

BUILDING PERMIT APPLICATION WITH SITE PLAN

\$25.00 fee - (Code 204)

(This must be submitted prior to a building permit application being accepted)

Residential _____

Commercial _____

Address / Location: _____

Legal Description: Lot _____ Block _____ Survey _____ Tract _____

General Contractor: _____ Telephone: _____

Property Owner: _____ Telephone: _____

Description of Work: _____

Is This Project: _____ New Construction _____ Remodel/Addition _____ Demolition

Is This a Corner Lot: _____ Yes _____ No

Is it Currently Occupied? _____ Yes _____ No # of Stories _____ # of Rooms _____

Fire Flow Needed? _____ Yes _____ No

Will You Be Requiring Any of the Following Types of Permits?

Electric _____ Plumbing _____ Gas _____ Mechanical _____

Foundation Type: _____ Pier/Beam _____ Slab _____ Other

Roofing Materials: _____ Comp _____ Wood _____ Tile _____ Built Up _____ Other

Roof Design: _____ Truss _____ Conventional

Retaining Wall: _____ Concrete _____ Keystone _____ Other _____ Height

Existing Sq. Footage Under Roof: _____ Sq. Footage of Proposed Project: _____

- Plans must be submitted that are a minimum of 24x36 in size and must be legible. Commercial and residential projects require one (1) set of plans to be submitted before a building permit application can be accepted.
- Note: The City will respond to applicant within ten (10) to fourteen (14) days with questions and / or approval. After approval, applicant may apply for a building permit.