



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, September 9, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Mayor Pro-Tem Pete Herrmann

Councilmember Jasmine McDowell
Councilmember Brian Williams

The following Councilmembers were absent:

Councilmember Michael Chevalier
Councilmember Jarom Tefteller

Councilmember Jerry Webb

The following staff were present:

Greg Hutson, City Manager
Mike Martin, City Attorney

Mary Bullock, City Secretary
Jonathan Nix, Public Works Director

Other Attendees:

Phillip Williams, Gilmer Mirror
Ray Settles, Resident

Thadd Barr, American Legion

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Jasmine McDowell.

II. Public Comment

III. Announcements

1. Mayor's Announcements: None.
2. City Manager's Announcements: The construction of the shades for Abney Park will occur over the next couple of weeks. Emergency Services District #1 is up for a contract extension, and they will be reducing the amount they pay the Gilmer Fire Department from \$90,000 to \$60,500. Chief Taylor said it takes at least \$89,000 to provide services in that area. The City Manager is recommending pulling out of the ESD since our service area would be greater than Gladewater's and both cities are getting the same revenue. He will have more information at the next council meeting.
3. City Council Member's Announcements: None.

IV. Consent Agenda

1. Consider approval of City Council Minutes from August 25, 2025.
2. Consider approval of Code Enforcement Report for August 2025.
3. Consider approval of Police Department Report for August 2025.
4. Consider approval of Fire Department Report for August 2025.
5. Consider approval of Expense Report for August 2025.

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jasmine McDowell and a vote of 4/0 for approval.

V. Items to Consider

1. Consider, discuss, and take possible action regarding storm drains on Roberts Street and Cypress Street (between Cass and Scott Streets) as presented by Ray Settles, and all matters related thereto (Enclosure).

Resident Ray Settles stated property he owns at 405 N Roberts that lies between Roberts and Cypress has major drainage issues since the storm drains from Roberts Street and underground drains coming from East Cass Street empty directly onto his property. It has always been like this, but he wants to develop the property and place a commercial building on it. He has already cleared the lot, and the last rain has caused major ditches to appear from the runoff. He is asking the city to help with the drainage issue. City Manager Greg Hutson recommended the council review the request in executive session with the City Attorney and City Engineer. The council did not take any action.

2. Consider, discuss, and take possible action to authorize the Mayor to sign the Combined Participation and Release Form regarding a Secondary Manufacturer's Settlement for Opioid Prescription Litigation, and all matters related thereto (Enclosure).

Mayor Tim Marshall made a motion to authorize the signing of the Combined Participation and Release Form regarding a Secondary Manufacturer's Settlement for Opioid Prescription Litigation, with a second by Councilmember Jasmine McDowell and a vote of 4/0 for approval.

3. Consider, discuss, and take possible action to authorize the Mayor to sign the Agreement for Animal Services between the City of Gilmer and the City of Mount Pleasant for one year starting October 1, 2025, and all matters related thereto (Enclosure).

Councilmember Brian Williams made a motion to approve the Mayor to sign the Agreement for Animal Services between the City of Gilmer and the City of Mount Pleasant for one year starting October 1, 2025, with a second by Mayor Pro-tem Pete Herrmann and a vote of 4/0 for approval.

4. Consider, discuss, and take possible action to approve the Mayor and City Manager to sign a three year agreement for auditing services with Brooks Watson & Co., and all matters related thereto (Enclosure).

Mayor Pro-tem Pete Herrmann made a motion to approve the Mayor and City Manager to sign a three year agreement for auditing services with Brooks Watson & Co., with a second by Councilmember Brian Williams and a vote of 4/0 for approval.

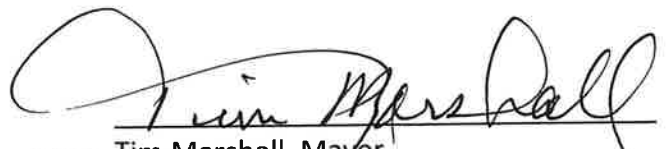
IX. Adjournment

Councilmember Brian Williams made a motion to adjourn, with a second by Councilmember Jasmine McDowell, and a vote of 4/0 for approval.

Meeting adjourned at 5:47 P.M.

ATTEST:


Mary Bullock, City Secretary


Tim Marshall, Mayor

