



Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jarom Tefteller
Councilmember Vacant

Mayor Pro-Tem Pete Herrmann
Councilmember Jasmine McDowell
Councilmember Brian Williams

MINUTES

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, May 12, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

The following Councilmembers were present:

Mayor Tim Marshall
Councilmember Jerry Webb
Councilmember Jasmine McDowell

Mayor Pro-Tem Pete Herrmann
Councilmember Brian Williams

The following Councilmembers were absent:

Councilmember Jarom Tefteller

The following staff were present:

Mary Bullock, City Manager
Deana Powell, City Secretary
Jerry Taylor, Fire Chief

Mike Martin, City Attorney (via Phone)
Jonathan Nix, Public Works Director

Other Attendees:

Phillip Williams, Gilmer Mirror
Bridget Byers
Carl Byers
Madison Barnett
Calven Spencer, Spencer Vet

Teresa Owen, Open Door Resource Center
Abigail Byers
Ike Fluellen
Doug Clinch
Chase Rivett, Summit Locations LLC

I. Call to Order **Invocation** **Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Mayor Pro-Tem Pete Herrmann, and the Pledge of Allegiance was led by Councilmember Jerry Webb.

II. Public Comment No speakers at this time.

III. Announcements

1. **Mayor’s Announcements:** No comments at this time.
2. **City Manager’s Announcements:** No comments at this time.
3. **City Council Member’s Announcements:** No comments at this time.

IV. Consent Agenda

1. **Consider approval of City Council Minutes from April 28, 2026**
2. **Consider approval of Police Department Report for April 2026**
3. **Consider approval of Fire Department Report for April 2026**
4. **Consider approval of Expense Report for April/May 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 5/0 for approval. Motion passed unanimously.

V. Items to Consider

1. **Consider, discuss, and take possible action to adopt Resolution R26-010 Canvassing the Special Election returns and declare the results official and all matters related thereto.**

Results of the special election officially canvassed by Mayor Tim Marshall:

Whereas, upon consideration of the returns of said election, it appears that the same were in all respects legally held, that notice was properly given, and that the returns thereof were duly and legally made; and it further appearing that there were cast at said election for Proposition 1 a total (which includes votes cast by early voting and absentee voting) of 104 which were cast as follows:

For	(Early Votes – 56)	(Absentee Votes – 18)	(Election Day – 16)	Total – 90
Against	(Early Votes – 03)	(Absentee Votes – 08)	(Election Day – 03)	Total – 14
Totals:	Early Voting – 59	Absentee Voting – 26	Election Day – 19	Totals – 104

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GILMER, TEXAS THAT:

The returns as set forth herein are declared to be official; that the Type A EDC at the rate of one-half of one percent (0.50%) will be terminated, and adopt a Type B economic development sales tax, at the rate of one-fourth of one percent (0.25%), and adopt a local sales and use tax in the City of Gilmer, Texas at the rate of one and one-fourth of one percent (1.25%).

Mayor Pro-Tem Pete Herrmann made a motion to accept the results of the special election held on May 2, 2026, as read and declare them official and approve by Resolution R26-010 and seconded by Councilmember Brian Williams with a vote of 5/0 for approval. Motion passed unanimously.

2. **Consider, discuss, and take possible action administering the Oath of Statement, Oath of Office and presenting the Certificate of Election forms regarding the City of Gilmer General Election scheduled to be held on May 2, 2026, which was cancelled, pursuant to Ordinance 26-013 approved by the Gilmer City Council on February 24, 2026, and all matters related thereto (Enclosure).**
 - a. **City Secretary will administer the Oath of Statement and Oath of Office for those declared elected.**
 - b. **City Secretary will present the Certificate of Election form(s).**

City Secretary Deana Powell administered the Oaths of Statement, Oaths of Office and presented the Certificates of Election to Jerry Webb District 1, Jasmine McDowell District 4, and Carl Byers At-Large. At this time all newly sworn in council members took their seats at the Council Dias.

3. **Consider, discuss, and take possible action to elect the Mayor Pro-Tem as required by the city charter and all matters related thereto (Enclosure).**

Mayor Tim Marshall outlined the annual protocol for appointing the Mayor Pro-Tem, noting that this procedure occurs during the first meeting each May following municipal elections. The Mayor explained that the position carries a one-year term and is currently held by Councilmember Pete Herrmann. Furthermore, the Mayor clarified that the primary responsibility of the Mayor Pro-Tem is to assume mayoral duties and serve as the official surrogate whenever the Mayor is unavailable or unable to perform their duties.

Mayor Tim Marshall made the motion to nominate Pete Herrmann and was seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion carried unanimously.

4. **Consider, discuss, and take possible action on the request from Summit Locations LLC to build a 17x20x2 off premise outdoor advertising sign (billboard) and all matters related thereto (Enclosure).**

Chase Rivett, representing Summit Locations LLC, addressed the Council to request consideration for a limited exception to the current billboard moratorium based on the merits of a specific project. Following the presentation, inquiry and discussion took place involving the City Manager, members of the City Council, and members of the audience.

Mayor Tim Marshall introduced a motion to repeal the moratorium at the upcoming council meeting. Hearing no second, the Mayor declared that the motion failed for lack of a second. No further action was taken.

5. **Consider, discuss, and take possible action to approve request for Open Door Resource Center, Park Day at Abney Park on Tuesday, June 16, 2026, from 11am – 2pm with access to water and electricity and all matters related thereto (Enclosure).**

Teresa Owens, representing Open Door Resource Center, addressed the council of the request to use Abney Park for their event. She spoke of the results of the same event held last year and is optimistic that this year's event should be just as successful.

Mayor Pro-Tem Pete Herrmann made the motion to approve the event at Abney Park to include the use of water and electricity and was seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion carried unanimously.

6. **Consider, discuss, and take possible action to approve Resolution R26-011 granting all rights to the use of certain street right-of-way, including sidewalks, in the City of Gilmer during the 2026 Yamboree Festivities; also, the use of the Civic Center with surrounding grounds; the old RV area, Yamboree Exhibit Building, Livestock Grounds, and the City Park (excluding the Baseball, Softball, and Soccer Complexes), and all matters related thereto (Enclosure).**

City Manager Mary Bullock informed the council that this is the third year of a five-year annual agreement. Furthermore, she advised that the Yamboree Association has been notified of the revised verbiage expanding the baseball field exclusion to include both the Softball and Soccer Complexes. The Association will amend their paperwork to reflect these changes.

Councilmember Jasmine McDowell made the motion to approve Resolution R26-011 granting all rights to the use of certain street right-of-way, including sidewalks, in the City of Gilmer during the 2026 Yamboree Festivities; also, the use of the Civic Center with surrounding grounds; the old RV area, Yamboree Exhibit Building, Livestock Grounds, and the City Park (excluding the Baseball, Softball, and Soccer Complexes) and was seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion carried unanimously.

7. **Consider, discuss, and take possible action to approve the sale of 10 acre/feet of water from Lake Gilmer to Tanos Exploration IV, LLC for use in completion of operations of the Barber-Gunn #1 H (AW) well for the amount of \$12,500.00, and all matters related thereto (Enclosure).**

City Manager Mary Bullock updated the council that Tanos reached out requesting to purchase the same amount of water from Lake Gilmer as they did last year and at the same rate.

Councilmember Jerry Webb made the motion to approve the sale of 10/acre/feet of water from Lake Gilmer to Tanos Exploration IV, LLC for use in completion of operations of the Barber-Gunn #1 H (AW) well for the amount of \$12,500.00 and was seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion carried unanimously.

8. **Consider, discuss, and take possible action to approve the Chamber of Commerce Purse Bingo Event on Saturday, September 12, 2026, serving and charging for alcohol with a special TABC Permit, and all matters related thereto (Enclosure).**

Councilmember Jasmine McDowell made the motion to approve the Chamber of Commerce Purse Bingo Event on Saturday, September 12, 2026, serving and charging for alcohol with a special TABC Permit and was seconded by Councilmember Jerry Webb with a vote of 5/1 for approval. Motion carried majority vote.

9. **Consider, discuss, and take possible action to approve Ordinance 26-021 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for the purchase of a 2026 Ford F-350 for Fire Department in the amount of \$52,545.03, and all matters related thereto (Enclosure).**

Mayor Tim Marshall updated the council on the recent fire truck purchase, noting the addition of a skid unit acquired through grant funding. He explained that these units are primarily used for brush fires and navigating tight areas inaccessible by larger trucks. This purchase was made with dedicated funds associated with the fire department and not by general funds.

Mayor Tim Marshall made the motion to approve Ordinance 26-021 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2025, and ending September 30, 2026, for the purchase of a 2026 Ford F-350 for Fire Department in the amount of \$52,545.03 and was seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion carried unanimously.

10. Consider, discuss, and take possible action on Ordinance 26-022 regarding the installation of stop signs at the intersection of Carlock Street and Calvert Lane creating a 2-way stop, and on Texas Avenue at Calvert Lane, and all matters related thereto (Enclosure).

City Manager Mary Bullock updated the council on the request for stop signs to be added to Carlock Street for the East and West traveling lanes at the intersection of Calvert Lane and on Texas Avenue where it intersects at Calvert Lane to make these areas more user friendly.

Mayor Pro-Tem Pete Herrmann made the motion to approve Ordinance 26-022 regarding the installation of stop signs at the intersection of Carlock Street and Calvert Lane creating a 2-way stop, and on Texas Avenue at Calvert Lane and was seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion carried unanimously.

IX. Executive Session – The City Council did not convene in executive session as there were no confidential agenda items scheduled for consideration.

X. Adjourn Executive Session

XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).


XII. Adjournment

Councilmember Brian Williams made a motion to adjourn and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion passed unanimously.

Meeting adjourned at 6:47 P.M.

ATTEST:

 Deana Powell, City Secretary


 Tim Marshall, Mayor

