



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, May 27, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller
Councilmember Michael Chevalier

Councilmember Jasmine McDowell
Mayor Pro-Tem Pete Herrmann
Councilmember Brian Williams

The following Councilmembers were absent:

None

The following staff were present:

Greg Hutson, City Manager
Jonathan Nix, Public Works Director

Mary Bullock, City Secretary
Lana Davidson, Police Chief

Other Attendees:

Phillip Williams, Gilmer Mirror
Bill Pettitt, Resident
Kyle Bowden, Gilmer Baseball Association
Doug Clinnard, Resident

Larry Webb, Sheriff
Randy Brisby, Resident
Steven Youngblood

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Brian Williams.

II. Public Comment

III. Announcements

1. Mayor's Announcements: None
2. City Manager's Announcements: None
3. City Council Member's Announcements: Councilmember Jarom Tefteller stated he would like to see lower speed limits and maybe speed bumps in the Patterson Addition where drivers are going too fast and there are lots of children at play in the area. Councilmember Jerry Webb stated speeding vehicles with children in the area is an issue around Abney Park as well.

IV. Consent Agenda

1. Consider approval of City Council Minutes from May 13, 2025.
2. Consider approval of Expense Report for April 2025.
3. Consider approval of Financial Report for April 2025.

Mayor Pro-Tem Pete Herrmann made a motion to approve consent agenda items, with a second by Councilmember Jerry Webb and a vote of 7/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action to elect the Mayor Pro-Tem as required by the city charter, and all matters related thereto.

Mayor Tim Marshall stated the current Mayor Pro-Tem is Pete Herrmann and he recommended Pete Herrmann for reelection to the position.

Councilmember Brian Williams made a motion to reelect Pete Herrmann as the Mayor Pro-Tem, with a second by Councilmember Jasmine McDowell and a vote of 7/0 for approval.

2. Consider, discuss, and take possible action regarding a presentation by resident Bill Pettitt proposing the installation of additional stops signs at the intersection of Madison and Titus Streets creating a 4-way stop, and all matters related thereto (Enclosure).

Resident Bill Pettitt addressed the council about the concerns residents and businesses have regarding the traffic speeds on Titus Street and the lack of visibility at the intersections of Titus and Madison streets and Titus and Scott streets. City Manager Greg Hutson said he will contact the City Engineer to do a study on the area. No action was taken by the council.

3. Consider, discuss, and take possible action to close Davis Street from 10:00 AM to 1:00 PM for a back-to-school bash organized by O&P Collective on Saturday, August 2nd, and all matters related thereto (Enclosure).

The council had questions regarding the purpose of the event and the time of the street closure. City Secretary Mary Bullock said she will gather more information on the event from the sponsor and bring it back for approval at the next council meeting. No action was taken by the council.

4. Consider, discuss, and take possible action to approve the purchase of water from Lake Gilmer by Tanos Exploration IV, LLC for use in completion of operations of the Barber-Gunn #1 H (AW) well, and all matters related thereto (Enclosure).

The council discussed the agreement. Councilmember Jarom Tefteller recommended getting the Corp of Engineers to put a statement in writing that they are okay with the operation and removal of water from the lake. He also recommended putting limits on the amount of water they are removing from the lake in the contract and that Tanos will need to renegotiate if they go over that amount. No action was taken by the council.

5. Consider, discuss, and take possible action to approve the Interlocal Agreement between the Upshur County Sheriff's Office and the City of Gilmer Police Department regarding the Mobile CAD Access Program, and all matters related thereto (Enclosure).

Police Chief Lana Davidson and Upshur County Sheriff Larry Webb explained the CAD program to council and stated the first year and equipment costs have been paid for with a donation from ETEX.

Councilmember Jarom Tefteller made a motion approve the Interlocal Agreement between the Upshur County Sheriff's Office and the City of Gilmer Police Department regarding the Mobile CAD Access Program, with a second by Councilmember Jerry Webb and a vote of 7/0 for approval.

6. Consider, discuss, and take possible action to approve amending item thirteen (13) in the Dispatching Agreement between Upshur County Emergency Services District No.1 and the City of Gilmer, and all matters related thereto (Enclosure).

Councilmember Jarom Tefteller stated the agreement does not include the proper wording for specifically removing the city's liability and risk. City Manager Greg Hutson said he will contact the ESD, City Fire Chief, and City Attorney to revise the agreement. No action was taken by the council.

7. Consider, discuss, and take possible action to approve Ordinance 25-035 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Quail Run Park Inlet Box in the amount of \$11,100.00, and all matters related thereto (Enclosure).

The council noted the actual ordinance numbers did not match the agenda ordinance numbers. City Secretary Mary Bullock stated she will make the corrections and bring them back to the council at the next meeting. No action was taken by the council.

8. Consider, discuss, and take possible action to approve Ordinance 25-035 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for ARPA Grant Administrative Expense to Traylor & Associates in the amount of \$5,500.00, and all matters related thereto (Enclosure).

The council noted the actual ordinance numbers did not match the agenda ordinance numbers. City Secretary Mary Bullock stated she will make the corrections and bring them back to the council at the next meeting. No action was taken by the council.

VI. Adjournment

Mayor Pro-Tem Pete Herrmann made a motion to adjourn, with a second by Councilmember Jerry Webb, and a vote of 7/0 for approval.

Meeting adjourned at 6:02 P.M.

ATTEST:


Mary Bullock, City Secretary


Tim Marshall, Mayor

