

# BUILDING PERMIT APPLICATION WITH SITE PLAN

\$25.00 fee - (Code 204)

(This must be submitted prior to a building permit application being accepted)

Residential \_\_\_\_\_

Commercial \_\_\_\_\_

Address / Location: \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Block \_\_\_\_\_ Survey \_\_\_\_\_ Tract \_\_\_\_\_

General Contractor: \_\_\_\_\_ Telephone: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Telephone: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Is This Project: \_\_\_\_\_ New Construction \_\_\_\_\_ Remodel/Addition \_\_\_\_\_ Demolition

Is This a Corner Lot: \_\_\_\_\_ Yes \_\_\_\_\_ No

Is it Currently Occupied? \_\_\_\_\_ Yes \_\_\_\_\_ No # of Stories \_\_\_\_\_ # of Rooms \_\_\_\_\_

Fire Flow Needed? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will You Be Requiring Any of the Following Types of Permits?

Electric \_\_\_\_\_ Plumbing \_\_\_\_\_ Gas \_\_\_\_\_ Mechanical \_\_\_\_\_

Foundation Type: \_\_\_\_\_ Pier/Beam \_\_\_\_\_ Slab \_\_\_\_\_ Other

Roofing Materials: \_\_\_\_\_ Comp \_\_\_\_\_ Wood \_\_\_\_\_ Tile \_\_\_\_\_ Built Up \_\_\_\_\_ Other

Roof Design: \_\_\_\_\_ Truss \_\_\_\_\_ Conventional

Retaining Wall: \_\_\_\_\_ Concrete \_\_\_\_\_ Keystone \_\_\_\_\_ Other \_\_\_\_\_ Height

Existing Sq. Footage Under Roof: \_\_\_\_\_ Sq. Footage of Proposed Project: \_\_\_\_\_

- Plans must be submitted that are a minimum of 24x36 in size and must be legible. Commercial and residential projects require one (1) set of plans to be submitted before a building permit application can be accepted.
- Note: The City will respond to applicant within ten (10) to fourteen (14) days with questions and / or approval. After approval, applicant may apply for a building permit.