



**Mayor Tim Marshall**  
**Councilmember Jerry Webb**  
**Councilmember Jarom Tefteller**  
**Councilmember Vacant**

**Mayor Pro-Tem Pete Herrmann**  
**Councilmember Jasmine McDowell**  
**Councilmember Brian Williams**

## **MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, March 10, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### **The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb

Mayor Pro-Tem Pete Herrmann  
Councilmember Brian Williams

### **The following Councilmembers were absent:**

Councilmember Jarom Tefteller

Councilmember Jasmine McDowell

### **The following staff were present:**

Mary Bullock, City Manager  
Garrett Williamson, Accounting Manager  
Lana Davidson, Police Chief

Mike Martin, City Attorney  
Deana Powell, City Secretary  
Jonathan Nix, Public Works Director

### **Other Attendees:**

Phillip Williams, Gilmer Mirror  
Larissa Riley, Counting Stars Ranch  
Herb Winkeller  
D. Moreno, Bettie VFW  
Doug Clinnard

Thadd Barr, American Legion  
Cullen Finney, Skippy's  
J. Sorrentino, Bettie VFW  
C. Spencer, Spencer Vet  
Steven Youngblood

### **I. Call to Order** **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Brian Williams.

**II. Public Comment**

No speakers

**III. Announcements**

1. **Mayor's Announcements:** No announcements.
2. **City Manager's Announcements:** Mary answered Councilmember Jerry Webb that she has spoken with TxDot and they might be able to fit us in around July but are looking at a timeframe of around September/October for these repairs to Hwy 154. Update at Yamboree Park: the softball/baseball/soccer fields are scheduled to open in time for the season. We are waiting for the parking lot to be completed. The parking lot is usable just waiting to pour the concrete.
3. **City Council Member's Announcements:** Councilmember Jerry Webb spoke at this time asking about Hwy 154 and TxDot time frame for repairs needed before it gets worse.

**IV. Consent Agenda**

1. **Consider approval of City Council Minutes from February 24, 2026**
2. **Consider approval of Code Enforcement Report for February 2026**
3. **Consider approval of Police Department Report for February 2026**
4. **Consider approval of Fire Department Report for February 2026**
5. **Consider approval of Expense Report for February 2026**
6. **Consider approval of Finance Report for February 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

**V. Items to Consider**

1. **Consider, discuss, and take possible action to approve granting by General Warranty Deed a tract of land to Grace Baptist Church being 0.462-acre of land situated in the Jackson Thomas Survey, A-483 and the William H Hereford Survey, A-200 both of Upshur County, Texas being an undeveloped portion of Crawford Street, and all matters related thereto.**

Mayor Pro-Tem Pete Herrmann made a motion to grant by General Warranty Deed a tract of land to Grace Baptist Church being 0.462-acre of land situated in the Jackson Thomas Survey, A-483 and the William H Hereford Survey, A-200 both of Upshur County, Texas being an undeveloped portion of Crawford Street at the rate of \$10.00, and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

2. **Consider, discuss, and take possible action authorizing the Mayor and City Manager to execute an Interlocal Agreement for Emergency Services between the City of Gilmer and ESD #1 for April 1, 2026, through September 30, 2026, in the amount of \$45,000.00, and all matters related thereto (Enclosure).**

Mary spoke at this time that she attended the ESD meeting last night and they approved the extension of the agreement between ESD #1 and the City of Gilmer for the timeframe of April 1, 2026, through September 30, 2026, in the amount of \$45,000.00.

Mayor Pro-Tem Pete Herrmann made the motion to approve the Interlocal Agreement for Emergency Services between the City of Gilmer and ESD #1 for April 1, 2026, through September 30, 2026, in the amount of \$45,000.00 and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

3. **Consider, discuss, and take possible action to approve the Gilmer Police Department to purchase new Tasers with funds from the Chapter 59 Texas Asset Forfeiture Funds, and all matters related thereto (Enclosure).**

Mayor Tim Marshall made the motion to approve the Gilmer Police Department to purchase new tasers with funds from the Chapter 59 Texas Asset Forfeiture Funds and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion carried unanimously.

4. **Consider, discuss, and take possible action to approve a Suicide Awareness Ruck Hike event at Abney Park and grant access to water and electrical utilities for use to include a food truck and lemonade stand, and all matters related thereto (Enclosure).**

Councilmember Brian Williams made the motion to approve the Suicide Awareness Ruck Hike event at Abney Park and granted access to water and electrical utilities for use to Counting Stars Ranch, and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 5/0 for approval. Motion carried unanimously.

5. **Consider, discuss, and take possible action to approve the Airport Board letter of recommendation to fill the two vacant seats on the board for a two-year term, and all matters related thereto (Enclosure).**

Mayor Tim Marshall read the suggestions from the Airport Board letter to add Tim Sipp and Steven Youngblood to the board.

Mayor Pro-Tem Pete Herrmann made the motion to approve the recommendations of Tim Sipp and Steven Youngblood to fill the two vacant seats on the board for a two-year term and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion carried unanimously.

6. **Consider, discuss, and take possible action to approve by Resolution R26-005 to adopt a credit card use policy with acknowledgement form, and all matters related thereto (Enclosure).**

Mary Bullock spoke at this time explaining the new credit card use policy. The city credit cards are now being distributed to each department head due to new policies with the credit card company not sending out more than one card issued with just the city's name.

Mayor Tim Marshall made the motion to approve Resolution R26-005 to adopt a credit card use policy with acknowledgement form and seconded by Councilmember Brian Williams with a vote of 5/0 for approval. Motion carried unanimously.

7. **Consider, discuss, and take possible action to approve dates for the Spring Clean-up for the City of Gilmer, March 23-28, 2026, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made a motion to approve the Spring Clean-up for the City of Gilmer, March 23-28, 2026, and seconded by Councilmember Jerry Webb with a vote of 4/0 for approval. Motion passed unanimously.

8. **Consider, discuss, and take possible action to approve bid for clean-up at landfill by either burning or by mulching and all matters related thereto (Enclosure).**

Mary informed everyone of the bid amounts received for cleanup of burning vs. mulching. There were three bids for cleanup by digging a burn pit and burn all debris onsite and they are as follows: Redco Endeavors - \$12,000.00; Skippy's - \$14,000.00; MLM – Milam Land Management \$15,045.00. There were two bids for clean up by mulching are as follows: Redco Endeavors - \$33,000.00; and MLM – Milam Land Management - \$37,595.00. Per the purchasing procedure the company that would be awarded the contract is Redco Endeavors at \$12,000.00.

Jonathan Nix stated that he spoke with TCEQ and there is no special permit needed to be able to burn at the landfill and he has spoken with the Gilmer Fire Chief and the County Commissioner, and they are okay with the City burning the debris at the landfill.

Mayor Pro-Tem Pete Herrmann made a motion to award the contract to Redco Endeavors at \$12,000.00 per the city's purchasing procedure and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

9. **Consider, discuss, and take possible action to award contract by bid for mowing city owned properties around town and all matters related thereto (Enclosure).**

Mary spoke at this time of the bid amounts received for mowing city public spaces at Yamboree Park (non-sports areas), Roosevelt Park, Ella Granville Park, Quail Run Park, Gilmer Lake Park with Trails & Boat Ramp, Gilmer Airport, Corner of Highways at 271 & 300, Gilmer PD, and the Civic Center. There were 5 bids that came in and are as follows: MLM Land Management - \$35,150.00; Skippy's - \$52,725.00; Huttons Lawn and Landscape - \$76,475.00; Longhorn Lawn and Sprinkler - \$96,401.25; and Nathan Shelton - \$114,000.00. Per the city purchasing procedures the company that would be awarded the contract is MLM Land Management at \$35,150.00.

Mayor Pro-Tem Pete Herrmann made a motion to award a one-year contract to MLM Land Management at \$35,150.00 per the city's purchasing procedure and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

Mary spoke at this time of the bid amounts received for mowing the City Sports Complex. There were 2 bids that came in and are as follows: Skippy's - \$48,000.00; Longhorn Lawn and Sprinkler - \$99,940.70. Per the city purchasing procedures the company that would be awarded the contract is Skippy's at \$48,000.00.

Mayor Pro-Tem Pete Herrmann made a motion to award the contract to Skippy's at \$48,000.00 per the city's purchasing procedure and seconded by Councilmember Brian Williams with a vote of 5/0 for approval. Motion passed unanimously.

- 10. Consider, discuss, and take possible action to approve Ordinance 26-014 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for the Repair of Westside Lift Station Pump #1 and all matters related thereto (Enclosure).

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 26-014 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for the repair of westside lift station pump #1, and seconded by Councilmember Brian Williams with a vote of 5/0 for approval. Motion passed unanimously.

- 11. Consider, discuss, and take possible action to approve all Change Orders for the Yamboree Park Phase I, and all matters related thereto (Enclosure). (Possible Executive Session TGC 551.071)

No motion was made at this meeting.

IX. Executive Session

X. Adjourn Executive Session

XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).

XII. Adjournment

Councilmember Brian Williams made a motion to adjourn and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

Meeting adjourned at 5:45 P.M.

ATTEST:

  
Deana Powell, City Secretary

  
Tim Marshall, Mayor  
