



**Mayor Tim Marshall**  
**Councilmember Jerry Webb**  
**Councilmember Michael Chevalier**  
**Councilmember Brian Williams**

**Mayor Pro-Tem Pete Herrmann**  
**Councilmember Jasmine McDowell**  
**Councilmember Jarom Tefteller**

## **MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, July 8, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### **The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Brian Williams  
Councilmember Michael Chevalier (via Zoom)

Councilmember Jasmine McDowell  
Mayor Pro-Tem Pete Herrmann  
Councilmember Jarom Tefteller (via Zoom)

### **The following Councilmembers were absent:**

### **The following staff were present:**

Greg Hutson, City Manager  
Mike Martin, City Attorney

Mary Bullock, City Secretary  
Jonathan Nix, Public Works Director

### **Other Attendees:**

Phillip Williams, Gilmer Mirror  
Joe Dodd, Clients First Insurance

Thadd Barr, American Legion  
Jason Moulton, Pulse Direct Care

### **I. Call to Order** **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by City Manager Greg Hutson, and the Pledge of Allegiance was led by Councilmember Brian Williams.

### **II. Public Comment**

### **III. Announcements**

1. Mayor's Announcements: Mayor Tim Marshall sent out condolences on behalf of the city and councilmembers to the central Texas communities affected by the recent flooding.

Councilmember Jarom Tefteller entered the meeting at 5:17 pm.

2. City Manager's Announcements: Harrison Street water storage tank number two has the repairs and first coat of paint completed. The airport perimeter fencing will be completed soon; and within the next budget year, the animal control fencing for the east side will begin.
3. City Council Member's Announcements: Councilmember Jerry Webb asked if TxDOT has made any decisions in regard to the street turnouts. City Manager Greg Hutson stated the contract is still under review at the Atlanta TxDOT office.

#### **IV. Consent Agenda**

1. Consider approval of City Council Minutes from June 24, 2025.
2. Consider approval of Code Enforcement Report for June 2025.
3. Consider approval of Police Department Report for June 2025.
4. Consider approval of Fire Department Report for June 2025.
5. Consider approval of Expense Report for June 2025.

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jerry Webb and a vote of 7/0 for approval.

#### **V. Items to Consider**

1. Consider, discuss, and take possible action regarding issues with the sewer lines in Highland Forest Subdivision and the purchase of a line camera for Public Works as discussed by resident, Shawna Spencer, and all matters related thereto (Enclosure).

Resident Shawna Spencer was unable to attend the council meeting, so City Manager Greg Hutson recommended this item to move to the next meeting on July 22, 2025.

2. Consider, discuss, and take possible action authorizing the City Manager to obtain an insurance broker to explore Employee Health Insurance options and matters related thereto.

City Secretary Mary Bullock discussed the current plan and proposed rates by the city's current provider TML-TXHB and that rates are increasing 5% for the same plan. She also discussed employee insurance surveys and concerns employees expressed with the plan premiums and benefits. Joe Dodd with Client First Insurance presented options to council regarding other insurance plans outside of TML-TXHB. Jason Moulton with Pulse Direct Care, located in Gilmer, discussed the membership plans and what services would be available to employees if the city paid for a plan with them. The council discussed the options of staying with the current provider or obtaining a new broker. City Manager Greg Hutson recommended the city stay with TML-TXHB at the 5% increase since the costs and plan offering is known. He also stated that council had to decide tonight on whether the city would stay with TML-TXHB or find another broker.

Councilmember Jarom Tefteller made a motion to request another extension from TML-TXHB, and also appoint Joe Dodd's insurance agency as the city's broker to go out and get alternate quotes for the city employees' health benefits coverage; however if the extension is denied, the City Manager has the authority to execute the TML-TXHB employee benefits coverage contract for the next year, with a second by Councilmember Brian Williams and a vote of 7/0 for approval.

3. Consider, discuss, and take possible action to approve Ordinance 25-045 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the WWTP North and South Aerator Refurbishment in the amount of \$23,176.21, and all matters related thereto (Enclosure).

Mayor Pro-tem Pete Herrmann made a motion to approve Ordinance 25-045 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the WWTP North and South Aerator Refurbishment in the amount of \$23,176.21, with a second by Councilmember Jasmine McDowell and a vote of 7/0 for approval.

4. Consider, discuss, and take possible action to approve Ordinance 25-046 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Police Department Cruiser Computer Equipment in the amount of \$24,000.00, and all matters related thereto (Enclosure).

Councilmember Brian Williams made a motion to approve Ordinance 25-046 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Police Department Cruiser Computer Equipment in the amount of \$24,000.00, with a second by Councilmember Jasmine McDowell and a vote of 7/0 for approval.

## **VI. Executive Session**

1. Consider and take action to enter into Executive Session under Article Number §551.074, Personnel Matters – City Manager.

Councilmember Jasmine McDowell made a motion to enter into Executive Session at 6:34 P.M., with a second by Councilmember Brian Williams and a vote of 7/0 for approval.

## **VII. Adjourn Executive Session**

Mayor Pro-Tem Pete Herrmann made a motion to exit Executive Session at 6:54 P.M., with a second by Councilmember Jerry Webb, and a vote of 7/0 for approval.

## **VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).**

1. Consider, discuss, and take possible action related to personnel matters, and all matters related thereto.

No action was taken.


**IX. Adjournment**


Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Brian Williams, and a vote of 7/0 for approval.

Meeting adjourned at 6:54 P.M.

ATTEST:

  
Mary Bullock, City Secretary

  
Tim Marshall, Mayor

The seal of the City of Gilmer, Texas, is a circular emblem. It features a five-pointed star in the center, surrounded by a dotted line. The words "CITY OF GILMER" are written in a circle around the star, and "TEXAS" is written at the bottom. Two small stars are positioned on either side of the word "TEXAS". The entire seal is enclosed within a decorative, rope-like border.