **IV. Consent Agenda**

1. Consider approval of City Council Minutes from April 8, 2025
2. Consider approval of Expense Report for April 2025
3. Consider approval of Financial Report for March 2025

Councilmember Jasmine McDowell made a motion to approve consent agenda items, with a second by Councilmember Michael Chevalier and a vote of 6/0 for approval.

#### **V. Items to Consider**

1. Consider, discuss, and take possible action to approve the Quarterly City Investment Report for period ending March 31, 2025 (Enclosure).

City Manager Greg Hutson stated the city has several Certificate of Deposits maturing this year. Instead of putting them back into 36-month terms, they will be placed in a lower term for a higher interest rate to maximize the return.

Councilmember Jarom Tefteller made a motion to approve the Quarterly City Investment Report for the period ending March 31, 2025, with a second by Councilmember Michael Chevalier, and a vote of 6/0 for approval.

2. Consider, discuss, and take possible action regarding the proposal of a new ordinance to address the feeding of feral cats within Gilmer city limits by Attorney Matthew Patton, and all matters related thereto.

City Manager Greg Hutson stated there will be an ordinance soon that addresses the feeding of animals on public property. The council discussed whether there is also a trespassing issue going on with people entering private property to feed feral cats and issues with liability.

Attorney Matthew Patton joined the meeting at 5:33 P.M. and stated he is willing to work with the city manager in drafting the ordinance.

3. Consider, discuss, and take possible action to approve Ordinance 25-031 a moratorium on cell tower construction within Gilmer city limits, and all matters related thereto (Enclosure).

The council discussed if the ordinance should be a temporary or a permanent ban on the cell towers due to health consequences and permitting guidelines.

Councilmember Jarom Tefteller made a motion to amend proposed Ordinance 25-031 to place a permanent ban on the issuance of all cell tower permits and a permanent ban on any new installations or repairs of existing cell towers within Gilmer city limits without council approval, with a second by Marty Jordan, and a vote of 6/0 for approval.

4. Consider, discuss, and take possible action to approve Ordinance 25-032 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for US Highway 271 Streetlight Maintenance in the amount of \$73,425.00 (Enclosure).

Councilmember Marty Jordan made a motion to approve Ordinance 25-032 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for US Highway 271 Streetlight Maintenance in the amount of \$73,425.00, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

5. Consider, discuss, and take possible action to approve Ordinance 25-033 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Administrative Service Fees of ARPA Funds to Gary Traylor & Associates in the amount of \$44,000.00 (Enclosure).

Mayor Tim Marshall made a motion to Ordinance 25-033 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Administrative Service Fees of ARPA Funds to Gary Traylor & Associates in the amount of \$44,000.00, with a second by Councilmember Marty Jordan, and a vote of 6/0 for approval.

6. Consider, discuss, and take possible action to approve Ordinance 25-034 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Storm Drain Repair in the amount of \$38,325.00 (Enclosure).

Councilmember Marty Jordan made a motion to approve Ordinance 25-034 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Storm Drain Repair in the amount of \$38,325.00, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

## **IX. Adjournment**

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Jasmine McDowell, and a vote of 6/0 for approval.

Meeting adjourned at 5:37 P.M.

  
Tim Marshall, Mayor

ATTEST:

  
Mary Bullock, City Secretary

