



**Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller
Councilmember Vacant**

**Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Brian Williams**

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, April 28, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller

Mayor Pro-Tem Pete Herrmann
Councilmember Brian Williams
Councilmember Jasmine McDowell

The following Councilmembers were absent:

The following staff were present:

Mary Bullock, City Manager
Deana Powell, City Secretary

Mike Martin, City Attorney (via Phone)

Other Attendees:

Phillip Williams, Gilmer Mirror
Leslie Hodges
Joe Dodd, Client First Insurance

Thadd Barr, American Legion
Calven Spencer, Spencer Vet
Bill Brenharder, Diana, TX

**I. Call to Order
Invocation
Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Jasmine McDowell.

II. Public Comment

Thadd Barr (American Legion): Expressed appreciation to the Council for the use of Abney Park. Although attendance was lower than anticipated, the group plans to host more events there in the future.

III. Announcements

1. **Mayor's Announcements:** No comments at this time.
2. **City Manager's Announcements:**
 - Financial Update: Mary reported that the city has cashed out one Certificate of Deposit (CD) for \$1.1 million to fund water tank repairs. The remaining two CDs were renewed at their previous interest rate, which is higher than the current market renewal rate.
 - Personnel & Events: The Fire Chief is scheduled to retire in June. The city is in the process of planning a retirement celebration in their honor.
 - Infrastructure Projects: Paving at the Yamboree Park Sports Complex is set to begin next week, with striping to follow immediately after. To minimize disruption, the work will be completed in sections rather than all at once.
3. **City Council Member's Announcements:** No comments at this time.

IV. Consent Agenda

1. **Consider approval of City Council Minutes from April 14, 2026**
2. **Consider approval of Expense Report for April 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

V. Items to Consider

1. **Consider, discuss, and take possible action to approve street closure of Davis St (from 100 Davis to 122 Davis) from 8:00 A.M. to 5:00 P.M. on May 9, 2026, and all matters related thereto.**

Representative for the request Leslie Hodges reported on the transition to the event's third year. Due to the lack of a multi-year contract for Tyler St., the team plans to proceed with requesting the closure of Davis St. This closure is deemed essential for the safety of outside vendors. Mary confirmed that Ms. Hodges has successfully secured support for the event from the majority of businesses on Davis St. and surrounding businesses.

Mayor Tim Marshall made a motion to approve the street closure of Davis St (100-122 Davis St) from 8:00am-5:00pm on May 9th, 2026, and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

2. **Consider, discuss, and take possible action to approve the appointment of Marty Jordan to the Park Advisory Board and all matters related thereto (Enclosure).**

Mayor Tim Marshall announced that former City Council member Marty Jordan has applied for the Parks Advisory Board. Following a recommendation from the board to fill its current vacancy, the appointment was presented to the Council for consideration.

Mayor Pro-Tem Pete Herrmann made the motion to approve the appointment of Marty Jordan to the Parks Advisory Board and seconded by Councilmember Jarom Tefeller with a vote of 6/0 for approval. Motion passed unanimously.

3. Consider, discuss, and take possible action to approve RFP – Employee Medical Insurance and all matters related thereto (Enclosure).

Mary discussed initiating a Request for Proposals (RFP) for city employee medical insurance to explore various options, including fully insured, self-insured, and captive plans. This process is timed to align with the Texas Health Benefits (TXHB) renewal timeline, ensuring a timely decision for the upcoming year. Joe Dodd from Clients First Insurance was present to answer questions regarding the RFP process.

Mayor Tim Marshall made the motion to approve the Request for Proposals (RFP) for medical insurance for city employees and seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion carried unanimously.

4. Consider, discuss, and take possible action to approve quotes regarding maintenance items at the airport to be used towards RAMP grant reimbursement and rates and all matters related thereto (Enclosure).

Councilmember Jarom Tefteller updated on the projects of seal coating and taxi-way lighting at the airport. These items are in need of completion and will be paid out of the RAMP grant.

Councilmember Jarom Tefteller made the motion to approve the quote from Jeff Butler in the amount of \$13,750.00 for the seal coating and approve the quote from BrightPortal Resources in the amount of \$25,859.00 for the taxi-way lighting and seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion carried unanimously.

5. Consider, discuss, and take possible action regarding the partial sale of land at the airport, parcel #65119087, and all matters related thereto (Enclosure).

This item was taken into executive session at 5:26pm pursuant to Texas Government Code 551.071 consult with city attorney, 551.072 deliberations about real property and 551.087 economic development.

IX. Executive Session

Consider and discuss the partial sale of land at the airport parcel #65119087 and all matters related thereto (Enclosure). Per the Texas Government Code, Section 551.071 Consult with Attorney, 551.072 Deliberations about Real Property and 551.087 Economic Development.

Councilmember Jerry Webb made the motion to close regular session and enter executive session pursuant to Texas Government Code 551.071 consult with city attorney, 551.072 deliberations about real property and 551.087 economic development at 5:26pm and seconded by Councilmember Jasmine McDowell with a vote of 6/0 in approval. Motion carried unanimously.

X. Adjourn Executive Session

Councilmember Jerry Webb made the motion to close executive session and enter Regular session at 5:46pm and seconded by Councilmember Brian Williams with a vote of 6/0 in approval. Motion carried unanimously.

XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).

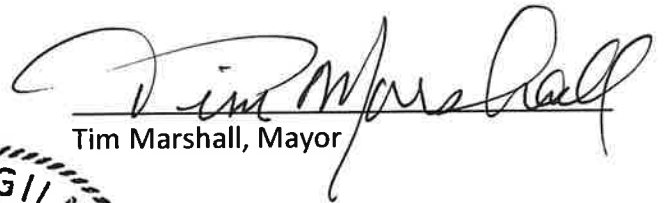
Consider, discuss, and take possible action regarding the partial sale of land at the airport, parcel #65119087, and all matters related thereto (Enclosure).

No action taken on this discussion at this time.

XII. Adjournment

Councilmember Brian Williams made a motion to adjourn and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion passed unanimously.

Meeting adjourned at 5:47 P.M.


Tim Marshall, Mayor

ATTEST:

Deana Powell, City Secretary

