



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, July 22, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Michael Chevalier (via Zoom)
Mayor Pro-Tem Pete Herrmann

Councilmember Jasmine McDowell
Councilmember Jerry Webb
Councilmember Brian Williams

The following Councilmembers were absent:

Councilmember Jarom Tefteller

The following staff were present:

Greg Hutson, City Manager
Mike Martin, City Attorney

Mary Bullock, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror
Melissa Hood, Resident

Thadd Barr, American Legion
Ray Hood, Resident

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Mayor Pro-Tem Pete Herrmann.

II. Public Comment

III. Announcements

1. Mayor's Announcements: None
2. City Manager's Announcements: Security cameras have been installed at the airport, and the property survey has been completed. There is now a proper survey of the land the city owns at the airport. The streetlights on 271 South are still not working properly and Striping Technologies is working on fixing the issues. The Corp of Engineers has approved Tanos removing water from Lake Gilmer and we are waiting to hear from TCEQ.
3. City Council Member's Announcements: Councilmember Jerry Webb asked for a status update on the parks. City Manager Greg Hutson said he has quotes for shades at Abney Park and decorative trash cans are coming. He also spoke to SWEPCO about the lights, but there is nothing official yet.

IV. Consent Agenda

1. Consider approval of City Council Minutes from July 8, 2025.
2. Consider approval of Expense Report for July 2025.
3. Consider approval of Financial Report for June 2025.

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jasmine McDowell and a vote of 6/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action regarding issues with the sewer lines in Highland Forest Subdivision and the purchase of a line camera for Public Works as discussed by resident, Shawna Spencer, and all matters related thereto (Enclosure).

The items resident Shawna Spencer wanted to discuss are resolved. No action taken.

2. Consider, discuss, and take possible action to approve the Quarterly City Investment Report for period ending June 30, 2025 (Enclosure).

Councilmember Jerry Webb made a motion to approve the Quarterly City Investment Report for period ending June 30, 2025, with a second by Councilmember Jasmine McDowell and a vote of 6/0 for approval.

3. Consider, discuss, and take possible action to approve Ordinance 25-047 Adopting a Water Conservation Plan; establishing water conservation measures and goals; establishing coordination with regional and state planning groups; establishing water conservation strategies; and providing update/revision controls; and all matters related thereto (Enclosure).

Mayor Pro-tem Pete Herrmann made a motion to approve Ordinance 25-047 Adopting a Water Conservation Plan; establishing water conservation measures and goals; establishing coordination with regional and state planning groups; establishing water conservation strategies; and providing update/revision controls; with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

4. Consider, discuss, and take possible action to approve the Chamber of Commerce Purse Bingo Event serving and charging for alcohol with a special TABC Permit, and all matters related thereto (Enclosure).

Mayor Tim Marshall made a motion to approve the Chamber of Commerce Purse Bingo Event serving and charging for alcohol with a special TABC Permit, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

5. Consider, discuss, and take possible action to approve the Chamber of Commerce Purse Bingo Event for a Temporary Permit from the Texas State Lottery Commission, and all matters related thereto (Enclosure).

Mayor Tim Marshall made a motion to approve the Chamber of Commerce Purse Bingo Event for a Temporary Permit from the Texas State Lottery Commission, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

6. Consider, discuss, and take possible action to authorize the City Manager to enter into an agreement with Brown & Hofmeister, LLP to provide legal advice on EDC sales tax election and related Type A sales tax issues, and all matters related thereto (Enclosure).

City Manager Greg Hutson stated the law firm specializes in legal issues with EDCs, specifically changing the EDC sales tax and changing EDC types. He also stated he is talking to the TML legal department about using the quarter percent sales tax for use at the police department.

Mayor Tim Marshall made a motion to authorize the City Manager to enter into an agreement with Brown & Hofmeister, LLP to provide legal advice on EDC sales tax election and related Type A sales tax issues, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

VI. Executive Session

1. Consider and take action to enter into Executive Session under Article Number §551.074, Personnel Matters – City Manager.

Mayor Pro-Tem Pete Herrmann made a motion to enter into Executive Session at 5:51 P.M., with a second by Councilmember Brian Williams and a vote of 6/0 for approval.

VII. Adjourn Executive Session

Mayor Pro-Tem Pete Herrmann made a motion to exit Executive Session at 6:54 P.M., with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

1. Consider, discuss, and take possible action related to personnel matters, and all matters related thereto.

Mayor Pro-Tem Pete Herrmann made a motion to accept City Manager Greg Hutson's letter of resignation with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

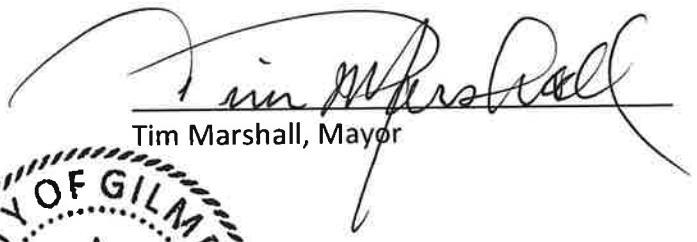
IX. Adjournment

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Jasmine McDowell, and a vote of 6/0 for approval.

Meeting adjourned at 6:02 P.M.

ATTEST:


Mary Bullock, City Secretary


Tim Marshall, Mayor

