



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, August 12, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Michael Chevalier (via Zoom)
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jerry Webb
Councilmember Jarom Tefteller (via Zoom)

The following Councilmembers were absent:

Councilmember Jasmine McDowell

The following staff were present:

Greg Hutson, City Manager
Mike Martin, City Attorney
Lana Davidson, Police Chief

Mary Bullock, City Secretary
Jonathon Nix, Public Works Director
Jessie Perkins, Comm. Dev. Director

Other Attendees:

Phillip Williams, Gilmer Mirror
Amorette Burch, Yamboree Director
Lawrence Crow, Bureau Veritas
Ike Fluellen, Resident

Thadd Barr, American Legion
Danny Grant, Resident
Peter Mendoza, Resident
Randy Hill, Hill Electric

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by City Manager Greg Hutson, and the Pledge of Allegiance was led by Mayor Pro-Tem Pete Herrmann.

II. Public Comment

III. Announcements

1. Mayor's Announcements: Mayor Tim Marshall acknowledged the donation of chairs to the Civic Center by Gayla Massingill from the local Walmart #146. They will be useful with several groups such as college career events and other various small meetings according to Civic Center Director Lisa Long.
2. City Manager's Announcements: None
3. City Council Member's Announcements: None

IV. Consent Agenda

1. Consider approval of City Council Minutes from July 22, 2025.
2. Consider approval of City Council Budget Workshop Minutes from August 5, 2025.
3. Consider approval of City Council Special Meeting Minutes from August 5, 2025.
4. Consider approval of Code Enforcement Report for July 2025.
5. Consider approval of Police Department Report for July 2025.
6. Consider approval of Fire Department Report for July 2025.
7. Consider approval of Expense Report for July 2025.

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action to approve Resolution R25-006 granting all rights to the use of certain street right-of-way, including sidewalks, in the City of Gilmer during the 2025 Yamboree Festivities; also, the use of the Civic Center with surrounding grounds; the old RV area, Yamboree Exhibit Building, Livestock Grounds, and the City Park excluding the Baseball Fields (Enclosure).

Councilmember Jerry Webb made a motion to approve Resolution R25-006 granting all rights to the use of certain street right-of-way, including sidewalks, in the City of Gilmer during the 2025 Yamboree Festivities; also, the use of the Civic Center with surrounding grounds; the old RV area, Yamboree Exhibit Building, Livestock Grounds, and the City Park excluding the Baseball Fields, with a second by Mayor Pro-Tem Pete Herrmann and a vote of 6/0 for approval.

2. Consider, discuss, and take possible action to approve the sale of 10 acre feet of water from Lake Gilmer to Tanos Exploration IV, LLC for use in completion of operations of the Barber-Gunn #1 H (AW) well for the amount of \$12,500.00, and all matters related thereto (Enclosure).

City Secretary Mary Bullock stated council needed to act on the revised water agreement so Tanos could obtain a temporary permit from TCEQ to pull a smaller amount of water from the lake. They had already received permission from the Corp of Engineers.

Councilmember Jarom Tefteller made a motion to approve the sale of 10 acre feet of water from Lake Gilmer to Tanos Exploration IV, LLC for use in completion of operations of the Barber-Gunn #1 H (AW) well for the amount of \$12,500.00, with a second by Mayor Tim Marshall and a vote of 6/0 for approval.

3. Consider, discuss, and take possible action to approve an employee health insurance package for October 1, 2025, through September 30, 2026, and matters related thereto (Enclosure).

City Secretary Mary Bullock went over the timeline and process of the Request for Proposals for Employee Health Insurance, and despite having interested companies, the city was only able to receive one bid. TX Health Benefits, the city's current provider, submitted four options. City Secretary Mary Bullock and City Manager Greg Hutson recommended an option to keep the current plan for the 2025-2026 year and have the city fund extra towards the Children and Family options to not increase the amount employees would have to pay out of their pocket for the next year.

Mayor Pro-tem Pete Herrmann made a motion to approve Option #2 having the city fund Employee Only premiums at \$940.98/month, Employee plus Spouse premiums at \$940.98/month, Employee plus Children premiums at \$1206.12/month, and Employee plus Family premiums at \$1206.12/month; with a second by Mayor Tim Marshall and a vote of 6/0 for approval.

4. Consider, discuss, and take possible action to call a special meeting on August 19, 2025, for a public hearing on the budget to be followed by a record vote to adopt the FY 2025-2026 Budget, and all matters related thereto.

Mayor Tim Marshall made a motion to call a special meeting on August 19, 2025, for a public hearing on the budget to be followed by a record vote to adopt the FY 2025-2026 Budget, with a second by Councilmember Brian Williams and a vote of 6/0 for approval.

5. Consider, discuss, and take possible action to cancel the August 26, 2025, City Council meeting, and matters related thereto (Enclosure).

Mayor Pro-tem Pete Herrmann made a motion to cancel the August 26, 2025, City Council meeting, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

6. Consider, discuss, and take possible action to nominate up to five candidates to the Upshur CAD Board of Directors for the next two-year term beginning January 1, 2026, and all matters related thereto (Enclosure).

Mayor Tim Marshall stated that the city usually does not nominate anyone for the position but will vote on the recommendations from other entities later in the year.

Councilmember Brian Williams made a motion to pass on nominating anyone to the Upshur CAD Board of Directors, with a second by Mayor Pro-tem Pete Herrmann and a vote of 6/0 for approval.

7. Consider, discuss, and take possible action to approve an estimate from Red River Recreation to purchase and install shades over the playground at Abney Park in the amount of \$149,519.45 (Enclosure).

City Manager Greg Hutson stated there were other bidders on the shades, but they were not TIPS qualified or were more expensive. He recommended City Council to approve the bid from Red River Recreation.

Mayor Tim Marshall made a motion to approve an estimate from Red River Recreation to purchase and install shades over the playground at Abney Park in the amount of \$149,519.45, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

8. Consider, discuss, and take possible action regarding the transportation and permanent placement of an existing residential building from outside the city limits to 336 Walker Street, and all matters related thereto (Enclosure).

Resident Danny Grant requested the council to allow him to move a pier and beam house onto the lot at 336 Walker Street. He stated it was in good condition, and it was built in 2006-2008. He is going remodel it once it is permanently set and has already pulled all the needed permits with the city and the transportation company. Mayor Tim Marshall stated the council would pass on deciding until they have completed the executive session tonight regarding the move and house.

9. Consider, discuss, and take possible action to approve Ordinance 25-049 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for an A/C system repair Civic Center Foyer in the amount of \$6,900.00, and all matters related thereto (Enclosure).

Mayor Pro-tem Pete Herrmann made a motion to approve Ordinance 25-049 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for an A/C system repair Civic Center Foyer in the amount of \$6,900.00, with a second by Councilmember Brian Williams and a vote of 6/0 for approval.

10. Consider, discuss, and take possible action to approve Ordinance 25-050 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Airport chain-link fencing in the amount of \$9,000.00, and all matters related thereto (Enclosure).

Mayor Tim Marshall made a motion to approve Ordinance 25-050 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Airport chain-link fencing in the amount of \$9,000.00, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

VI. Executive Session

1. Consider and take action to enter Executive Session under Article Number §551.071, Consultation with City Attorney – regarding agenda item V. 8. the transportation and permanent placement of an existing residential building from outside the city limits to 336 Walker Street.

Mayor Pro-Tem Pete Herrmann made a motion to enter Executive Session at 5:48 P.M., with a second by Councilmember Brian Williams and a vote of 6/0 for approval.

VII. Adjourn Executive Session

Mayor Pro-Tem Pete Herrmann made a motion to exit Executive Session at 6:16 P.M., with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

1. Consider, discuss, and take possible action related to Article Number §551.071, Consultation with City Attorney – regarding agenda item V. 8. the transportation and permanent placement of an existing residential building from outside the city limits to 336 Walker Street.

Councilmember Jarom Tefteller made a motion for the house to be permanently set at 336 Walker Street and to be inspected under the same standards as any other residential construction based on city inspection procedures in order to obtain a Certificate of Occupancy, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

IX. Adjournment

Mayor Pro-Tem Pete Herrmann made a motion to adjourn, with a second by Councilmember Jerry Webb, and a vote of 6/0 for approval.

Meeting adjourned at 6:25 P.M.

ATTEST:


Mary Bullock, City Secretary

