



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, September 23, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Mayor Pro-Tem Pete Herrmann
Councilmember Michael Chevalier (via zoom)
Councilmember Jarom Tefteller

Councilmember Jasmine McDowell
Councilmember Brian Williams
Councilmember Jerry Webb

The following Councilmembers were absent:

None absent

The following staff were present:

Greg Hutson, City Manager
Mike Martin, City Attorney
Jerry Taylor, Fire Chief

Mary Bullock, City Secretary
Jonathan Nix, Public Works Director
Deana Powell, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Jasmine McDowell.

II. Public Comment

III. Announcements

1. **Mayor's Announcements:** At this time Mayor Tim Marshall read aloud the Domestic Violence Awareness Flyer for October.
2. **City Manager's Announcements:** The piers for canopies are being poured this Friday at Abney Park and the meter for the lights still need installed.
3. **City Council Member's Announcements:** None.

IV. Consent Agenda

1. **Consider approval of City Council Minutes from September 9, 2025.**
2. **Consider approval of Expense Report for August 2025**
3. **Consider approval of Finance Report for September 2025.**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jerry Webb and a vote of 7 in favor and 0 opposed for approval. Motion passed unanimously.

V. Items to Consider

1. **Consider, discuss, and take possible action to authorize the Mayor to sign the Subdivision Participation and Release Form regarding the Purdue Direct Opioids Settlement, and all matters related thereto (Enclosure).**

Mayor Tim Marshall made the motion to authorize the signing of the subdivision participation and release form regarding the Purdue Direct Opioids Settlement, and seconded by Mayor Pro-Tem Pete Herrmann and a vote of 6 in favor with Councilmember Jarom Tefteller abstaining. Motion passed majority vote.

2. **Consider, discuss, and take possible action to approve the proposal from BJ Upchurch to remodel the unused city building at 414 US Highway 271 S for use as the new City of Gilmer Community Development building in the amount of \$28,175.00, and all matters related thereto (Enclosure).**

Councilmember Jarom Tefteller made a motion to approve the proposal from BJ Upchurch to remodel the unused city building at 414 US Highway 271 S for use as the new City of Gilmer Community Development Building in the amount of \$28,175.00, with a second by Mayor Tim Marshall and a vote of 7 in favor and 0 opposed for approval. Motion passed unanimously.

3. **Consider, discuss, and take possible action to approve Resolution R25-007 authorizing the City Manager to sign all documents related to the Grant for Routine Airport Maintenance Program (RAMP), and matters related thereto (Enclosure).**

Councilmember Jarom Tefteller made a motion to approve Resolution R25-007 authorizing the City Manager to sign all documents related to the Grant for Routine Airport Maintenance

Program (RAMP), with a second by Mayor Pro-Tem Pete Herrmann and a vote of 7 in favor and 0 opposed for approval. Motion passed unanimously.

4. **Consider, discuss, and take possible action to approve Ordinance 25-055 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Security System Replacement at the Civic Center in the amount of \$25,768.63, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 25-055 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for the Security System Replacement at the Civic Center in the amount of \$25,768.63, with a second by Councilmember Jerry Webb and a vote of 7 in favor and 0 opposed for approval. Motion passed unanimously.

5. **Consider, discuss, and take possible action to approve Ordinance 25-056 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for CDBG Local Funds Reimbursement in the amount of \$18,000.00, and all matters related thereto (Enclosure).**

Mayor Tim Marshall made a motion to approve Ordinance 25-056 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for CDBG Local Funds Reimbursement in the amount of \$18,000.00, with a second by Councilmember Jasmine McDowell and a vote of 7 in favor and 0 opposed for approval. Motion passed unanimously.

6. **Consider, discuss, and take possible action authorizing the Mayor and City Manager to execute an Interlocal Agreement for Emergency Services between the City of Gilmer and ESD #1 for October 1, 2025, through March 31, 2026, in the amount of \$45,000.00, and all matters related thereto (Enclosure).**

Councilmember Jarom Tefteller made a motion to authorize the Mayor and City Manager to execute an Interlocal Agreement for Emergency Services between the City of Gilmer and ESD #1 for October 1, 2025 through March 31, 2026, in the amount of \$45,000.00, with a second by Councilmember Jerry Webb and a vote of 7 in favor and 0 opposed for approval. Motion passed unanimously.

VI. Executive Session

Mayor Pro-Tem Pete Herrmann made the motion to approve closing regular session and enter executive session at 5:36 pm and was seconded by Councilmember Jasmine McDowell with a vote of 7 in favor and 0 opposed. Motion carried unanimously.

1. **Consider and take action to enter Executive Session under Article Number §551.071, Consultation with Attorney regarding:**
 - a. Storm water drainage along Roberts and Cypress streets.
 - b. Interlocal Agreement for Emergency Services between the City of Gilmer and ESD #1.

VII. Adjournment Executive Session

Councilmember Brian Williams made the motion to approve closing executive session and re-enter regular session at 6:10 pm and was seconded by Councilmember Jasmine McDowell with a vote of 7 in favor and 0 opposed. Motion carried unanimously.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

- 7. Consider, discuss, and take possible action related to Article Number §551.071, Consultation with Attorney regarding storm water drainage along Roberts and Cypress streets, and all matters related thereto.**

Councilmember Jarom Tefteller made the motion to take no action at this time and seconded by Councilmember Jasmine McDowell with a vote of 7 in favor and 0 opposed. Motion carried unanimously.

- 8. Consider, discuss, and take possible action related to Article Number §551.071, Consultation with Attorney regarding Interlocal Agreement for Emergency Services between the City of Gilmer and ESD #1, and all matters related thereto.**

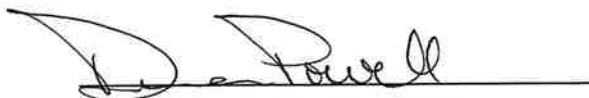
Councilmember Jarom Tefteller made the motion to take no action at this time and seconded by Councilmember Brian Williams with a vote of 7 in favor and 0 opposed. Motion carried unanimously.

IX. Adjournment

Councilmember Jerry Webb made a motion to adjourn, with a second by Councilmember Jasmine McDowell, and a vote of 7 in favor and 0 opposed. Motion carried unanimously.

Meeting adjourned at 6:15 P.M.

ATTEST:


Deana Powell, City Secretary


Tim Marshall, Mayor

