



**Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jarom Tefteller  
Councilmember Carl Byers**

**Mayor Pro-Tem Pete Herrmann  
Councilmember Jasmine McDowell  
Councilmember Brian Williams**

## **MINUTES**

The City of Gilmer Council Meeting convened in regular session at 5:15 P.M. on Tuesday, May 26, 2026, at Gilmer City Hall, 110 Buffalo St., Gilmer, Texas.

### **The following Councilmembers were present:**

Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine McDowell

Mayor Pro-Tem Pete Herrmann  
Councilmember Brian Williams  
Councilmember Jarom Tefteller

### **The following Councilmembers were absent:**

Councilmember Carl Byers

### **The following staff were present:**

Mary Bullock, City Manager  
Deana Powell, City Secretary  
Jerry Taylor, Fire Chief

Mike Martin, City Attorney (via Phone)  
Jonathan Nix, Public Works Director

### **Other Attendees:**

Phillip Williams, Gilmer Mirror  
Johnny Taylor, GFD  
She-Ronda Merrill, Moses Chapel Church  
Jimmy McLelland, GFD  
Billy Joe Williams, GFD  
Jeff Sorrentino, GFD  
Danial Moreno, JR, GFD  
Andrew Gillis, GFD

Phillip Wilburn, GFD  
Kim Cain-Easley, Moses Chapel Church  
Mimi Gordon, Moses Chapel Church  
Arthur Hill, Moses Chapel Church  
Brandon Winn, GFD  
Ken Sheid, GFD  
Andrew Gillis, GFD

### **I. Call to Order Invocation Pledge of Allegiance**

Mayor Tim Marshall called the meeting to order at 5:15 P.M. The invocation was led by Councilmember Jerry Webb, and the Pledge of Allegiance was led by Councilmember Jasmine McDowell.

**II. Public Comment**

No speakers at this time.

**III. Announcements**

1. **Mayor's Announcements:** No comments at this time.
2. **City Manager's Announcements:** No comments at this time.
3. **City Council Member's Announcements:** Councilmember spoke about the need for more trash cans at Ella Granville (Abney) Park and the tables need to be secured to keep them from being moved.

**IV. Consent Agenda**

1. **Consider approval of City Council Minutes from May 12, 2026**
2. **Consider approval of Expense Report for May 2026**
3. **Consider approval of Finance Report for April 2026**

Mayor Pro-Tem Pete Herrmann made a motion to approve all consent agenda items and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion passed unanimously.

**V. Items to Consider**

1. **Consider, discuss, and take possible action regarding the request by Moses Chapel CME Church for Family & Friends Day at Abney Park on Saturday, May 30, 2026, from 10am – 5pm with access to water and electricity and all matters related thereto (Enclosure).**

Mayor Tim Marshall made a motion to accept the request to Moses Chapel CME Church for Family & Friends Day at Ella Granville (Abney) Park on Saturday, May 30, 2026, from 10am-5pm with access to water and electricity and seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion passed unanimously.

2. **Consider, discuss, and take possible action regarding the Yamboree Park (City Park Phase I) asphalt work, including recommendations of additional work and contractor payments and all matters related thereto (Enclosure).**

This item was taken into executive session at 5:31pm per the Texas Government Code 551.071 to consult with attorney.

3. **Consider, discuss, and take possible action on the recommendation by the Gilmer Volunteer Fire Department to appoint Captain Billy Joe Williams to Fire Chief of the Gilmer Fire Department and all matters related thereto (Enclosure).**

Mayor Tim Marshall stated that after the interviews with multiple applicants, three being current Captain's with Gilmer Fire Department, the Gilmer Volunteer Fire Department along with the City of Gilmer made the decision to offer the position to Billy Joe Williams who has accepted the offer.

Mayor Tim Marshall made the motion to accept the recommendation by the Gilmer Volunteer Fire Department to appoint Captain Billy Joe Williams as Fire Chief of the Gilmer Fire Department and was seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion carried unanimously.

4. **Consider, discuss, and take possible action to approve recommendations of the Airport Advisory Board regarding maintenance items at the airport to be used towards RAMP grant reimbursement and all matters related thereto (Enclosure).**

City Manager Mary Bullock turned the discussion over to Councilmember Jarom Tefteller to address this item.

Councilmember Jarom Tefteller explained that the beacon tower guides aircraft into the airport at night, noting that maintaining the current structure is more cost-effective than replacing it should it fail due to a lack of repair. The quote that came in for the project was from J & A Coating at \$16,690.00, which was thousands less than the quote received a few years ago for this same project. This project will be included in the RAMP Grant funding the city participates in every year that is \$100,000.00 with a 10% match.

Councilmember Jarom Tefteller made a motion to approve the maintenance repairs recommended by the Airport Advisory Board and to accept the bid by J&A Coating to do the necessary repairs to the beacon tower and seconded by Councilmember Jerry Webb with a vote of 6/0 for approval. Motion carried unanimously.

5. **Consider, discuss, and take possible action regarding the temporary closure of City Offices on Friday, May 29th, 2026, from 11:00 AM to 1:00 PM, to enable staff attendance at the retirement celebration honoring Fire Chief Jerry Taylor and Police Captain Jason Murray and matters related thereto (Enclosure).**

City Manager Mary Bullock requested council approval for a temporary administrative closure on Friday, May 29, 2026, from 11:00 a.m. to 1:00 p.m. This closure will enable city staff to attend the retirement celebration for Police Captain Jason Murray. Additionally, Manager Bullock noted that Fire Chief Jerry Taylor is unavailable on that date. A separate retirement celebration honoring Chief Taylor will take place on June 16 at 6:00 p.m. at the Fire Department. Hosted jointly by the Volunteer and Gilmer Fire Departments, this evening event will be open to department heads and members of the City Council.

Mayor Tim Marshall made the motion to approve the temporary closure of City Offices on Friday, May 29th, 2026, from 11am-1pm to enable staff attendance at the retirement celebration honoring Police Captain Jason Murray and was seconded by Councilmember Jasmine McDowell with a vote of 6/0 for approval. Motion carried unanimously.

6. **Consider, discuss, and take possible action to approve RFP – Professional IT Services and all matters related thereto (Enclosure).**

City Manager Mary Bullock stated that our current contract is by department and is looking to get every department under the same contract.

Mayor Tim Marshall made the motion to approve sending out the RFP for Professional IT Services and was seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion carried unanimously.

**IX. Executive Session** – Councilmember Jerry Webb made the motion to close regular session and open into executive session at 5:31pm per Texas Government Code 551.071 to consult with attorney on Section V. Items to be Considered, Item Number 2 and seconded by Councilmember Jasmine McDowell with a vote of 6/0 in favor. Motion carried unanimously.

2. Consider, discuss, and take possible action regarding the Yamboree Park (City Park Phase I) asphalt work, including recommendations of additional work and contractor payments and all matters related thereto (Enclosure).

**X. Adjourn Executive Session** – Councilmember Brian Williams made the motion to close executive session and reconvene into regular session at 6:03pm and was seconded by Councilmember Jerry Webb with a vote of 6/0 in favor. Motion passes unanimously.


**XI. Reconvene Regular Session – (In accordance with Texas Government Code, Subchapter D).**


**XII. Adjournment**


Mayor Tim Marshall made a motion to adjourn and seconded by Councilmember Brian Williams with a vote of 6/0 for approval. Motion passed unanimously.

Meeting adjourned at 6:05 P.M.

ATTEST:

  
Deana Powell, City Secretary

  
Tim Marshall, Mayor



The seal of the City of Gilmer, Texas, is circular with a five-pointed star in the center. The words "CITY OF GILMER" are written in a circle around the star, and "TEXAS" is written at the bottom. There are two small stars on either side of the word "TEXAS".