



**Mayor Tim Marshall**  
**Councilmember Jerry Webb**  
**Councilmember Michael Chevalier**  
**Councilmember Brian Williams**

**Mayor Pro-Tem Pete Herrmann**  
**Councilmember Jasmine McDowell**  
**Councilmember Jarom Tefteller**

## **MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, November 11, 2025, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### **The following Councilmembers were present:**

Mayor Tim Marshall  
Mayor Pro-Tem Pete Herrmann  
Councilmember Michael Chevalier  
Councilmember Jarom Tefteller

Councilmember Jasmine McDowell  
Councilmember Brian Williams  
Councilmember Jerry Webb

### **The following Councilmembers were absent:**

None

### **The following staff were present:**

Mary Bullock, City Manager  
Mike Martin, City Attorney

Garrett Williamson, Accounting Manager  
Jerry Taylor, Fire Chief

### **Other Attendees:**

Phillip Williams, Gilmer Mirror  
Andrea Moore, Urban Local  
Michael Black, Fonder Living Home Décor  
Brandon Winn, Winn Law Firm

Thadd Barr, American Legion  
Leah Burris, O & P Collective  
Sable Moses, Fonder Living Home Décor

### **I. Call to Order** **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Brian Williams.

### **II. Public Comment**

### III. Announcements

1. Mayor's Announcements: The poles are going up at Abney Park for the shades and a building is being erected at the soccer complex at Yamboree Park.
2. City Manager's Announcements: The next Parks Advisory Board Meeting will be at City Hall on November 18, 2025, at 5:30 P.M. in City Hall. Water Tank Project - when they drained the second tank at the Harrison Street location, the contractors found additional structural issues that need addressed. They are putting together a list, and we will be seeing some change orders coming through for additional repairs.
3. City Council Member's Announcements: None.

### IV. Consent Agenda

1. Consider approval of City Council Minutes from October 28, 2025.
2. Consider approval of Code Enforcement Report for October 2025.
3. Consider approval of Police Department Report for October 2025.
4. Consider approval of Fire Department Report for October 2025.
5. Consider approval of Expense Report for October 2025.

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items, with a second by Councilmember Jerry Webb and a vote of 7/0 for approval.

### V. Items to Consider

1. **Tabled item from October 28, 2025, meeting to consider, discuss, and take possible action to approve the City Investment Report for period ending September 30, 2025, and matters related thereto (Enclosure).**

Councilmember Jarom Tefteller made a motion to approve the City Investment Report for period ending September 30, 2025, with a second by Councilmember Jerry Webb and a vote of 7/0 for approval.

2. **Tabled item from October 28, 2025, meeting to consider, discuss, and take possible action on approving the closure of Davis Street for the Christmas Boutique Crawl hosted by Leah Burris with O & P Collective on Monday, December 15, 2025, from 2:00 P.M. – 8:00 P.M., and matters related thereto (Enclosure).**

The group from the Christmas Boutique Crawl addressed council regarding the event and stated they had checked with each of the business owners impacted by the street closure for approval. Public Works had asked for the street to be closed earlier in the day (7:00 A.M.) to avoid cars entering the area.

Councilmember Jarom Tefteller made a motion to approve the closure of Davis Street for the Christmas Boutique Crawl on Monday, December 15, 2025, from 7:00 A.M. – 8:00 P.M., with a second by Councilmember Jasmine McDowell and a vote of 7/0 for approval.

3. **Consider, discuss, and take possible action regarding the change order request and recommendation from the Parks Advisory Board for approval in the amount of \$291,377.00, and all matters related thereto (Enclosure).**

City Manager Mary Bullock discussed the change orders recommended by the Parks Advisory Board with the city council.

Councilmember Jarom Tefteller made a motion to approve the change order request from the Parks Advisory Board in the amount of \$291,377.00, with a second by Mayor Tim Marshall and a vote of 7/0 for approval.

4. **Consider, discuss, and take possible action to approve Resolution R25-008 casting votes for a Two-Year term position(s) of the Upshur County Appraisal District Board of Directors, and all matters related thereto (Enclosure).**

Councilmember Jarom Tefteller made a motion to approve Resolution R25-008 casting equal votes for the six nominees to a Two-Year term position(s) of the Upshur County Appraisal District Board of Directors, with a second by Councilmember Brian Williams and a vote of 7/0 for approval.

5. **Consider, discuss, and take possible action to pass by Ordinance 25-059 to add no parking or stopping on Bruce Street from 7:00 A.M. - 9:00 A.M. and 3:00 P.M. - 5:00 P.M. to improve traffic flow during student drop-off and pick-up, and all matters related thereto (Enclosure).**

Council discussed concerns regarding the street change and the impact it would have forcing traffic onto US Highway 271 S and State Highway 300. Councilmember Jarom Tefteller recommended the city work with Gilmer ISD to find additional options for traffic flow issues and Councilmember Jerry Webb stated he wanted the city to get the word out regarding the changes and to issue warnings before tickets with fines, so the community has time to adapt.

Mayor Pro-tem Pete Herrmann made a motion to pass by Ordinance 25-059 to add no parking or stopping on Bruce Street from 7:00 A.M. - 9:00 A.M. and 3:00 P.M. - 5:00 P.M. to improve traffic flow during student drop-off and pick-up, with a second by Councilmember Brian Williams and a vote of 7/0 for approval.

6. **Consider, discuss, and take possible action to accept the grant from the Texas Forrest Service to the Volunteer Fire Department in the amount up to \$45,000 for a Slip-on Skid Unit, and matters related thereto (Enclosure).**

Mayor Tim Marshall made a motion to approve the grant from the Texas Forrest Service to the Volunteer Fire Department in the amount up to \$45,000 for a Slip-on Skid Unit, with a second by Councilmember Jasmine McDowell and a vote of 7/0 for approval.

7. **Consider, discuss, and take possible action to accept Ordinance 25-060 to either cede original jurisdiction to the Commission or to deny SWEPCO's rate request, and matters related thereto (Enclosure).**

Councilmember Jarom Tefteller made a motion to approve Ordinance 25-060 to deny SWEPCO's rate request and retain jurisdiction, with a second by Councilmember Brian Williams and a vote of 7/0 for approval.

## **VI. Executive Session**

1. **Consider and take action to enter Executive Session under Article Number §551.071, Consultation with Attorney regarding:**
  - a. **Legal options for the EDC sales tax revenue.**

Mayor Pro-Tem Pete Herrmann made a motion to enter Executive Session at 5:59 P.M., with a second by Councilmember Jarom Tefteller and a vote of 7/0 for approval.

## **VII. Adjourn Executive Session**

Councilmember Jerry Webb made a motion to exit Executive Session at 6:21 P.M., with a second by Councilmember Jasmine McDowell, and a vote of 7/0 for approval.

## **VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).**

1. **Consider, discuss, and take action to enter Executive Session under Article Number §551.071, Consultation with Attorney regarding:**
  - a. **Legal options for the EDC sales tax revenue.**

Councilmember Jarom Tefteller moved to table any action regarding the legal options for the EDC sales tax revenue, with a second by Mayor Tim Marshall and a vote of 7/0 for approval.

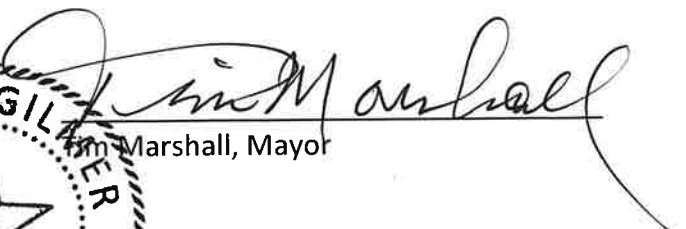
## **IX. Adjournment**

Councilmember Jasmine McDowell made a motion to adjourn, with a second by Councilmember Jerry Webb, and a vote of 7/0 for approval.

Meeting adjourned at 6:22 P.M.

ATTEST:

  
Mary Bullock, City Manager

  
Tim Marshall, Mayor

