



**Mayor Tim Marshall**  
**Councilmember Jerry Webb**  
**Councilmember Jarom Tefteller**  
**Councilmember Michael Chevalier (deceased)**

**Mayor Pro-Tem Pete Herrmann**  
**Councilmember Jasmine McDowell**  
**Councilmember Brian Williams**

## **MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, February 10, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### **The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine McDowell

Mayor Pro-Tem Pete Herrmann  
Councilmember Brian Williams

### **The following Councilmembers were absent:**

Councilmember Jarom Tefteller

Councilmember Michael Chevalier (deceased)

### **The following staff were present:**

Mary Bullock, City Manager  
Garrett Williamson, Accounting Manager  
Jonathan Nix, Public Works Director  
Lisa Long, Civic Center

Mike Martin, City Attorney  
Deana Powell, City Secretary  
Lana Davidson, Police Chief  
Andy Dube, Assistant Police Chief

### **Other Attendees:**

Phillip Williams, Gilmer Mirror  
Stefan Cole

Thadd Barr, American Legion

#### **I. Call to Order** **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by City Manager Mary Bullock.

#### **II. Public Comment** No speakers

### III. Announcements

1. **Mayor's Announcements:** No announcements.
2. **City Manager's Announcements:** No announcements.
3. **City Council Member's Announcements:** No announcements.

### IV. Consent Agenda

1. **Consider approval of City Council Minutes from January 27, 2026**
2. **Consider approval of Code Enforcement Report for January 2026**
3. **Consider approval of Police Department Report for January 2026**
4. **Consider approval of Fire Department Report for January 2026**
5. **Consider approval of Expense Report for January 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

### V. Items to Consider

1. **Consider, discuss, and take possible action to either fill or leave vacant the seat that was held by Councilmember Michael Chevalier, and all matters related thereto.**

Mayor Tim Marshall made a motion to leave the seat vacant and seconded by Councilmember Jasmine McDowell with a vote of 5/0 for approval. Motion passed unanimously.

2. **Consider, discuss, and take possible action to approve the appointments of the following Boards and Commissions (Enclosure):**
  - a. **Recommendation from the Parks Advisory Board for the Seven (7) Parks Advisory Board members for a term of 3 years beginning 2026-2029, and all matters related thereto (Enclosure).**

City Manager Mary Bullock announced the nominations for the Parks Advisory Board to be Willie Grant, John McWhorter, Ben Dodd, Emma Smith, Todd Stansbury, and Steve Stewart to serve a 3-year term and to remove Lucy Winn and leave her seat vacant until the board can find a replacement also, to appoint Mayor Tim Marshall as the City Council Ex-Officio.

Mayor Tim Marshall abstained from this vote.

Mayor Pro-Tem Pete Herrmann made the motion to accept these recommendations and seconded by Councilmember Brian Williams with a vote of 4/0 for approval. Motion passed majority vote.

3. **Consider, discuss, and take possible action to approve the Order of a General Election to be held May 2, 2026, and all matters related thereto (Enclosure).**

***Considerar, discutir y tomar posibles medidas para aprobar la Orden de una Elección General a celebrarse el 2 de mayo de 2026, y todos los asuntos relacionados con la misma (Anexo).***

Councilmember Brian Williams made the motion to approve the Order of a General Election to be held May 2, 2026, and seconded by Councilmember Jasmine McDowell with a vote of 5/0 for approval. Motion carried unanimously.

4. **Consider, discuss, and take possible action to approve the recommendation from the EDC Board to order a Special Election to be held May 2, 2026, and all matters related thereto (Enclosure).**

***Considerar, discutir y tomar posibles medidas para aprobar la Orden de una Elección Especial que se llevará a cabo el 2 de mayo de 2026, y todos los asuntos relacionados con la misma (Anexo).***

Councilmember Brian Williams made the motion to approve the recommendation from the EDC Board to Order a Special Election to be held May 2, 2026, and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion carried unanimously.

5. **Consider, discuss, and take possible action to approve Ordinance 26-011 to call for a General Election to elect Councilmembers from District(s) One, Four and At-Large for two-year terms in the City of Gilmer, Texas to be held on Saturday, May 2, 2026, establishing date of the Election(s), providing for Early Voting; designating Polling Place; appointing Election Judge(s); providing for compensation of Election Workers; finding and determining that the meeting at which this ordinance was passed complied with the Texas Open Meetings Act; making other findings and provisions related to the subject; and providing an effective date (Enclosure).**

***Considerar, discutir y tomar posibles medidas para aprobar la Ordenanza 26-011 para convocar a una Elección General con el fin de elegir concejales para los Distritos Uno, Cuatro y At-Large por términos de dos años en la ciudad de Gilmer, Texas, a celebrarse el sábado 2 de mayo de 2026; estableciendo la fecha de la(s) elección(es); disponiendo el Voto Anticipado; designando el lugar de votación; nombrando al juez o jueces electorales; disponiendo la compensación de los trabajadores electorales; determinando que la reunión en la que se aprobó esta ordenanza cumplió con la Ley de Reuniones Abiertas de Texas; estableciendo otros hallazgos y disposiciones relacionados con el tema; y proporcionando una fecha de entrada en vigor (Anexo).***

Mayor Pro-Tem Pete Herrmann made the motion to approve Ordinance 26-011 to call for a General Election to elect Councilmembers from District(s) One, Four, and At-Large for two-year terms and seconded by Councilmember Jasmine McDowell with a vote of 5/0 for approval. Motion carried unanimously.

6. Consider, discuss, and take possible action to approve Ordinance 26-012 Call for a Special Election to submit a ballot proposition to the eligible voters of the City of Gilmer, Texas to be held on Saturday, May 2, 2026, to terminate the Type A Economic Development sales tax authorized by Chapter 504 of the Texas Local Government Code at the rate of one-half of one-percent (0.50%) to adopt the Type B Economic Development sales tax authorized by Chapter 505 of the Texas Local Government Code at the rate of one-fourth of one-percent (0.25%) and increase the general municipal sales tax by the rate of one and one-fourth of one-percent (1.25%); establishing date of the Election(s), providing for Early Voting; designating Polling Place; appointing Election Judge(s); providing for compensation of Election Workers; finding and determining that the meeting at which this ordinance was passed complied with the Texas Open Meetings Act; making other findings and provisions related to the subject; and providing an effective date (Enclosure).

*Considerar, discutir y tomar posibles medidas para aprobar la Ordenanza 26-012 para convocar a una Elección Especial con el fin de someter una propuesta de boleta electoral a los votantes elegibles de la ciudad de Gilmer, Texas, a celebrarse el sábado 2 de mayo de 2026, para terminar el impuesto sobre las ventas para el Desarrollo Económico Tipo A autorizado por el Capítulo 504 del Código de Gobierno Local de Texas a una tasa de un medio del uno por ciento (0.50%); para adoptar el impuesto sobre las ventas para el Desarrollo Económico Tipo B autorizado por el Capítulo 505 del Código de Gobierno Local de Texas a una tasa de un cuarto del uno por ciento (0.25%); y aumentar el impuesto municipal general sobre las ventas a una tasa del uno y un cuarto del uno por ciento (1.25%); estableciendo la fecha de la(s) elección(es); disponiendo el Voto Anticipado; designando el lugar de votación; nombrando al juez o jueces electorales; disponiendo la compensación de los trabajadores electorales; determinando que la reunión en la que se aprobó esta ordenanza cumplió con la Ley de Reuniones Abiertas de Texas; estableciendo otros hallazgos y disposiciones relacionados con el tema; y proporcionando una fecha de entrada en vigor (Anexo).*

Councilmember Jerry Webb made the motion to approve Ordinance 26-012 to call a Special Election to submit a ballot proposition to the eligible voters of the City of Gilmer to be held on Saturday, May 2, 2026, to terminate the Type A Economic Development sales tax authorized by Chapter 504 of the Texas Local Government Code at the rate of one-half of one percent (0.50%) and to adopt the Type B Economic Development sales tax authorized by Chapter 505 of the Texas Local Government Code at the rate of one-fourth of one percent (0.25%) and increase the general municipal sales tax by the rate of one and one-fourth of one percent (1.25%) and seconded by Councilmember Jasmine McDowell with a vote of 5/0 for approval. Motion carried unanimously.

7. Consider, discuss, and take possible action authorizing the Mayor to approve the joint election agreement between the City of Gilmer and the Gilmer Independent School District and between the City of Gilmer and Upshur County Elections Office for the General Election and Special Election to be held on May 2, 2026 (Enclosure).

*Considerar, discutir y tomar posibles medidas para autorizar al Alcalde a aprobar el acuerdo de elecciones conjuntas entre la Ciudad de Gilmer y el Distrito Escolar Independiente de Gilmer, y entre la Ciudad de Gilmer y la Oficina de Elecciones del Condado de Upshur para la Elección General y la Elección Especial a celebrarse el 2 de mayo de 2026 (Anexo).*

Mayor Pro-Tem Pete Herrmann made a motion to approve authorizing the Mayor to enter into the Joint Election Agreement between the City of Gilmer and the Gilmer Independent School District and between the City of Gilmer and Upshur County Elections Office for the General and Special elections to be held on May 2, 2026, and seconded by Councilmember Brian Williams with a vote of 5/0 for approval. Motion passed unanimously.

8. **Consider, discuss, and take possible action to approve Resolution 26-003 for the application to the Rifle Rated Body Armor Grant, and all matters related thereto (Enclosure).**

Assistant Chief Andy Dude explained the grant opportunity and how the police department will utilize the funds to purchase rifle rated body armor for each officer.

Mayor Tim Marshall made a motion to approve Resolution 26-003 for the application to the Rifle Rated Body Armor Grant and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

9. **Consider, discuss, and take possible action to approve the Big Brothers Giving Back Bingo Nights for April 25, 2026, and August 22, 2026, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made a motion to approve the Big Brothers Giving Back Bingo Nights for April and August and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

10. **Consider, discuss, and take possible action to approve the location of a Railroad Communications Tower and to provide comments regarding potential historical properties impacted, and all matters related thereto (Enclosure).**

Mayor Tim Marshall spoke on the locations of the tower request and City Manager Mary Bullock spoke on the potential historical properties impacted and stated that the location will not impact any historical properties.

Mayor Pro-Tem Pete Herrmann made a motion to approve the location of a Railroad Communications Tower located within the City Limits of Gilmer, Texas and to provide comments regarding potential historical properties impacted and seconded by Councilmember Brian Williams with a vote of 5/0 for approval. Motion passed unanimously.

11. **Consider, discuss, and take possible action to approve all Change Orders for the Yamboree Park Phase I, and all matters related thereto (Enclosure). (Possible Executive Session TGC 551.071)**

Mayor Tim Marshall made a motion to approve change order number 2 from the January 27<sup>th</sup> meeting for upgrades to the softball fields in the amount of \$61,921.00 as recommended from the Parks Advisory Board and seconded by Councilmember Jasmine McDowell with a vote of 5/0 for approval. Motion passed unanimously.

## IX. Executive Session

**Consider and take action to enter into Executive Session under:**

1. **Article Number §551.074, Personnel Matters - Evaluation of the City Manager as required by the City Charter, and all matters related thereto.**

Councilmember Jerry Webb made a motion to close regular session and open into executive session per the Texas Government Code 551.074 regarding personnel matters and seconded by Councilmember Jasmine McDowell with a vote of 5/0 for approval. Motion passed unanimously.

Regular session closed at 5:33pm and opened into executive session at 5:34pm.

**X. Adjourn Executive Session**

Councilmember Jerry Webb made a motion to close executive session and reconvened into regular session and seconded by Councilmember Brian Williams with a vote of 5/0 for approval. Motion passed unanimously.

Executive session closed at 6:12pm and opened back into regular session at 6:12pm.

**XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).**

1. **Article Number §551.074, Personnel Matters - Evaluation of the City Manager as required by the City Charter, and all matters related thereto.**

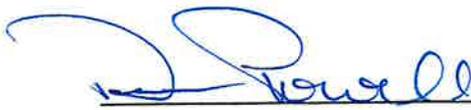
Mayor Tim Marshall announced that there would be no action taken on this matter and that it was a good evaluation.

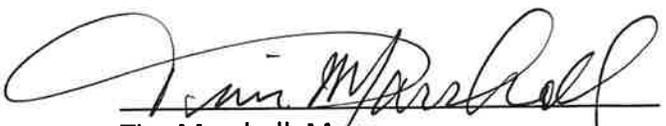
**XII. Adjournment**

Councilmember Brian Williams made a motion to adjourn and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

Meeting adjourned at 6:13 P.M.

ATTEST:

  
Deana Powell, City Secretary

  
Tim Marshall, Mayor

The seal of the City of Gilmer, Texas, is circular with a five-pointed star in the center. The words "CITY OF GILMER" are written around the top inner edge of the circle, and "TEXAS" is written at the bottom. There are small stars on either side of the word "TEXAS".