



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Michael Chevalier
Councilmember Brian Williams

Mayor Pro-Tem Pete Hermann
Councilmember Jasmine McDowell
Councilmember Jarom Tefteller

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, January 13, 2026, at Gilmer City Hall, 110 Buffalo St. Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine McDowell

Mayor Pro-Tem Pete Herrmann
Councilmember Brian Williams

The following Councilmembers were absent:

Councilmember Michael Chevalier

Councilmember Jarom Tefteller

The following staff were present:

Mary Bullock, City Manager
Deana Powell, City Secretary
Lisa Long, Civic Center Director
Jerry Taylor, Fire Chief
Jason Murry, GPD

Mike Martin, City Attorney
Garrett Williamson, Accountant
Johathan Nix, Public Works Director
Andy Dube, GPD
William Ahumada, GPD

Other Attendees:

Phillip Williams, Gilmer Mirror
Stefan Cole
Shirley Parnell, American Legion
Doug Chimed
Jimmy Sanders, American Legion

Thadd Barr, American Legion
Pat Taylor, American Legion
Jerry Bryant, American Legion
Herb Winkeller
Jerry (Last name illegible)

I. Call to Order
Invocation
Pledge of Allegiance

Mayor Tim Marshall called the meeting to order at 5:22 P.M. The Invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by City Attorney Mike Martin.

II. Public Comment
No Speakers

III. Announcements

- 1. Mayor's Announcements:** Mayor Tim Marshall presented Accommodation's to Officers William Ahmauda and Caleb Reeves for their unwavering commitment as police officers.
- 2. City Manager's Announcements:** Would like to thank Mr. Williams for the great articles recently written about the city. The next park meeting will be held on Tuesday January 20th. Updated on the city audits and the work on the wells. The Chamber Banquet will be on the 23rd.
- 3. City Council Member's Announcements:** No announcements at this time.

IV. Consent Agenda

- 1. Consider approval of City Council Minutes from December 09, 2025.**
- 2. Consider approval of Code Enforcement Report for December 2025.**
- 3. Consider approval of Police Department Report for December 2025.**
- 4. Consider approval of Fire Department Report for December 2025.**
- 5. Consider approval of Expense Report for November 2025.**

Mayor Pro-Tem Pete Herrmann made the motion to approve all consent agenda items, with a second by Councilmember Jerry Webb and a vote of 4/0 for approval. Motion carried unanimously.

V. Items to Consider

- 1. Consider, discuss and take possible action to approve Resolution R26-001 designating the Gilmer Mirror as the newspaper of record for the City of Gilmer, Texas, and all matters related thereto (Enclosure).**

Mayor Tim Marshall made the motion to approve Resolution R26-001, with a second by Councilmember Jerry Webb and a vote of 4/0 for approval. Motion carried unanimously.

2. **Consider, discuss and take possible action to approve the following appointments for Fire Marshall for the Gilmer Fire Department, and all matters related thereto (Enclosure).**

- a. **Fire Marshall – John Taylor**

Mayor Pro-Tem Pete Herrmann made the motion to approve the appointment of John (Johnny) Taylor as Fire Marshall, with a second by Councilmember Jerry Webb and a vote of 4/0 for approval. Motion carried unanimously.

3. **Consider, discuss and take possible action to approve the following appointments for the Gilmer Fire Department, and all matters related thereto (Enclosure):**

- a. **Fire Chief – Jerry H Taylor**

- b. **1st Assistant Fire Chief – Ken Scheid**

- c. **2nd Assistant Fire Chief – Phillip Wilburn**

Councilmember Brian Williams made the motion to approve the appointment of Jerry H Taylor as Fire Chief, Ken Scheid as 1st Assistant Fire Chief, and Phillip Wilburn as 2nd Assistant Fire Chief, with a second by Councilmember Jerry Webb and a vote of 4/0 for approval. Motion carried unanimously.

4. **Consider, discuss and take possible action to approve Grant under the Rual VFD Assistance Program for Fire and Rescue Equipment, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made the motion to approve the Grant under the Rual VFD Assistance Program for the Fire and Rescue Equipment, with a second by Mayor Tim Marshall and a vote of 4/0 for approval. Motion carried unanimously.

5. **Consider, discuss and take possible action to approve the request for street closure from Jaci Watkins with CUTX for the 5th Annual Chili Cook Off on March 7th from 6pm – pm, and all matters related thereto (Enclosure).**

Streets to be closed:

- a. **Davis Street from Hwy 154 to Buffalo Street**

Mayor Pro-Tem Pete Herrmann made the motion to approve the street closure for the CUTX Chili Cook Off on March 6th at 6pm thru March 7th at 9pm, with a second by Councilmember Jerry Webb and a vote of 4/0 for approval. Motion carried unanimously.

- 6. Consider, discuss and take possible action to approve a discount or reduction of fees for the American Legion's rental of the Civic Center on February 21, 2026, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made the motion to approve the city will waive the cost of the tables and chairs and Councilmember Brian Williams will cover the cost of the building, with a second by Councilmember Jerry Webb and a vote of 4/0 for approval. Motion carried unanimously.

- 7. Consider, discuss and take possible action to approve an agreement between GovWell Technologies and the City of Gilmer for permitting software, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made the motion to approve the agreement between GovWell Technologies and the City of Gilmer for permitting software, with a second by Mayor Tim Marshall and a vote of 4/0 for approval. Motion carried unanimously.

- 8. Consider, discuss and take possible action to approve Ordinance No. 26-001 approving amendment #1 for construction, maintenance, and operation of continuous highway lighting systems within a municipality between the State of Texas and the City of Gilmer, and all matters related thereto (Enclosure).**

Councilmember Jerry Webb made the motion to approve Ordinance No. 26-001, with a second by Mayor Pro-Tem Pete Herrmann and a vote of 4/0 for approval. Motion carried unanimously.

- 9. Consider, discuss and take possible action to approve Ordinance 26-002 amending the city budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for reimbursement of the CDBG Local Funds in the amount of \$7,000.00, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made the motion to approve Ordinance No. 26-002, with a second by Councilmember Jerry Webb and a vote of 4/0 for approval. Motion carried unanimously.

- 10. Consider, discuss and take possible action to approve Ordinance 26-003 amending the city budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for Fire Department uniforms and clothing correction in the amount of \$12,000.00, and all matters related thereto (Enclosure).**

Mayor Tim Marshall made the motion to approve Ordinance No. 26-003, with a second by Councilmember Brian Williams and a vote of 5/0 for approval. Motion carried unanimously.

- 11. Consider, discuss and take possible action to approve Ordinance 26-004 amending the city budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for EMS Building Remodel carryover from FY 24/25 in the amount of \$20,067.82, and all matters related thereto (Enclosure).**

Councilmember Brian Williams made the motion to approve Ordinance No. 26-004, with a second by Councilmember Jasmine McDowell and a vote of 5/0 for approval. Motion carried unanimously.

- 12. Consider, discuss and take possible action to approve Ordinance 26-005 amending the city budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for Civic Center Security System in the amount of \$25,768.63, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made the motion to approve Ordinance No. 26-005, with a second by Councilmember Jerry Webb and a vote of 5/0 for approval. Motion carried unanimously.

VI. Executive Session

- 1. Consider and take action to enter into Executive Session under Article Number §551.074, Personnel Matters.**

Mayor Pro-Tem Pete Herrmann made the motion to close regular session at 5:42pm and enter into executive session to discuss personnel matters and seconded by Councilmember Brian Williams, and a vote of 5/0 for approval. Motion carried unanimously.

VII. Adjourn Executive Session

Councilmember Brian Williams made the motion to exit executive session at 5:53 with a second by Mayor Pro-Tem Pete Herrmann, and a vote of 5/0 for approval. Motion carried unanimously.

VIII. Convene Regular Meeting – (In accordance with Texas Government Code, Subchapter D).

- 1. Consider and take action to enter into Executive Session under Article Number §551.074, Personnel Matters.**

No action taken after this executive session.

IX. Adjournment

Councilmember Brian Williams made a motion to adjourn, with a second by Councilmember Jerry Webb, and a vote of 5/0 for approval. Motion carried unanimously.

Meeting adjourned at 5:54 P.M.


Tim Marshall, Mayor

ATTEST:


Deana Powell, City Secretary

