



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

SPECIAL MEETING MINUTES

The City of Gilmer Council Meeting convened in a special meeting session at 5:15 P.M. on Monday, August 25, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Michael Chevalier (via Zoom)
Councilmember Jasmine McDowell

Mayor Pro-Tem Pete Herrmann
Councilmember Jerry Webb
Councilmember Jarom Tefteller

The following Councilmembers were absent:

Councilmember Brian Williams

The following staff were present:

Greg Hutson, City Manager
Mike Martin, City Attorney
Garrett Williamson, Accountant

Mary Bullock, City Secretary
Jonathon Nix, Public Works Director

Other Attendees:

Phillip Williams, Gilmer Mirror

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:16 P.M. The invocation was led by City Manager Greg Hutson, and the Pledge of Allegiance was led by Mayor Pro-Tem Pete Herrmann.

II. Public Comment

III. Announcements

1. Mayor's Announcements: None
2. City Manager's Announcements: Abney Park Update: Canopies for picnic tables and playground equipment will be installed mid-September. The city is waiting on SWEPCO to hook up their meter for the lights.
3. City Council Member's Announcements: None

IV. Consent Agenda

1. Consider approval of City Council Minutes from August 12, 2025.
2. Consider approval of City Council Special Meeting Minutes from August 19, 2025.
3. Consider approval of Expense Report for August 2025.
4. Consider approval of Financial Report for July 2025.

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

V. Items to Consider

1. Conduct a public hearing regarding Voter Approval Rate of \$0.503142 per one hundred (\$100) valuation for the City of Gilmer, Texas, for the one-year period beginning October 1, 2025 and ending September 30, 2026 (Enclosed).

Councilmember Jarom Tefteller made a motion to enter the public hearing, with a second by Councilmember Jasmine McDowell and a vote of 6/0 for approval.

Mayor Tim Marshall discussed the proposed tax rate of \$.503142 per one hundred (\$100) valuation and that it is a lower amount than previously proposed. If the new lower amount is approved by the city council, there would not be an option for the public to file a petition for an election.

Mayor Pro-Tem Pete Herrmann made a motion to exit the public hearing, with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

2. Consider, discuss, and take possible action to approve Ordinance 25-052 setting the Ad Valorem Tax Rate of the City of Gilmer, Texas for the year 2025-2026 at the rate of \$0.503142 per one hundred (\$100) valuation on all taxable property within the corporate limits of the City of Gilmer, Texas, as of January 1, 2025 specifying separate components of such rate for Operations and Maintenance and for Debt Service; Levying Ad Valorem Tax Rate for the year 2025-2026; and ordaining other related matters (Enclosure).

Mayor Tim Marshall made the following motion, *"I move that the property tax rate be increased by the adoption of a tax rate of \$0.503142 per \$100 valuation, which is effectively a 5.52% percent increase in the tax rate. This tax rate is further broken down by \$0.391974 on each \$100 valuation of property for the Maintenance and Operation of general government (general fund), and*

\$0.111168 for each \$100 valuation of property for the Interest and Sinking Fund.”, with a second by Mayor Pro-Tem Pete Herrmann.

The council took a record vote on Ordinance 25-052, with a 6/0 vote for approval:

Mayor Tim Marshall – Yes
 Mayor Pro-Tem Pete Herrmann – Yes
 Councilmember Michael Chevalier – Yes
 Councilmember Jerry Webb – Yes
 Councilmember Jasmine McDowell – Yes
 Councilmember Jarom Tefteller – Yes
 Councilmember Brian Williams – Absent

3. Consider, discuss, and take possible action authorizing the Mayor to execute the Interlocal Contract for the City 9-1-1 Database Maintenance with East Texas Council of Governments (ETCOG) for October 1, 2025 through September 30, 2026, and all matters related thereto (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion authorizing the Mayor to execute the Interlocal Contract for the City 9-1-1 Database Maintenance with East Texas Council of Governments (ETCOG) for October 1, 2025 through September 30, 2026, with a second by Councilmember Jarom Tefteller and a vote of 6/0 for approval.

4. Consider, discuss, discuss, and take possible action to approve the dates for Fall Cleanup for the City of Gilmer, and all matters related thereto (Enclosure).

Councilmember Jarom Tefteller suggested the city look at adding or changing the fall clean-up date to later in the year when more residents are cleaning up leaves and yard waste.

Councilmember Jarom Tefteller made a motion to approve the dates for Fall Cleanup for the City of Gilmer, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

5. Consider, discuss, and take possible action to approve Ordinance 25-053 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Airport Security Camera Installation in the amount of \$10,899.41, and all matters related thereto (Enclosure).

Councilmember Jarom Tefteller made a motion to approve Ordinance 25-053 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Airport Security Camera Installation in the amount of \$10,899.41, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

6. Consider, discuss, and take possible action to approve Ordinance 25-054 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Construction Cost of the Abney Park Shade Canopy in the amount of \$149,519.45, and all matters related thereto (Enclosure).

Councilmember Jarom Tefteller made a motion to approve Ordinance 25-054 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Construction Cost of the Abney Park Shade Canopy in the amount of \$149,519.45, with a second by Councilmember Jerry Webb and a vote of 6/0 for approval.

IX. Adjournment


Councilmember Jerry Webb made a motion to adjourn, with a second by Mayor Pro-Tem Pete Herrmann, and a vote of 6/0 for approval.

Meeting adjourned at 5:43 P.M.

ATTEST:


Mary Bullock, City Secretary




Tim Marshall, Mayor