



Mayor Tim Marshall  
Councilmember Jerry Webb  
Councilmember Jasmine McDowell  
Councilmember Marty Jordan/Brian Williams

Mayor Pro-Tem Pete Herrmann  
Councilmember Jarom Teffeller  
Councilmember Michael Chevalier

## AGENDA

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE GILMER CITY COUNCIL TO BE HELD ON TUESDAY, MAY 13, 2025, BEGINNING AT 5:15 P.M. IN THE COUNCIL CHAMBERS OF CITY HALL 110 BUFFALO ST, GILMER, TEXAS, FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA ITEMS.

- I. **Call to Order**  
Invocation  
Pledge of Allegiance
- II. **Public Comments**
- III. **Announcements** – *with respect to items not listed elsewhere on this agenda, members may report on items of community interest, including announcing community events, announcing employee or community recognitions, requesting specific factual information or a recitation of existing policy from staff, or requesting placement of items on the agenda for discussion or action at the following meeting.*
  1. Mayor's announcements
  2. City Manager's announcements
  3. City Councilmember announcements
- IV. **Consent Agenda**
  1. Consider approval of City Council Minutes from April 22, 2025
  2. Consider approval of Code Enforcement Report for April 2025
  3. Consider approval of Police Department Report for April 2025
  4. Consider approval of Fire Department Report for April 2025
  5. Consider approval of Expense Report for April 2025
- V. **Items to be Considered**
  1. Consider, discuss, and take possible action to approve administering the Oath of Office and presenting the Certificate of Elections forms regarding the City of Gilmer General Election scheduled to be held on May 3, 2025, which was


cancelled, pursuant to Ordinance 25-020 approved by the Gilmer City Council on February 25, 2025, and all matters related thereto (Enclosure).

- a. City Secretary will administer the Oath of Office for those declared elected.
  - b. City Secretary will present the Certificate of Election form(s).
2. Consider, discuss, and take possible action to reserve Abney Park for a community event sponsored by Open Door Resource Center on June 3<sup>rd</sup> at 11:30 AM and allow for use of city funded electricity and water during the event, and all matters related thereto (Enclosure).
  3. Consider, discuss, and take possible action to approve the annual Audit Report Fiscal Year ending September 20, 2024, as presented by Brooks Watson CPA, and all matters related thereto.
  4. Consider, discuss, and take possible action to authorize the Mayor to execute a Memorandum of Understanding for the purpose of designating the Gilmer Civic Center as an offsite emergency reunification location for Big Sandy ISD, and all matters related thereto (Enclosure).
  5. Consider, discuss, and take possible action to approve amending item thirteen (13) in the Dispatching Agreement between Upshur County Emergency Services District No.1 and the City of Gilmer, and all matters related thereto (Enclosure).
  6. Consider, discuss, and take possible action to approve Ordinance 25-035 amending the City Budget for the City of Gilmer, Texas for the one-year period beginning October 1, 2024, and ending September 30, 2025, for Storm Drain Repair Budget Amendment Correction in the amount of \$36,995.00, and all matters related thereto (Enclosure).

## VI. Adjournment

### CERTIFICATION

I certify that a copy of the May 13, 2025, agenda of items to be considered by the Gilmer City Council was posted on the doors of City Hall on May 9, 2025, at approximately 8:40 A.M.

  
MARY BULLOCK, CITY SECRETARY

The entrance to this meeting is via the rear entrance to City Hall. In compliance with the Americans with Disabilities Act, the City of Gilmer will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meeting. If needed, please contact the City Secretary at 903-843-2552.

*La entrada a esta reunión es a través de la entrada trasera del Ayuntamiento. En cumplimiento con la Ley de Estadounidenses con Discapacidades, la Ciudad de Gilmer proporcionará adaptaciones razonables para las personas que asistan a reuniones públicas. Para servir mejor a los asistentes, las solicitudes deben recibirse 24 horas antes de la reunión. Si es necesario, comuníquese con el Secretario de la Ciudad al 903-843-2552.*