



**Mayor Tim Marshall**  
**Councilmember Jerry Webb**  
**Councilmember Jarom Tefteller**  
**Councilmember Vacant**

**Mayor Pro-Tem Pete Herrmann**  
**Councilmember Jasmine McDowell**  
**Councilmember Brian Williams**

## **MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, March 24, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### **The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann  
Councilmember Brian Williams  
Councilmember Jasmine McDowell

### **The following Councilmembers were absent:**

### **The following staff were present:**

Mary Bullock, City Manager  
Garrett Williamson, Accounting Manager  
Jonathan Nix, Public Works Director

Mike Martin, City Attorney (via Phone)  
Deana Powell, City Secretary

### **Other Attendees:**

Phillip Williams, Gilmer Mirror  
Calven Spencer, Spencer Vet  
Carl Byers

Thadd Barr, American Legion  
Kristi Bucknell, Women's Center of ETX

### **I. Call to Order** **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Brian Williams.

### **II. Public Comment** No speakers

### III. Announcements

1. **Mayor's Announcements:** Mayor Tim Marshall read aloud the Proclamation portraying April as Sexual Assault Awareness Month and presented it to Kristi Bucknell with the Women's Center of ETX. He also announced that April is also Child Abuse Awareness Month and is allowing blue ribbons to be tied to the light poles around the square.
2. **City Manager's Announcements:** No Announcements.
3. **City Council Member's Announcements:** No Announcements.

### IV. Consent Agenda

1. **Consider approval of City Council Minutes from March 10, 2026**
2. **Consider approval of Expense Report for February 2026**
3. **Consider approval of Finance Report for February 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

### V. Items to Consider

1. **Consider, discuss, and take possible action to approve a third work-related absence from Councilmember Jarom Tefteller, and all matters related thereto.**

Councilmember Jerry Webb made a motion to approve a third work-related absence from Council Member Jarom Tefteller and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 5/0 with one abstained for approval. Motion passed unanimously.

2. **Consider adoption of the Proclamation portraying April as Sexual Assault Awareness Month in the City of Gilmer, and all matters related thereto (Enclosure).**

Mayor Tim Marshall made the motion to approve the Proclamation to portray April as Sexual Assault Awareness Month and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

3. **Consider, discuss, and take possible action to approve a Warrant Recall from April 1 – May 31, 2026, waiving the warrant fee if payment arrangements are made, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made the motion to approve the Warrant Recall from April 1 – May 31, 2026, waiving the warrant fee if payment arrangements are made and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion carried unanimously.

4. **Consider, discuss, and take possible action to approve a waiver of fee to use the yard in front of the Civic Center on April 4th, 2026, for the Goudarzi & Young Easter Egg Hunt from 11am – 1pm, and all matters related thereto (Enclosure).**

Mary advised that Lisa Long – Civic Center Director approved the waiver of the fee to use the front of the center for the Easter Egg Hunt.

Councilmember Jasmine McDowell made the motion to approve the waiver of fees to use the yard in front of the Civic Center on April 4<sup>th</sup>, 2026, for the Goudarzi & Young Easter Egg Hunt from 11am-1pm and seconded by Councilmember Jarom Tefteller with a vote of 6/0 for approval. Motion carried unanimously.

5. **Consider, discuss, and take possible action to pass by Resolution R26-007 to adopt and allocate funds for an Outdoor Fitness Court® as part of the 2026 National Fitness Campaign, and all matters related thereto (Enclosure).**

Mary spoke at this time that the city was approved for the \$60,000 grant for the fitness facility and the city will be responsible for the remaining \$160,000 cost. This Resolution will open the ability to seek sponsors to help cover the city's part of the cost.

Councilmember Jarom Tefteller made the motion to approve Resolution R26-007 to adopt and allocate funds for an Outdoor Fitness Court® as part of the 2026 National Fitness Campaign and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion carried unanimously.

6. **Consider, discuss, and take possible action to approve by Resolution R26-008 changing authorized representatives for Local Government Investment Cooperative (LOGIC), and all matters related thereto (Enclosed).**

Mayor explained that this is needed to update and change the old signers and add the new signers on the account.

Mayor Tim Marshall made the motion to approve Resolution R26-008 changing authorized representatives for Local Government Investment Cooperative (LOGIC) and seconded by Councilmember Jarom Tefteller with a vote of 6/0 for approval. Motion carried unanimously.

7. **Consider, discuss, and take possible action to approve by Amending Resolution R26-009 to designate one or more Authorized Representatives within the meaning of the Agreement with participation in TexSTAR, and all matters related thereto (Enclosed).**

Councilmember Jarom Tefteller made a motion to approve Resolution R26-009 to designate one or more Authorized Representatives within the meaning of the Agreement with participation in TexSTAR and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

8. **Consider, discuss, and take possible action to approve Ordinance 26-015 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for the water tank structural repair and resurfacing project change order in the amount of \$288,250.00, and all matters related thereto (Enclosure).**

Mary stated that this would be paid out of our reserves fund, but it was necessary, the condition of the tank was worse than expected and this was the reason for the increase.

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 26-015 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for the water tank structural repair and resurfacing project change order in the amount of \$288,250.00 and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

9. **Consider, discuss, and take possible action to approve Ordinance 26-016 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, Police Department Tasers in the amount of \$8,000.00, and all matters related thereto (Enclosure).**

Mayor Pro-Tem Pete Herrmann made a motion to approve Ordinance 26-016 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for Police Department Tasers in the amount of \$8,000.00 and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion passed unanimously.

10. **Consider, discuss, and take possible action to approve all Change Orders for the Yamboree Park Phase I, and all matters related thereto (Enclosure). (Possible Executive Session TGC 551.071)**

Item was taken into executive session at 5:34pm.

#### **IX. Executive Session**

Section V. Item # 10 was taken into executive session in accordance with Texas Government Code, Section 551.071 to consult with attorney.

#### **X. Adjourn Executive Session**

Motion was made by Mayor Pro-Tem Pete Herrmann to close regular session at 5:34pm and enter executive session at 5:38pm and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion carried unanimously.

#### **XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).**

**10. Consider, discuss, and take possible action to approve all Change Orders for the Yamboree Park Phase I, and all matters related thereto (Enclosure). (Possible Executive Session TGC 551.071)**

Motion was made by Councilmember Jasmine McDowell to close regular session at 5:50pm and enter back into regular session and seconded by Councilmember Jarom Tefteller with a vote of 6/0 for approval. Motion carried unanimously.

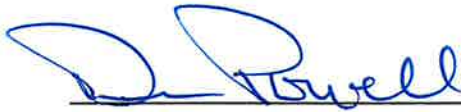
**XII. Adjournment**

Councilmember Jarom Tefteller made a motion to adjourn and seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion passed unanimously.

Meeting adjourned at 5:57 P.M.

  
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Tim Marshall, Mayor

ATTEST:

  
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Deana Powell, City Secretary

