



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller
Councilmember Vacant

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Brian Williams

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, April 14, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Brian Williams
Councilmember Jasmine McDowell

The following Councilmembers were absent:

The following staff were present:

Mary Bullock, City Manager
Garrett Williamson, Accounting Manager
Jonathan Nix, Public Works Director

Mike Martin, City Attorney (via Phone)
Deana Powell, City Secretary

Other Attendees:

Phillip Williams, Gilmer Mirror
Stefan Cole

Thadd Barr, American Legion
Carl Byers

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Brian Williams.

II. Public Comment No speakers

III. Announcements

1. **Mayor's Announcements:** Sod is getting placed around the soccer fields instead of seeding to fill in the areas needing grass. The fields were full this past weekend for soccer games. Everything should be ready to go for baseball this weekend. There were some issues this weekend with the plumbing at the soccer complex, but our city manager worked tirelessly to get this remedied.
2. **City Manager's Announcements:** City Secretary asked to remind everyone that early voting begins on Monday April 20th. Voting days will be Monday April 20th closed on Tuesday for San Jacinto Day then Wednesday April 22nd – Friday April 24th from 8am-4:30pm, and Monday April 27th and Tuesday April 28th from 7am-7pm. Election day is on Saturday May 2nd. Please get out and vote.
3. **City Council Member's Announcements:** Councilmember Jerry Webb wanted to give a Thank You to the City Attorney Mike Martin on behalf of the citizens and the council for all the hard work and dedication he gives to the City of Gilmer and has given over the years. Thank you, Mr. Martin.

IV. Consent Agenda

1. **Consider approval of City Council Minutes from March 16, 2026, and March 24, 2026**
2. **Consider approval of Code Enforcement Report for March 2026**
3. **Consider approval of Police Department Report for March 2026**
4. **Consider approval of Fire Department Report for March 2026**
5. **Consider approval of Expense Report for March 2026**
6. **Consider approval of Finance Report for March 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

V. Items to Consider

1. **Consider, discuss, and take possible action to approve the Quarterly City Investment Report for period ending March 31, 2026, and all matters related thereto.**

Mary informed council that we have 3 CD's coming due in April and that we will be pulling one out to pay for the tank repairs on Mockingbird.

Councilmember Jerry Webb made a motion to approve the Quarterly City Investment Report for the Period ending March 31, 2026, and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion passed unanimously.

2. **Consider, discuss, and take possible action to approve the reissued ACFR for the 2024 Fiscal Year which includes the single audit for federal grants and all matters related thereto (Enclosure).**

Accounting Manager Garrett Williamson spoke at this time to explain the results of the Single Audit for the 2024 Fiscal Year. This was conducted because of Federal Grant monies spent from

the ARPA funds that exceeded the \$750,000 threshold and triggered the need for a single audit. The determination of the audit was clean.

Mayor Pro-Tem Pete Herrmann made the motion to approve the reissued ACFR for the 2024 Fiscal Year which includes the single audit for federal grants and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

3. **Consider, discuss, and take possible action to approve request for Veteran Family Day at Abney Park on Saturday, April 25, 2026, from 10am – 2pm with access to water and electricity and all matters related thereto (Enclosure).**

Thadd Barr with the American Legion spoke to council at this time regarding the event.

Councilmember Jasmine McDowell made the motion to approve the Veteran Family Day at Abney Park on Saturday, April 25th, 2026, from 10am-2pm with access to water and electricity and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 6/0 for approval. Motion carried unanimously.

4. **Consider, discuss, and take possible action to approve Utility Ordinance 26-017 changes for engineering agreement and rates and all matters related thereto (Enclosure).**

Mary spoke to council at this time regarding the need to have an engineer look over new construction plans and advise the City on what will be needed to supply services and include the rate for this service of \$1,000.00.

Councilmember Jarry Webb made the motion to approve Ordinance 26-017 changes for engineering agreement and rates and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion carried unanimously.

5. **Consider, discuss, and take possible action to approve by Ordinance 26-018 rate changes to the Master Rate Schedule and all matters related thereto (Enclosure).**

Mary said the changes to be made, adding an outdoor sound amplification fee, increasing rates at the airport for T-Hangar rentals and adding the non-standard service investigation fee.

Mayor Pro-Tem Pete Herrmann made the motion to approve Ordinance 26-018 for rate changes to the Master Rate Schedule to add the new and updated rates and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion carried unanimously.

6. **Consider, discuss, and take possible action to approve Ordinance 26-019 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for the creation of Airport Manager by contract in the amount of \$12,500.00, and all matters related thereto (Enclosed).**

Mary said at this time that the airport board is recommending to the council to create a part-time airport manager position by contract at the rate of \$25,000 annually. This budget amendment will be to create the position and move the funds over to cover the remaining 6 months of this fiscal year at the rate of \$12,500.

Councilmember Jarom Tefteller made the motion to approve Ordinance 26-019 amending the City Budget for the City of Gilmer, Texas and the one-year period beginning October 1, 2025, and ending September 30, 2026, for the creation of Airport Manager by contract in the amount of \$12,500 and seconded by Councilmember Jarry Webb with a vote of 6/0 for approval. Motion carried unanimously.

- 7. Consider, discuss, and take possible action to approve an update to the Personnel Policy Section 4.05 City Vehicle’s and Equipment and all matters related thereto (Enclosed).

Mary updated the council the reason for updating the personnel policy was to include verbiage needed to be in compliance with the ARPA Grant Funds requirements.

Mayor Tim Marshall made a motion to approve the update to the Personnel Policy Section 4.05 City Vehicle’s and Equipment and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

- 8. Consider, discuss, and take possible action on amending Code of Ordinances Part II Chapter 30: Offenses and Nuisance of the City of Gilmer by Ordinance 26-020 and all matters related thereto (Enclosure).

Mary stated that she has worked with the Code Enforcement Officer, Chief of Police, City Secretary, and the Court Clerk along with our City Attorney and TML Attorneys to go over these ordinances to get them up to date with state code so we may start enforcing them.

Councilmember Jerry Webb made a motion to approve Ordinance 26-020 amending Code of Ordinances Part II Chapter 30: Offenses and Nuisance of the City of Gilmer and seconded by Mayor Pro-Tem Pete Herrmann with a vote of 6/0 for approval. Motion passed unanimously.

IX. Executive Session

X. Adjourn Executive Session

XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).


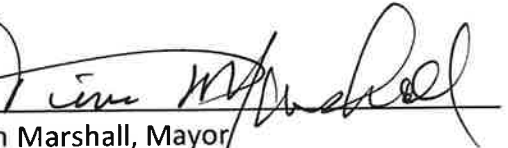
XII. Adjournment

Councilmember Jasmine McDowell made a motion to adjourn and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

Meeting adjourned at 5:33 P.M.

ATTEST:

Deana Powell, City Secretary



Tim Marshall, Mayor