



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, June 10, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Brian Williams

Councilmember Jasmine McDowell
Mayor Pro-Tem Pete Herrmann

The following Councilmembers were absent:

Councilmember Michael Chevalier

Councilmember Jarom Tefteller

The following staff were present:

Greg Hutson, City Manager
Mike Martin, City Attorney

Mary Bullock, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror

Thadd Barr, American Legion

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by City Manager Greg Hutson.

II. Public Comment

Thadd Barr of American Legion Post 320 thanked the Gilmer City Council and presented them with a Certificate of Appreciation for supporting the American Legion Memorial Day program.

III. Announcements

1. Mayor's Announcements: Mayor Tim Marshall stated that earlier in the day, the Gilmer City Council was presented with a Certificate of Appreciation from VFW Post 6715 for their contributions to the 2025 Memorial Day Ceremony at the Gilmer Civic Center.
2. City Manager's Announcements: City Manager Greg Hutson stated the animal control fence on the West side of the Airport has been completed and he has reports that it is decreasing animal traffic on the runway. The chain-link fence around the remaining perimeter of the airport should be finished soon. He also stated that the Yamboree Park Phase I construction is underway, and the contractors have started clearing trees and removing fences.
3. City Council Member's Announcements: None

IV. Consent Agenda

1. Consider approval of City Council Minutes from May 27, 2025
2. Consider approval of Code Enforcement Report for May 2025
3. Consider approval of Police Department Report for May 2025
4. Consider approval of Fire Department Report for May 2025
5. Consider approval of Expense Report for May 2025

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jerry Webb and a vote of 5/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action to close Davis Street from 10:00 AM to 7:00 PM for a back-to-school bash organized by Leah Burris of O&P Collective on Saturday, August 2, 2025, and all matters related thereto (Enclosure).

Councilmember Jerry Webb made a motion to close Davis Street from 10:00 AM to 7:00 PM for a back-to-school bash organized by Leah Burris of O&P Collective on Saturday, August 2, 2025, with a second by Councilmember Brian Williams and a vote of 5/0 for approval.

2. Consider, discuss, and take possible action to approve Ordinance 25-036 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Quail Run Park Inlet Box in the amount of \$11,110.00, and all matters related thereto (Enclosure).

Councilmember Jerry Webb made a motion to approve Ordinance 25-036 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Quail Run Park Inlet Box in the amount of \$11,110.00, with a second by Councilmember Jasmine McDowell and a vote of 5/0 for approval.

3. Consider, discuss, and take possible action to approve Ordinance 25-037 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and

ending September 30, 2025, for ARPA Grant Administrative Expense to Traylor & Associates in the amount of \$5,500.00, and all matters related thereto (Enclosure).

Mayor Tim Marshall made a motion to approve Ordinance 25-037 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for ARPA Grant Administrative Expense to Traylor & Associates in the amount of \$5,500.00, with a second by Mayor Pro-Tem Pete Herrmann and a vote of 5/0 for approval.

4. Consider, discuss, and take possible action to approve Ordinance 25-038 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Elementary Lift Station Pump #2 in the amount of \$16,257.00, and all matters related thereto (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 25-038 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Elementary Lift Station Pump #2 in the amount of \$16,257.00, with a second by Councilmember Jasmine McDowell and a vote of 5/0 for approval.

5. Consider, discuss, and take possible action to approve Ordinance 25-039 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for a Dump Truck Repair in the amount of \$12,855.00, and all matters related thereto (Enclosure).

Councilmember Jasmine McDowell made a motion to approve Ordinance 25-039 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for a Dump Truck Repair in the amount of \$12,855.00, with a second by Councilmember Jerry Webb and a vote of 5/0 for approval.

6. Consider, discuss, and take possible action to approve Ordinance 25-040 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for RAMP Grant Proceeds in the amount of \$95,500.00, and all matters related thereto (Enclosure).

Councilmember Jerry Webb made a motion to approve Ordinance 25-040 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for RAMP Grant Proceeds in the amount of \$95,500.00, with a second by Mayor Pro-Tem Pete Herrmann and a vote of 5/0 for approval.

7. Consider, discuss, and take possible action to approve Ordinance 25-041 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Texas Opioid Funds in the amount of \$10,115.25, and all matters related thereto (Enclosure).

Mayor Tim Marshall made a motion to approve Ordinance 25-041 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending

September 30, 2025, for Texas Opioid Funds in the amount of \$10,115.25, with a second by Councilmember Jerry Webb and a vote of 5/0 for approval.

VI. Executive Session

1. Consider and take action to enter into Executive Session under Article Number §551.074, Personnel Matters.

Mayor Pro-Tem Pete Herrmann made a motion to enter into Executive Session at 5:33 P.M., with a second by Councilmember Jasmine McDowell and a vote of 5/0 for approval.

VII. Adjourn Executive Session

Mayor Pro-Tem Pete Herrmann made a motion to exit Executive Session at 6:10 P.M., with a second by Councilmember Jerry Webb, and a vote of 5/0 for approval.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

1. Consider, discuss, and take possible action related to personnel matters, and all matters related thereto.

No action was taken.

IX. Adjournment

Mayor Pro-Tem Pete Herrmann made a motion to adjourn, with a second by Councilmember Jerry Webb, and a vote of 5/0 for approval.

Meeting adjourned at 6:11 P.M.

ATTEST:


Mary Bullock, City Secretary

