



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller
Councilmember Vacant

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Brian Williams

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, February 24, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb

Mayor Pro-Tem Pete Herrmann
Councilmember Brian Williams

The following Councilmembers were absent:

Councilmember Jarom Tefteller

Councilmember Jasmine McDowell

The following staff were present:

Mary Bullock, City Manager
Garrett Williamson, Accounting Manager
Lana Davidson, Police Chief
Jerry Taylor, Fire Chief

Mike Martin, City Attorney
Deana Powell, City Secretary
Lisa Long, Civic Center

Other Attendees:

Phillip Williams, Gilmer Mirror
Stefan Cole
Blanca Martinez
Mike Mellenthine, American Legion
Jerry Bryant
Steven Youngblood

Thadd Barr, American Legion
Oscar Martinez
Travis Yarbrough
Shirley Parnell, American Legion
Jeff Griebing, VFW/DAV

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by City Manager Mary Bullock.

II. Public Comment

No speakers

III. Announcements

1. **Mayor's Announcements:** No announcements.
2. **City Manager's Announcements:** Updated on the Yamboree Park progress. Laying the sod for the soccer fields, baseball fields are almost ready for sod, and the concrete work is complete. Construction is nearing completion.
3. **City Council Member's Announcements:** No announcements.

IV. Consent Agenda

1. **Consider approval of City Council Minutes from February 10, 2026**
2. **Consider approval of Expense Report for January 2026**
3. **Consider approval of Financials for January 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 4/0 for approval. Motion passed unanimously.

V. Items to Consider

1. **Consider, discuss, and take possible action to approve the annual Audit Report Fiscal Year ending September 30, 2025, as presented by Brooks Watson CPA, and all matters related thereto.**

Mayor Tim Marshall made a motion to call a special meeting on March 16th, 2026, at 5:15pm for the presentation and possible approval of the Audit Report Fiscal Year ending September 30, 2025, and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 4/0 for approval. Motion passed unanimously.

2. **Consider, discuss, and take possible action approving the Gilmer Police Department Racial Profiling Report for 2025 (Enclosure):**

Mayor Tim Marshall made the motion to accept the Gilmer Police Department Racial Profiling Report for 2025 and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 4/0 for approval. Motion passed unanimously.

3. **Consider, discuss, and take possible action to approve Ordinance 26-0 Declaring Unopposed Candidates in the May 2, 2026, General Election; cancelling said election; providing issuance of a certificate of election to each candidate; providing a severability clause; and providing an effective date; and all matters related thereto (Enclosure).**

Considerar, discutir y tomar posibles medidas para aprobar la Ordenanza 26-0 Declarando Candidatos sin Oposición en las elecciones generales del 2 de mayo de 2026; cancelar dicha elección: Proporcionar la emisión de un certificado de elección a cada candidato; proporcionar una cláusula de divisibilidad; y proporcionar una fecha de entrada en vigor; y todo lo relacionado con el mismo (Anexo).

Mayor Pro-Tem Pete Herrmann made the motion to approve Ordinance 26-013 to cancel the general election and declaring unopposed candidates in the May 2, 2026, General Election; providing issuance of a certificate of election to each candidate; and providing a severability clause; and seconded by Councilmember Brian Williams with a vote of 4/0 for approval. Motion carried unanimously.

4. **Consider, discuss, and take possible action regarding Live Gilmer BBQ Event to serve and charge for alcohol with special TABC Permit and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made the motion to approve the Live Gilmer BBQ Event to serve and charge for alcohol with a special TABC Permit, and seconded by Councilmember Jerry Webb with a vote of 4/0 for approval. Motion carried unanimously.

5. **Consider, discuss, and take possible action to approve Resolution R26-004 regarding the Risk It for The Brisket event street closures from April 9, 2026, at 6:00 P.M. until April 12, 2025, at 1:00 pm, and all matters related thereto (Enclosure).**

- a. **Buffalo & Jefferson Street from Hwy 271 to Trinity**
- b. **Titus Street from Buffalo to Cass Street**
- c. **Simpson Street from State Hwy 154 W to Buffalo**
- d. **Davis Street from State Hwy 154 W to Cass St**
- e. **Henderson Street from State Hwy 154 W to Harrison**
- f. **State Hwy 154 W from Trinity to US HWY 271**

Mayor Tim Marshall made the motion to approve Resolution R26-004 for the street closure for the Risk it for the Brisket event and seconded by Councilmember Jerry Webb with a vote of 4/0 for approval. Motion carried unanimously.

6. **Consider, discuss, and take possible action to approve a reduction in the rental fees for VFW Post 6715, DAV and the American Legion groups for a room at the Gilmer Civic Center for their annual Memorial Day Ceremony on May 25, 2026, from 10:00 AM to 12:00 PM; and all matters related thereto (Enclosure).**

Thadd Barr with the American Legion spoke at this time about the event and that they did this event last year only needed a room and it will be a 2hr event. Civic Center Director Lisa Long confirmed the event and was fine with waving the fees.

Mayor Pro-Tem Pete Herrmann made the motion to approve the use of the room at the Civic Center for the two hours at no charge and seconded by Councilmember Brian Williams with a vote of 4/0 for approval. Motion carried unanimously.

7. **Consider, discuss, and take possible action to approve the Recommendation from the Park Advisory Board to allow the City Manager to apply for the grant opportunity for a fitness area at Yamboree Park and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made a motion to approve the recommendation from the Park Advisory Board to allow the City Manager to apply for the grant opportunity for a fitness area at Yamboree Park and seconded by Councilmember Jerry Webb with a vote of 4/0 for approval. Motion passed unanimously.

8. **Consider, discuss, and take possible action to approve the grant under the Rural VFD Assistance Program for Training Aids up to \$10,000 and all matters related thereto (Enclosure).**

Mayor Tim Marshall made a motion to approve the grant under the Rural VFD Assistance Program for Training aids up to \$10,000 and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 4/0 for approval. Motion passed unanimously.

9. **Consider, discuss, and take possible action to the grant under the Rural VFD Assistance Program for Personal Protective Equipment up to \$25,000 and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made a motion to approve the grant under the Rural VFD Assistance Program for Personal Protective Equipment up to \$25,000 and seconded by Councilmember Brian Williams with a vote of 4/0 for approval. Motion passed unanimously.

10. **Consider, discuss, and take possible action to approve and to go into effect immediately upon approval a rounding policy for cash payments only and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made a motion to approve a rounding policy for cash only payments to go into effect immediately upon approval and seconded by Councilmember Jerry Webb with a vote of 4/0 for approval. Motion passed unanimously.

11. **Consider, discuss, and take possible action to approve all Change Orders for the Yamboree Park Phase I, and all matters related thereto (Enclosure). (Possible Executive Session TGC 551.071)**

City Council took this discussion into executive session to discuss further with attorney. No motion was made at this meeting.

IX. Executive Session

Councilmember Jerry Webb made a motion to close regular session and opened into executive session per the Texas Government Code 551.071 for consulting with attorney for Section V. Number 11 above and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 4/0 for approval. Motion passed unanimously.

Regular session closed at 5:45pm and opened into executive session at 5:46pm.

X. Adjourn Executive Session

Councilmember Jerry Webb made a motion to close executive session and reconvene into regular session and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 4/0 for approval. Motion passed unanimously.

Executive session closed at 5:48pm and opened back into regular session at 5:49pm.

XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).

XII. Adjournment

Councilmember Jerry Webb made a motion to adjourn and seconded by Councilmember Brian Williams with a vote of 4/0 for approval. Motion passed unanimously.

Meeting adjourned at 5:49 P.M.

ATTEST:


Deana Powell, City Secretary


Tim Marshall, Mayor

